



REQUEST for 2 YEAR EXCEPTION of CONTINUING EDUCATION CREDITS Form

This form is to be used by CPB members who wish to request a two-year exception for the requirement of CEC's (obtaining 40 CEC's over 2 years instead of 20 CEC's over 1 year) due to special medical and/or other situations.

Name of Member: _____

Anniversary Date of CPB Designation: _____

Address: _____

Dear Subcommittee members:

I realize that the annual Continuing Education Credit requirements of CPB's is 20 CEC's per year, and that those consist of a maximum of 20 Continuous Bookkeeping & Business CEC's which can include 2 Personal Development CEC's. However, I would like to request the exception for the 40 CEC's over a two-year period for the following reason(s):

Other Information/Comments: (any other information that you believe would help us with this decision)

Date of Request to IPBC: _____

Date range for CEC Exception: _____

Please note that this request will be processed as quickly as possible, but may take some time. It is to your advantage to submit this request form with as much notice of your situation as possible.

*Exception granted for this member's request by the Accreditation & Compliance's Continuing Education Sub-Committee: **YES / NO***