



## **IASBO Extracurricular Accounting Seminar**

***April 23, 2019***

*Primo Banquet & Conference Center, 2615 National Ave., Indianapolis, 46227*

- 8:30 a.m. Registration**
- 9:00 a.m. Welcome**
- 9:05 a.m. Legal Responsibilities, Funds, Revenue, & Investments**  
*Treasurer Responsibilities, General Requirements, Cash, Receipts, Fund Raisers, Vending Machines, Investments*  
Steve Nauman, *Business Manager / Treasurer, Seymour Community Schools*
- Expenditures, Bank Reconcilements, & Balancing**  
*Purchasing, Expenditures, Textbook Rental, Athletics, Bank Reconcilements, Month & Year End Balancing*  
Vicki Andrews, *Corporation Treasurer (Retired)*
- 10:30 a.m. Break**
- 10:45 a.m. Expenditures & Purchasing, cont'd.**
- 11:00 a.m. ECA Risk Report, Internal Controls, & Audits**  
Chase Lenon, *Director of Audit Services, Schools & Townships, State Board of Accounts*  
Jonathan Wineinger, *Asst. Director of Audit Services, Schools & Townships, State Board of Accounts*
- 12:00 p.m. Lunch**
- 1:00 p.m. Break-Out Group Discussions**  
*Discussion sessions will be broken down by interests of Elementary and Jr. High / Middle School / High School ECA Treasurers*
- 3:00 p.m. Adjourn**