

1.7.154

Revision to Policies
and Procedures Manual

**PROPOSED AMENDMENT TO THE
INTERNATIONAL REGISTRATION PLAN
AND
POLICIES AND PROCEDURES MANUAL**

Ballot Number: 1.7.154

Expiration: 3/28/94

A ballot to amend the Policies and Procedures Manual.

HISTORY/DIGEST

The Policies and Procedures Manual received a thorough review following a survey that was circulated to all member jurisdictions. This review took place at the Workshop held in New Orleans on April 18-21, 1993. The final draft was circulated prior to the 1993 International Conference, and then discussed at the Conference.

INTENT

The State of Pennsylvania, representing the Policies and Procedures Subcommittee, proposes to amend the Policies and Procedures Manual as follows:

**INTERNATIONAL REGISTRATION PLAN
POLICIES AND PROCEDURES MANUAL**

INTERNATIONAL REGISTRATION PLAN

POLICIES AND PROCEDURES MANUAL

BACKGROUND

The IRP Policies and Procedures Manual was formally adopted within the Standing Committee on Reciprocity and the International Registration Plan of the American Association of Motor Vehicle Administrators (AAMVA) on March 30, 1978. Since that time AAMVA, through its committees and subcommittees, has approved amendments to the Manual.

The Manual was designed to be a working tool to improve uniform administration of the Plan. However, as a single working document, the Manual is not binding on any member jurisdiction except to the extent provided in provisions of the Plan or its official commentary.

The IRP Operational Policies are policies concerning implementation of the Plan approved by the AAMVA membership. The IRP Operational Procedures, IRP Glossary of Terms, IRP Questions and IRP Forms have been adopted by the IRP member jurisdictions and form the basis for administration of the Plan in each member jurisdiction.

IRP OPERATIONAL POLICIES

1000 ADMINISTRATIVE

1010 Carrier Account Numbering System

1. ~~Each member jurisdiction should adopt a Carrier Account Numbering System that will identify the base jurisdiction, the registrant, and the fleet. The following Uniform Carrier Account Numbering (UCAN) system is a recommended format for use by participating member jurisdictions.~~
 - a. ~~The first two characters would designate the base jurisdiction (Alpha).~~
 - b. ~~The next five would designate the carrier's account number.~~
 - c. ~~The last two would designate any fleet variation.~~

EXAMPLE:

ST	12345	01
JURISDICTION	CARRIER'S	FLEET
ABBREVIATION	ACCOUNT	DESIGNATION
	NUMBER	

2. ~~As jurisdictions progress in their efforts to achieve "one stop" motor carrier service centers, conversion to the Federal Employee Identification numbering system with the jurisdiction abbreviation is optional.~~

1020 IRP Glossary of Terms

ADDITIONAL FLEET VEHICLES	Vehicles acquired by the registrant after the commencement of the registration year and added to the proportionally registered fleet.
AGREEMENT	Refers to the Plan itself, or to other reciprocal agreements, or understandings between or among jurisdictions.
AAMVA	The American Association of Motor Vehicle Administrators. The official repository of the agreement. See Article XXI.
APPENDIX	Additional supplement to a written agreement.
APPLICANT	A person, firm, or corporation in whose name the uniform application is filed with a base jurisdiction to apportion a fleet of vehicles. See Article IV A.1 and C <u>Sections 400 (a) and 404.</u>

APPLICATION	See Uniform Application.
APPORTIONED OPERATOR	Registrant of a fleet of apportioned vehicles.
APPORTIONMENT	Registration based on a proportional payment of registration fees, whether determined by a quotient of miles traveled, revenue received, average presence, or any other similar method.
ARRANGEMENT	An understanding between or among jurisdictions which covers matters outside the scope of the Plan. See Agreement.
AUTHORITY	Operating Authority. See I.C.C. or State P.U.C.
BASING POINT	Refers to a system of vehicle registration and associated reciprocity where the basing point is the registrant's place of business from which the vehicle is most frequently dispatched, garaged, serviced, or otherwise controlled.
BILATERAL AGREEMENT	An agreement between two jurisdictions.
BUS	A motor vehicle designed for carrying more than 10 passengers and used for the transportation of persons.
CAB CARD	A registration card issued only by the Base Jurisdiction for a vehicle of an apportioned fleet which identifies the vehicle, base plate, registered weight by jurisdictions and showing the jurisdictions where the vehicle is properly registered.
CANADIAN PROVINCIAL AUTHORITY NUMBER	A unique number assigned to a motor carrier authorized to conduct highway transportation operations within the boundary of the Canadian province issuing the number.
CARRIER	See Motor Carrier.
COMBINATION OF VEHICLES	A power unit used in combination with trailers and/or semi-trailers.
COMBINED GROSS VEHICLE WEIGHT	The total unladen weight of a combination of vehicles plus the weight of the load carried on that combination of vehicles.

COMMON CARRIER	Any motor carrier which holds itself out to the general public to engage in the transportation by motor vehicle of passengers or property for compensation.
CONTRACT CARRIER	Any motor carrier transporting persons or property for compensation or hire under contract to a particular person, firm or corporation.
CONTRACTING JURISDICTION	A jurisdiction which is a party to an agreement. For purposes of the IRP, means a member jurisdiction of the Plan. See Member Jurisdiction.
DECLARED COMBINED GROSS VEHICLE WEIGHT	The total unladen weight of any combination of vehicles plus the maximum load to be carried on that combination of vehicles for which registration fees have been paid. See Schedules A and C.
DECLARED GROSS VEHICLE WEIGHT	The total unladen weight of any vehicle plus the maximum load to be carried on the vehicle for which registration fees have been paid. See Schedules A and C.
D.O.T.	An abbreviation for the United States Department of Transportation.
DROMEDARY	See Truck Tractor.
EMPTY WEIGHT	See Unladen Weight.
ENFORCEMENT DATE	The date a carrier is required by its base jurisdiction to display the new registration year's credentials.
EXCEPTION	A deviation from a provision of the Plan by a member jurisdiction which has been approved by all member jurisdictions.
EXTENSION	A period of time from the expiration date or grace period date that carriers may operate on expired credentials because the base jurisdiction is unable to provide current credentials.
FLEET MILES	See Total Fleet Miles; Also I.V.M.R.
FOR-HIRE CARRIER	Any person who engages in transportation by motor vehicle of passenger or property for compensation.

FULL TRAILER	Every vehicle without motive power, designed for carrying persons or property and for being drawn by a motor vehicle and so constructed that no part of its weight rests upon the towing vehicle.
GRACE PERIOD	A period of time from the expiration of the current year's credentials until the date that new credentials are required to be displayed or enforcement action could be taken.
GROSS VEHICLE WEIGHT	The unladen weight of a vehicle plus the weight of the load carried on that vehicle.
HOUSEHOLD GOODS CARRIER	Carriers handling (1) personal effects and property used or to be used in a dwelling; (2) furniture, fixtures, equipment, and the property of stores, offices, museums, institutions, hospitals or other establishments, when a part of the stock, equipment, or supply of such stores, offices, museums, institutions, including objects of art, displays and exhibits which because of their unusual nature or value require the specialized handling and equipment usually employed in moving household goods; and shall include owned or leased equipment and their entire service representative family.
IMPLEMENTATION PERIOD	A 120-day time period granted new IRP members to allow sufficient time to notify base registrants and non-IRP registrants of the new entry.
I.V.M.R.	Individual Vehicle Mileage Record is the original record generated in the course of actual vehicle operation and is used as a source document to verify the registrant's application for accuracy. See Audit Procedures.
I.C.C.	An abbreviation for the United States Interstate Commerce Commission.
I.R.P.	The abbreviation for the reciprocal agreement, the International Registration Plan.
LEASE	A written document vesting exclusive possession, control of and responsibility for the operation of the vehicle to the lessee for a specific period of time.

LESSEE	A person, firm, or corporation which has the legal possession and control of a vehicle owned by another under terms of a lease agreement.
LESSOR	A person, firm or corporation which, under the terms of a lease, grants the legal right of possession, control of, and responsibility for the operations of the vehicle to another person, firm, or corporation.
<u>MANUFACTURED HOME</u>	<u>A structure, transportable in one or more sections, which is built on a permanent chassis and designed to be used as a dwelling.</u>
MEMBER JURISDICTION	A jurisdiction which has applied for membership and has been accepted by all members of this International Registration Plan.
MILEAGE	As recorded from IVMRs, a compilation of the actual operation of apportioned fleets of vehicles. See I.V.M.R.
MOBILE HOME TOTER	See Road Tractor. <u>Every motor vehicle designed and used for drawing manufactured homes and not so constructed as to carry any load thereon, or any part of the weight (except for the towing device) of any manufactured home so drawn.</u>
MOTOR CARRIER	An individual, partnership, or corporation engaged in the transportation of goods or persons. See Common Carrier, Contract Carrier, or Private Carrier.
MOTOR VEHICLE	Every vehicle which is self-propelled by power other than muscular power. See Power Unit.
MULTILATERAL AGREEMENT	An agreement between more than two jurisdictions.
ONE-WAY VEHICLE	A truck having a Declared Gross Vehicle Weight of 26,000 pounds or less and rented or offered for rental by a Rental Company, for a specified period of time.
OPERATING AUTHORITY	Authority granted by either the Interstate Commerce Commission or a jurisdiction's Regulatory Commission to a carrier to operate for-hire in interstate and/or intrastate commerce.
OWNER	Any person, firm, or corporation, other than a lienholder, holding legal title to a vehicle.

POLE TRAILER

Every vehicle without motive power designed to be drawn by another vehicle and attached to the towing vehicle by means of a reach or pole, or by being boomed or otherwise secured to the towing vehicle and ordinarily used for transporting long or irregularly shaped loads such as poles, pipes or structural members capable, generally, of sustaining themselves as beams between the supporting connectors.

POWER UNIT

See Bus, Truck, Truck-Tractor, Road Tractor, or Tractor.

**PRIVATE
CARRIER**

A person, firm, or corporation which utilizes its own trucks to transport its own freight.

**PROPERLY
REGISTERED
VEHICLE**

A vehicle which has been registered in full compliance with the laws of all jurisdictions in which it is intended to operate.

**PROPORTIONAL
REGISTRATION**

The registration of fleets of apportionable vehicles "in proportion to" the number of miles traveled by a fleet in the preceding year.

PRORATION

See Apportionment.

P.U.C.

The abbreviation for the Regulatory Agency in a jurisdiction, such as Public Utility or Service Commission.

**PURCHASE PRICE
VEHICLE**

A. Original Purchase Price - For purposes of apportionment registration, the actual purchase price of the vehicle when new, excluding trade-in and sales tax, including accessories or modifications attached to the vehicle. See Schedule A.

B. Factory List Price - The manufacturer's retail price, excluding trade-in and sales tax, including accessories or modifications attached to the vehicle, as provided for in Branham's Automobile Reference Book or the Truck Blue Book.

C. Latest Purchase Price - The actual purchase price of the vehicle paid by the current owner, excluding trade-in and sales tax, including accessories or modifications attached to the vehicle.

RECIPROCITY

The reciprocal granting of rights and/or privileges to vehicles properly registered under the IRP and to vehicles not so registered if such vehicles are subject to separate reciprocity agreements, arrangements, declarations or understandings.

RECIPROCITY MILES	Miles traveled by apportionable vehicles in jurisdictions that require no apportionment and grant reciprocity.
RECIPROCITY PERMIT	A document that identifies a vehicle as being entitled to the privileges or exemptions granted under a reciprocal agreement.
<u>RECIPROCITY VEHICLE</u>	<u>A vehicle which does not meet the definition of apportioned vehicle. See Section 204.</u>
REGISTERED WEIGHT	The weight for which a vehicle is licensed or registered within a particular jurisdiction. See Declared Combined Gross Vehicle Weight and Declared Gross Vehicle Weight.
REGISTRATION CARD	See Cab Card.
REGISTRATION FEE	For apportionable vehicles, shall be the total fee required under the laws of each jurisdiction for each vehicle at the regular annual or unexpired portion of the registration year.
REGULATORY AGENCY	See I.C.C. or P.U.C. and Operating Authority.
ROAD TRACTOR	Every motor vehicle designed and used for drawing other vehicles and not so constructed as to carry any load thereon either independently or any part of a vehicle or load so drawn.
TRACTOR	Every motor vehicle designed and used primarily for drawing other vehicles, but not so constructed as to carry a load other than part of the weight of the vehicle and load so drawn.
TRIP PERMIT	A temporary permit issued by a jurisdiction in lieu of regular registration or reciprocity.
TRUCK	Every motor vehicle designed, used or maintained primarily for the transportation of property.
TRUCK TRACTOR	Every motor vehicle designed and used primarily for drawing other vehicles, but so constructed as to carry a load other than a part of the weight of the vehicle and load so drawn.
UNDERSTANDING	See Agreement.

**UNIFORM
APPLICATION**

The official IRP application forms provided for making application for apportioned registration.

**UNIFORM
MILEAGE
SCHEDULE**

The official IRP form, provided to record mileage by jurisdictions and total fleet miles derived from operational records.

**UNLADEN
VEHICLE WEIGHT**

The weight of a vehicle fully equipped for service excluding the weight of any load.

**UTILITY
TRAILER**

Any full trailer or semi-trailer constructed solely for the purpose of carrying property and not to exceed 6,000 lbs. Declared Gross Vehicle Weight.

VEHICLE

Every device in, upon, or by which any person or property is or may be transported or drawn upon a highway, excepting devices moved by human power or used exclusively upon rails or tracks.

**VEHICLE
IDENTIFICATION
NUMBER**

The numbers and letters generally assigned to a vehicle by the manufacturer for the purpose of titling and registration.

1030 Uniform Forms

Each member jurisdiction ~~should~~ must adopt the following Uniform IRP Forms: (See Attachments a through-j- d for sample forms.)

- a. IRP Original Application -- (Schedule A)
- b. IRP Original Mileage Schedule -- (Schedule B)
- c. ~~IRP Supplemental Application -- (Schedule C)~~
- d. ~~IRP Recap Sheet -- (Schedule D)~~
- e. ~~IRP Transmittal Notice~~
- f. ~~IRP Cab Card~~
- g. ~~IRP Temporary Registration Authorization~~
- h. ~~Trip Permit~~
- i. ~~Billing Notice~~
- j- d. Individual Vehicle Mileage Record

Each member jurisdiction is encouraged to adopt as closely as possible, the other uniform forms in the Information Manual.

1040 Weight Increases

If a registrant wishes to increase the registered weight for any IRP jurisdiction, a Schedule C form approved by the base jurisdiction must be filed with the base jurisdiction. The fee should be calculated for the increased weight for the remaining portion of the registration year.

2000 DISPLAY AND ENFORCEMENT

2020 Display of Renewal IRP Credentials

When renewal IRP credentials are received by registrants prior to the commencement of the new registration year, registrants may remove the previous plates and display the renewal plates/decals prior to the commencement of the new registration year. The cab cards from the previous registration year and the cab cards for the renewal period shall be carried in the appropriate vehicles until the renewal registration period commences.

Both credentials are necessary due to possible changes ~~in registered weight~~ from the old renewal period ~~to the new renewal period and to show renewed registration versus new registration.~~

2030 Enforcement

For those jurisdictions that require the highest weight in its fee category to be listed in the cab card, if the registered weight for the affected jurisdiction on any IRP jurisdiction's cab card is erroneously shown as a weight between two weight categories, then the officer shall consider the vehicle properly registered for the higher weight within that fee category.

The Administrator of each jurisdiction is responsible for notifying the law enforcement officers of the extent of reciprocity that is to be granted to non-apportioned vehicles.

2040 Implementation Periods

Each member jurisdiction ~~should~~ shall grant new member jurisdictions a 120-day implementation period to enable the new members a sufficient amount of time to notify the base registrants of its entry into the IRP. New member jurisdictions ~~should~~ shall grant a 120-day implementation period to member jurisdiction vehicles not previously registered under the IRP to enable the member jurisdictions a sufficient amount of time to notify the IRP and non-IRP registrants of the new entry.

Each member jurisdiction administrator ~~should~~ shall advise the repository and enforcement personnel of any extensions of the renewal period for an IRP registration certificate.

2050 IRP Cab Card

The Uniform International Registration Plan Apportioned Cab Card should be used by all member jurisdictions.

Each card must be free of any errors. No erasures or strikeovers regarding the description of vehicle or the registered weights.

~~Place a~~ Asterisks shall be placed in each column after the IRP authorization is completed for each jurisdiction with which the registrant is apportioning.

The base jurisdiction shall issue the original cab card to the registrant with the IRP Apportioned License Plate. The registrant shall carry the original cab card in the vehicle. The base jurisdiction may allow the registrant to carry a copy of the cab card for trailers.

Any jurisdiction who allows a grace period shall include on the cab card the enforcement date for current year's credentials for its base registrants.

The effective date shall be listed on the cab card.

3000 FEES, PAYMENTS AND REFUNDS

3010 First Fee Calculation

Each base jurisdiction ~~should~~ shall calculate the registration fees from the first day of the month in which the vehicle is added to the fleet, unless ~~State~~ jurisdiction statutes require calculation in a different manner.

3020 Fees and Payments

1. Each base jurisdiction ~~should figure~~ shall compute and collect the fees due all other member jurisdictions for its resident base registrants ~~in order to alleviate problems encountered by the base jurisdiction issuing the IRP credentials prior to proof of payment to each member jurisdiction.~~
2. ~~Jurisdictions that are not having their fees figured and collected by other member jurisdictions must bill the registrant directly. The base jurisdiction of the registrant should be notified only in case of non-payment; otherwise, the base jurisdiction will assume that all necessary fees have been paid.~~
3. Each member jurisdiction ~~should~~ shall notify the IRP Repository of any proposed changes regarding apportioned registration by that member jurisdiction.
4. ~~Each member jurisdiction should allow an error variance of at least \$5.00 per~~

~~application to those IRP jurisdictions that are figuring the registration fees for another IRP member jurisdiction.~~

3030 Refunds

A member jurisdiction shall permit a refund of registration fees under the following circumstances:

- a. An error by an IRP jurisdiction in computation of fees due.
- b. An error by the registrant on the mileage Schedule B.
- c. An error by the registrant or by the base jurisdiction where there is a duplication of vehicles and fees have been paid twice.
- d. An audit of actual miles of an apportioned registrant indicates an over-payment.
- e. When vehicles are deleted from an original application prior to the commencement of the new registration year if this is the result of the base jurisdiction requiring the registrant to file original applications prior to the commencement of the new year for processing.
- f. Registration fees are paid to multiple member jurisdictions as the base jurisdiction in error.

A member jurisdiction may permit a refund of base jurisdiction registration fees under the following circumstances:

- a. A vehicle is transferred from one IRP fleet to another IRP fleet within the same base jurisdiction and by the same registrant and the mileage percent of the latter fleet is lower than that of the former.
- b. A vehicle is permanently deleted from an IRP fleet without a corresponding addition.

3040 Transmittals

~~IRP jurisdictions are encouraged to adopt the single check concept for transmission of license fees to member jurisdictions.~~

~~Each member jurisdiction shall forward all funds received to appropriate member jurisdictions at least once a month. All funds received during each month must be forwarded by the last day of the following month. A minimum monthly transmittal report is required for each member jurisdiction if no revenue was collected on its behalf.~~

The transmittal or recaps shall contain all information necessary for the receiving jurisdiction to verify the fees paid. The consolidated transmittal shall contain, but not be limited to, the following information:

1. Registrant account number
2. Registrant name

3. Year of registration
4. Batch number or date range
5. Amount of payment
6. Original or supplemental number
7. Mileage ~~or~~ and mileage percent
8. Date of notice
9. ~~Acknowledgement by receiving jurisdiction~~ Number of months for which fees are calculated
10. Vehicle type
11. Vehicle weights - (old and new for weight increases)
12. Number of vehicles.
13. Carrier type
14. Supplement type

Each member jurisdiction is encouraged to place all the required information on the transmittal in order to eliminate the need for transmitting recaps.

The transmittal or extensive recaps, necessary for those jurisdictions that calculate fees on variables other than gross weight, must contain the additional variables used to calculate their fees, i.e., factory price, model year, number of axles. Each jurisdiction shall forward to the repository, for inclusion in the Information Manual, a list of variables needed if they differ from the above list.

Each transmittal shall only contain information for one registration year.

Member jurisdictions may transmit funds through an electronic transfer procedure at their option.

3050 Prior Year Verification

Prior to licensing new carrier operations or additions of used vehicles to existing fleets, ~~vehicles, each application shall include verification of the previous year's registration or an affidavit of non-use.~~ the base jurisdiction shall verify all fees due for the previous year's registration are paid. The base jurisdiction shall ensure actual miles are reported and shall calculate fees back to the month following the last month of the previous registration year if the prior base jurisdiction has a grace period.

4000 GENERAL CHANGES

4010 Adding Jurisdictions During the Registration Period

If the operation of a registrant is expanded to include an additional IRP jurisdiction into which the registrant has not generated miles during the previous mileage reporting period,

the base jurisdiction shall calculate the mileage percentage for the added jurisdiction(s) in the following manner:

The estimated miles for the jurisdiction(s) to be added are totalled. Add the Total Estimated Miles to the Total Fleet Miles to obtain the new Total Fleet Miles. The estimated miles are then divided by the New Total Fleet Miles to obtain the mileage percentage for the added jurisdiction(s).

The mileage should reflect a time period which is prorated from the first day of the month in which expanded operation will begin.

(THE MILEAGE PERCENTAGES THAT WERE ESTABLISHED
ON THE ORIGINAL IRP APPLICATION ARE NOT
ALLOWED TO REFLECT THESE CHANGES.)

~~If the operation of a registrant changes substantially, the base jurisdiction(s) may contact each IRP jurisdiction involved for approval to recalculate the mileage percentage to entitle the registrant to be no more than 100% registered for that year. This would be at the discretion of the Administrator for the base jurisdiction.~~ If the operation of a registrant is expanded to include an additional IRP jurisdiction into which the registrant has generated miles during the previous mileage reporting period, the base jurisdiction shall calculate the mileage percentage for the added jurisdictions(s) in the same manner as above except the estimated miles for the jurisdiction(s) to be added must be equal to or greater than the actual miles generated in the preceding year.

4030 Adding or Deleting Vehicles

If a registrant is adding a vehicle to an existing IRP fleet and is not deleting a vehicle from that same fleet, the base jurisdiction should compute the fees due each member jurisdiction by using the fee schedule provided for the remaining portion of the registration year.

~~If a registrant is deleting a vehicle from an IRP fleet without a corresponding addition, the base jurisdiction may provide for a system of recording a vehicular credit on file for its own registrants.~~

5000 MILEAGE

5020 Estimated Mileage

If estimated miles are used by a registrant in the initial year of operation, the mileage schedule should be scrutinized for any inconsistencies. The mileage should be an accurate estimate of the future operation of the fleet involved. Registrants filing estimated mileage

should explain estimates for audit by the base jurisdiction.

If a registrant seeks to apportion its vehicles in a jurisdiction where there was no mileage experience in the previous mileage reporting period, apportionment shall be permitted for one year by including the estimated miles in the denominator of the apportionment factor (total fleet miles) and shall be permitted for a second consecutive year if there are no actual operations ~~did not exceed one month of~~ in the mileage reporting year. ~~If the registrant seeks to apportion its vehicles in a jurisdiction where no mileage was accrued for the second mileage reporting period, the apportionment shall be permitted provided the estimated mileage is not included in the denominator (total fleet miles) for the subsequent registration years.~~

Estimated mileage for expanded operations into additional jurisdictions should reflect a time period that is directly proportional to the time period covered by actual operations in the reported mileage year.

5030 Mileage Percentages

1. Compute the mileage percentage for the base jurisdiction by adding the reciprocal miles (where permitted by statute) to the base jurisdiction miles and ~~dividing~~ that sum by the total fleet miles to obtain the mileage percentage for the base jurisdiction.
2. Compute the mileage percentage for the IRP member jurisdictions which the registrant is operating into and apportioning with, by dividing each jurisdiction's miles by the total fleet miles to arrive at the mileage percentage for each jurisdiction. (Carry to six decimal places and round back to five.)
3. If a registrant had actual operation during the mileage reporting period and is estimating operation in a jurisdiction for the second consecutive registration year, the registrant will be required to pay that jurisdiction a mileage percent that is in excess of the 100% registration.
4. The only time that a member jurisdiction may recalculate the mileage percentage for an existing registrant is when it is the result of an audit of the registrant's apportioned registration file.

6000 RECIPROCITY

6010 Reciprocity Vehicles

Each IRP member jurisdiction is encouraged to grant reciprocity to any vehicle from another member jurisdiction which is excluded from the definition of an apportionable vehicle. A vehicle or a combination of vehicles is eligible for reciprocity subject to the declarations and agreements of the jurisdiction involved ~~if it:~~

- ~~a. is not a power unit having a gross vehicle weight in excess of 26,000 pounds;
or~~
- ~~b. is not a power unit having three or more axles, regardless of weight; or~~
- ~~c. is not used in combination when the weight of such combination exceeds
26,000 pounds gross vehicle weight; or~~
- ~~d. the vehicle is a recreational vehicle, a vehicle displaying a restricted plate, a
city pick-up and delivery vehicle, a bus used in transportation of chartered
parties, or a government owned vehicle.~~

6020 Excluded Vehicles

Each member jurisdiction ~~should~~ shall furnish facsimile copies of all restricted plates with an explanation regarding the restrictions to the IRP Repository for dissemination to other IRP jurisdictions.

7000 SPECIAL REGISTRATIONS

7010 Bus Registration

~~Each member jurisdiction shall grant full license reciprocity to all charter buses which are displaying proper registration from an IRP jurisdiction where permitted by jurisdictional statute, declarations or agreement.~~

7020 Trailer Combinations

~~Power units towing gooseneck or full trailers should be subject to apportioning when the combined gross vehicle weight exceeds 26,000 pounds as provided in Section 204, except when restricted plate is displayed. (This applies regardless of the type of hitch used or length of the trailer.)~~

7030 Mobile Home Toter Registration

A Mobile Home Toter (power unit only), when pulling a mobile home shall be considered an "apportionable vehicle" when the mobile home toter has three axles or more or exceeds 26,000 pounds gross vehicle weight.

A Mobile Home Toter (a power unit only) transporting or towing a modular home upon a frame is required to apportion, based on the combined gross vehicle weight of the two vehicles, if the combined gross vehicle weight exceeds 26,000 pounds.

8000 TEMPORARY REGISTRATION

~~8010 Hunters Permit~~

8020 Trip Permits

~~Each member jurisdiction shall allow a properly registered vehicle the ability to operate in interstate or intrastate movement on a trip permit.~~

Trip permits ~~should~~ shall be readily available to carriers either by pre-purchase, facsimile (wire), private vendor, or other appropriate methods.

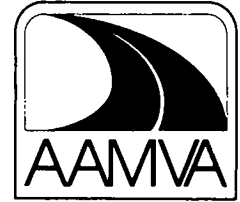
8030 Temporary Vehicle Registration

Each member jurisdiction may provide a uniform means of temporary vehicle registration. The temporary vehicle registration credential issued by the base jurisdiction is valid registration in other jurisdictions. The other jurisdictions into which the registrant is qualified to operate and the qualified weight for each respective member jurisdiction must be indicated on the temporary registration in order for the registrant to have clearance in such member jurisdictions.

The temporary registration document must contain both the effective and expiration dates.

Each member jurisdiction that provides a means of temporary vehicle registration must ensure fees are collected for all jurisdictions listed on the issued temporary registration within 60 days of the issuance of the temporary registration in the same manner as provided in the Plan for application processing.

AMERICAN ASSOCIATION OF MOTOR VEHICLE ADMINISTRATORS



MEMORANDUM

DATE: November 15, 1993

TO: IRP Administrators

FROM: Stan Kelly *SK*
Director, International Registration Plan

SUBJECT: Ballot to amend the Policies and Procedures Manual.

Enclosed for your vote is a copy of Ballot 1.7.154. This ballot proposes to amend the Policies and Procedures Manual as discussed at the AAMVA International Conference in Norfolk, VA. Please review and return the ballot to AAMVA by the closing date of March 28, 1994.

SK:ikm

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of Alabama hereby:

Approves Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 11th day of January, 1994.

By: *James B. McClain* Director, Motor Vehicle Div.
Signature 1-11-94 Title

By: *Johnny L. Newman* Supervisor, Registration/
Signature International Registration
Title

JAN 19 1994

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of ALBERTA hereby:

* {X} Approves { } Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 11 day of JANUARY, 1994.

By: H. Helder REGISTRAR
Signature Title

*Since many Alberta based carriers are members of both the Canadian Agreement on Vehicle Registration and IRP, common forms to handle both are in use. We do not anticipate changing to the uniform IRP forms.

MAR 28 1994

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of California hereby:

{ X } Approves { } Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 16th day of March, 1994.

By: *Murray Zolm* Director
Signature Title

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of Colorado hereby:

Approves Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 1 day of DECEMBER, 19 93.

By: [Signature] [Title]
Signature Title

MAR 28 1994

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of Connecticut hereby:

{ x } Approves { } Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 25th day of March, 1994.

By: Nicholas A. Camillone Deputy Commissioner
Signature Title

Nicholas A. Camillone
Deputy Commissioner
Bureau of Customer Services

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of Connecticut hereby:

Approves Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 25th day of March, 19 94.

By: Nicholas A. Camillone Deputy Commissioner
Signature Title

Nicholas A. Camillone
Deputy Commissioner
Bureau of Customer Services

DEC 27 1993

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of Florida hereby:

{} Approves { } Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 22 day of December, 19 93.

By: Charles J. Smyth Director - D.M.U.
Signature Title

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of Idaho hereby:

Approves { } Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 24 day of February, 19 94.

By: [Signature] Manager of Registration
Signature Title

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of ILLINOIS hereby:

{ } Approves { x } Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 2nd day of December, 1993.

By: *Don Kallier* Administrator
Signature Title

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of KANSAS hereby:

Approves { } Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 29 day of NOVEMBER 1993.

By: Rich Schabe Vehicle Administrator
Signature Title

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of KENTUCKY hereby:

Approves Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 30th day of November, 1993.

By: *Thomas Beeble* Commissioner
Signature Title

MAR 15 1994

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of LOUISIANA hereby:

{ } Approves { x } Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 10th day of MARCH, 1994.

By: John J. Politz Assistant Secretary, Office of Motor Vehicles
Signature Title

JOHN J. POLITZ

NOV 29 1993

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of MAINE hereby:

Approves { } Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 23rd day of NOVEMBER, 19 93.

By: Gregory C. Hanson Deputy Secretary of State
Signature Title

DEC 27 1993

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of MICHIGAN hereby:

{ x } Approves { } Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 7th day of December, 19 93.

By: Richard H. Austin Sec'y of State
Signature Title

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of Minnesota hereby:

Approves Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 14th day of December, 19 93.

By: Michael S. Jordan Commissioner
Signature Department of Public Safety
Title

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of Montana hereby:

Approves Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 28 day of March, 1994.

By: David A. Sart Administrator
Signature Title

APR 4 1994

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of Montana hereby:

Approves { } Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 28 day of March, 1994.

By:  Administrator
Signature Title

JURISDICTION CERTIFICATION

BALLOT 1.7.154


REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of NEVADA hereby:

Approves Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 3rd day of February, 1994.

By:  DIRECTOR
Signature JAMES P. WELLER Title

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of New Hampshire hereby:

Approves { } Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 18th day of Nov., 19 97.

By: [Signature] Commissioner
Signature Title

DEC 30 1993

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of NEW YORK hereby:

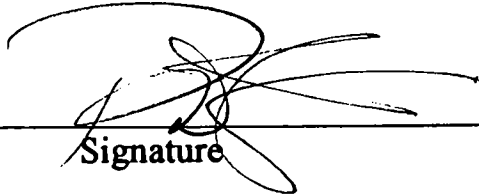
{ } Approves

{ } Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 17 day of DEC, 1993.

By:


Signature

COMMISSIONER
Title

2/14/94

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of NORTH DAKOTA hereby:

{ } Approves

Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 8 day of FEBRUARY, 1994.

By: Kent Kuse DIRECTOR, MV DIVISION
Signature Title

JURISDICTION CERTIFICATION

BALLOT 1.7.154

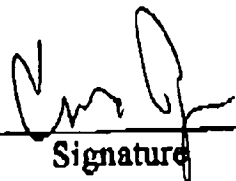
REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of OKLAHOMA hereby:

Approves { } Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " ~~XXXXXXXXXX~~

~~XXXXXXXXXX~~ on this 7 day of February, 1994.

By:  Director
Signature Title

JURISDICTION CERTIFICATION

BALLOT 1.7.154

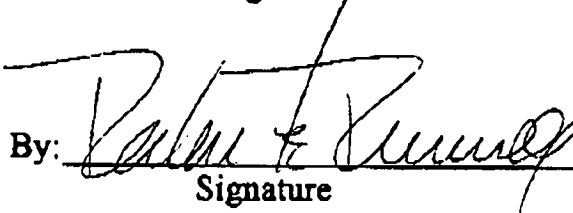
REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of OREGON hereby:

Approves { } Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 27 day of January, 19 94.

By:  IRP Administrator
Signature Title

Post-It™ brand fax transmittal memo 7671		# of pages >
To <u>Stan Kelley</u>	From <u>Ganice</u>	
Co. <u>ARMVA - IRP</u>	Co. <u>SC DMV</u>	
Dept.	Phone # <u>803 737-1084</u>	
Fax # <u>703 522-1553</u>	Fax # <u>803 737 1086</u>	

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of South Carolina hereby:

Approves { } Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 21st day of March, 19 94.

By: [Signature] DMV Director
Signature Title

APR 4 1994

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

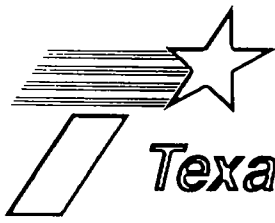
The Jurisdiction of South Carolina hereby:

{ } Approves { } Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 21st day of March, 1994.

By:  DMV Director
Signature Title



MAR 21 1994

Texas Department of Transportation

DIVISION OF MOTOR VEHICLE TITLES AND REGISTRATION • AUSTIN, TEXAS 78779-0001 • (512) 465-7611

March 14, 1994

CONTACT:
VTR-200

Mr. Stan Kelly
American Association of
Motor Vehicle Administrators
4200 Wilson Boulevard, Suite 1100
Arlington, Virginia 22203

Dear Mr. Kelly:

This is in response to Ballot 1.7.154 to amend the Policies and Procedures Manual.

After a review of the proposed amendments to the Policies and Procedures Manual by the Texas Department of Transportation Vehicle Titles and Registration Division's Reciprocity Committee, the consensus is to "Disapprove" this amendment.

Since the Policies and Procedures Manual is not a part of the International Registration Plan, the ballot process for approval or disapproval does not apply, therefore; the State of Texas elects not to sign Ballot 1.7.154.

If our assumption is incorrect, and the Policies Manual is subject to the ballot process, please notify this Department so that we can afford a proper response.

If you have any questions regarding this matter, please call me at 512/465-7365 or Mr. Ken Carey at 512/465-7665.

Sincerely,

Jerry L. Dike, Director
Vehicle Titles and
Registration Division

*Lawrence
is bringing
this up at the
ACWS in Vermont
per telephone
3-23-94
JD*

JURISDICTION CERTIFICATION

BALLOT 1.7.154

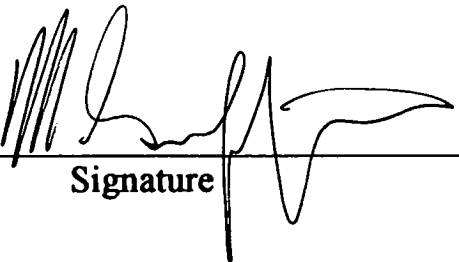
REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of Vermont hereby:

Approves { } Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 25 day of FEB, 19 94.

By:  Commissioner
Signature Title

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of VIRGINIA hereby:

{ } Approves { x } Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 14 th day of February, 19 94.

By: Donald E. Williams Commissioner
Signature Title

12/2

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of Washington hereby:

{ x } Approves { } Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 1st day of December, 19 93.

By: Merle M. Stephenson Administrator
Signature Title

Expiration Date: 3/28/94

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of WISCONSIN hereby:

{ X } Approves (} Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual" to amend the
International Registration Plan on this 22 day of February, 1994.

By: Charles H. Thompson
Charles H. Thompson, Secretary
Wisconsin Department of Transportation

By: Tommy Thompson
Tommy Thompson, Governor
State of Wisconsin

Expiration Date: 3/28/94

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of WISCONSIN hereby:

{ X } Approves () Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual" to amend the

International Registration Plan on this 22 day of February, 1994.

By: Charles H. Thompson
Charles H. Thompson, Secretary
Wisconsin Department of Transportation

By: Tommy Thompson
Tommy Thompson, Governor
State of Wisconsin

JURISDICTION CERTIFICATION

BALLOT 1.7.154

REVISE THE POLICIES AND PROCEDURES MANUAL

The Jurisdiction of Wyoming hereby:

Approves { } Disapproves

Ballot 1.7.154, "Revise the Policies and Procedures Manual " to amend the

International Registration Plan on this 23 day of Dec, 19 93.

By: O Lloyd Sanderson Motor Vehicle Services Mgr.
Signature Title