

Certified Director CPD Annual Declaration 2019

Name	
IoDSA Membership No.	
Email	

By completing the below declaration, you are granting the IoDSA permission to update your CPD records for the 2018 calendar year on your behalf. The update will only be made should you be compliant for the relevant CPD period.

A designated Cer.Dir. is required to comply with the IoDSA Cert.Dir. CPD requirements for the applicable time period. This requires that the designee:

- Be paid up as an IoDSA member
- Have signed the Cert.Dir. Code of Professional Conduct
- Completed 30 CPD hours over a 1 year period
- Met the requirements for each of the categories:
 - Professional work-based activities (min 8 hours per year)
 - New director mentoring (min 5 hours per year)
 - Personal activities outside work (min. 7 hours per year)
 - Courses, seminars and conferences (min 5 hours per year)
 - Self-directed learning activities (min 5 hours per year)

It is important to note that all documentation verifying participation in the CPD activities be kept on record by the individual, as the IoDSA may request these documents as part of the monitoring process.

Declaration

I **have** complied with the Cert.Dir. CPD requirements for the period January 2018 – January 2019

I **have not** complied with the Cert.Dir. CPD requirements for the January 2018 – January 2019

The signed declaration must be submitted to the Director Certification department at certification@iodsa.co.za by the 28th February 2019

Signed: _____

Date: _____