

IASBO CERTIFICATION PROGRAM

Participants enrolled in a track prior to 2/1/16

**Dates listed in the 2021-22 Fast Track column are tentative and subject to change.

COURSES/WORKSHOPS:	ID #	Chief Business Officer		Assistant Chief Business Officer		Business Office Specialist		Facilities Director		Human Resources Specialist		School Year Offered				
		Required	Elective	Required	Elective	Required	Elective	Required	Elective	Required	Elective	2020-2021	2021-2022			
Fund Accounting/Budget Cycle/Audits	A110	3		3		3		3		3		02/02/21	Fall '21			
Accounting Mgt. Systems (Technology)	A111	3		3		3		3		3			Fall '21			
Accrual Accounting	A114	3		3		3		3		3		02/03/21	Spr. '22			
Leadership	ADM110	3		3		3		3		3		09/22/20	Fall '21			
School Law & Administrative Rules Basic	ADM111	3		3		3		3		3		04/06/21	Fall '21			
School Law & Administrative Rules Advan.	ADM112	3		3		3		3		3		06/01/21	Spr. '22			
Public Works Law & Administration	ADM113	3		3		3		3		3		06/02/21				
Construction Finance	ADM114	3		3		3		3		3		06/01/21				
Risk Management/Environ. Health & Safety	ADM115	3		3		3		3		3			Fall '21			
Transportation Administration	ADM117	3		3		3		3		3			Fall '21			
Food & Nutrition Administration	ADM118	3		3		3		3		3		Spr. '21				
Business Ethics and Fraud Prevention	ADM210	3		3		3		3		3		04/06/21				
Budgeting Fundamentals for Schl. Business Off.	B110	6		6		6		6		6		02/16/21	Spr. '22			
Budgeting for School Operations	B150	6		6		6		6		6			Fall '21			
Budget Oversight and Financial Reporting	B111	6		6		6		6		6			Fall '21			
Budget Workshop (IASBO)	B112	20		20		20		20		20		Feb/Mar 21	Spr. '22			
Treasurers Workshop (IASBO) or B112 for ACBO	B113	20		20		20		20		20		Mar/Apr '21	Spr. '22			
Emergency Preparedness Management	BG110	3		3		3		3		3		10/13/20				
Custodial Operations	BG115	3		3		3		3		3		Spr. '21				
Intro. Facilities & Grounds Administration	BG116	3		3		3		3		3			Fall '21			
Maintenance Operations	BG120	3		3		3		3		3			Fall '21			
Systems - HVAC, Electrical & Technology	BG125	3		3		3		3		3		10/14/20				
Utility and Energy Conservation	BG130	3		3		3		3		3		10/14/20				
Landscape and Grounds Management	BG140	3		3		3		3		3			Fall '21			
Principles of Education	F110	3		3		3		3		3		09/22/20	Fall '21			
Public Relations & Internal Communications	F120	3		3		3		3		3		09/23/20	Fall '21			
Governance & Operational Relationships	F130	3		3		3		3		3		Spr. '21	Fall '21			
Intro. Human Resources Administration	HR110	3		3		3		3		3			Spr. '22			
Benefits Administration	HR111	3		3		3		3		3		01/20/21	Spr. '22			
Labor Relations/Contract Admin.	HR112	3		3		3		3		3			Spr. '22			
Payroll Administration	HR113	3		3		3		3		3		02/11/21				
Collective Bargaining Strategy & Law	HR114	3		3		3		3		3		01/21/21	Spr. '22			
Managing People	HR115	3		3		3		3		3		01/21/21	Spr. '22			
Group Health/Medical Insurance	HR116	3		3		3		3		3		02/10/21				
Performance Evaluation	HR120	3		3		3		3		3		02/11/21				
Human Resources Administration	HR210	3		3		3		3		3		02/11/21				
Group Unemployment & Disability Insurance	HR216	3		3		3		3		3		02/10/21				
IASBO Seminars Not Listed Above	IASBO	12		7		10		5		5						
TOTAL REQUIRED		83		9		66		12		62		30		62		9

as of 8/27/2020
Subject to change