

INDIANA ESSENTIAL CRITICAL INFRASTRUCTURE WORKER

[INSERT DATE]

To whom it may concern:

This letter identifies _____ as an Essential Critical Infrastructure Worker who works at _____, located at _____.

The President’s Coronavirus Guidance for America states that “If you work in a critical infrastructure industry, as defined by the Department of Homeland Security, such as healthcare services and pharmaceutical and **food supply**, you have a special responsibility to maintain your normal work schedule.” Likewise, Indiana Governor Eric Holcomb prohibited “in-person dining” at “restaurants, bars, taverns, and other facilities,” but stated in his Order that these entities are authorized to prepare and serve food for consumption off-premises, through “delivery, drive-through, curbside pick-up, and carryout.”

Furthermore, in accordance with the President’s mandate, and in collaboration with other federal agencies and the private sector, the Cybersecurity and Infrastructure Security Agency (CISA) of the U.S. Department of Homeland Security (DHS) developed a list of “Essential Critical Infrastructure Workers” that identified as essential the following categories of food supply workers:

- Workers supporting retail that sells food and beverage products;
- Restaurant carry-out and quick serve food operations - Carry-out and delivery food employees;
- Company cafeterias - in-plant cafeterias used to feed employees;
- Employees and firms supporting food, feed, and beverage distribution, including warehouse workers, vendor-managed inventory controllers and blockchain managers;
- Workers supporting the sanitation of all food manufacturing processes and operations from wholesale to retail;
- Workers in food testing labs in private industries and in institutions of higher education; and,
- Workers essential for assistance programs and government payments.

The employee whose name appears above is required to maintain his or her normal work schedule in order to maintain proper operations of our food supply establishment, which has been designated as part of our nation’s critical infrastructure. As a result, the holder of this letter must be able to travel to go to and/or from work throughout the day and night.

Therefore, I request that you please allow this food supply worker to continue to travel to and from his/her place of employment in accordance with his/her status as an Essential Critical Infrastructure Worker for the duration of this national emergency.

Please contact _____ at _____ should you have any questions regarding this letter.

Thank you,

[INSERT NAME]

[INSERT TITLE]