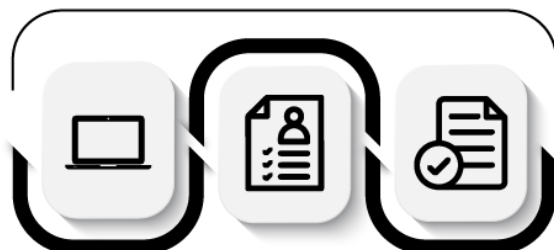


HOW TO BECOME A CERT DIR

A step closer to being a professional director

Phase 1

IoDSA Professional Membership



Self-assessment:
Member eligibility

Apply for
Membership

Approval and
activation

Phase 2

Training and MCQs
(Director Development)



Complete
Being a Director Part 1 - 4
and MCQs

Complete
Being a Director Part 5
or apply for exemption

Complete
Governance of Ethics
and MCQs or apply for exemption

Complete
Financial insights for Non-financial directors
and MCQs or apply for exemption

Apply for **letter of completion** from Director Development

Phase 3

Assessment
(Director Certification)



Self-assessment:
Certified Director

Apply for
registration

Register and write
the Certified Director
Examination

Pass
Certified Director®
Assesment

Certification
approved by
IoDSA governing
structures

Congratulations!



INSTITUTE OF
DIRECTORS
SOUTH AFRICA

IoDSA CERTIFIED
DIRECTOR®

Once a candidate is certified they must maintain their designation through annual membership, ascribing to the code of conduct and maintaining and reporting **30 CPD hours a year**.

Schedule and Fees Guide

Total cost as a member is approximately R44 000 incl. VAT, a breakdown of which is provided below.

Fees are subject to change.

Phase 1

IoDSA Membership

Processing time is approximately **7 – 10 working days**

R6,820 incl. VAT*

*Applicable to individual membership fees only, corporate membership fees may vary.

For assistance, please contact membership@iodsa.co.za

Phase 2

Training and MCQs

Dependent on availability. Fees based on member rates

For the purposes of writing the Cert Dir® Exam, each training module and exemption is valid for a **period of 36 months from** the date of attendance, after which it must be repeated before access to the exam can be granted.

For assistance, please contact training@iodsa.co.za

Being a Director Part 1: Intro to Corporate Governance.	Four days of training 6 hours each From R17,222.00
Being a Director Part 2: The role of the governing body in ethics, strategy, performance and integrated reporting	
Being a Director Part 3: The role of the governing body in risk, compliance, technology & information and assurance	
Being a Director Part 4: Increasing the effectiveness of and adding value to the governing body	
Being a Director Part 5: Boardroom theory into practice *Exemptions may apply	One day of training 5 hours From R4,968.00
Governance of Ethics *Exemptions may apply	Half day of training 4 hours From R2,862.00
Financial Insights for Non-Financial Directors *Exemptions may apply	One day of training 6 hours R4,784.00
Online Multiple-Choice Questions (MCQ's) Two attempts included in programme fees	± 30 minutes per module, 70% pass mark required

Phase 3

Assessment

Candidates must perform a **self-assessment** on the entry criteria of the Certified Director pathway before embarking on the journey. Full information is available in the [Certified Director Handbook](#) or for assistance please contact

certification@iodsa.co.za

Stage 1: Application	Stage 2: Assessment	Stage 3: Approval
Fee: R2,550 incl. VAT (non-refundable) Online submission of supporting documents to verify eligibility - Highest Qualification (Foreign qualifications require a SAQA Certificate of Evaluation) - Certified copy of ID Letter of Completion - Updated CV MIE Consent Form Candidate Declaration form Processing time is approximately two weeks dependent on verifications required	Fee: R6,550 incl. VAT Register and write the exam - Wednesday, 9 April 2025 Applications close 27 March 2025 - Wednesday, 2 July 2025 Applications close 19 June 2025 - Wednesday, 3 September 2025 Applications close 21 August 2025 - Wednesday, 3 December 2025 Applications close 19 November 2025 Exam fees include one rewrite attempt	Fee: N/A Based on the IoDSA Delegation of Authority, various IoDSA Governance Structures oversee and approve the awarding of designations. The Certified Direction® designation is awarded by the Certification Committee, and outcomes are communicated after the quarterly Certification Committee sittings, approximately 8 – 10 weeks following your examination.