



## Taking Advantage of Your IRP Membership

*IRP affiliate members receive numerous services and benefits.  
Here are some tips on how to access them all.*

### How do I...

#### **Access member-only content on the IRP website?**

Affiliate members must sign in to the [IRP website](#) to access members-only content. Sign in by simply entering your email address (username) and password to take advantage of all the IRP content. Members in the IRP database will be provided account activation instructions via email. If an individual's email address is not yet in the IRP database or you do not receive information about activating your account, please contact [IRP](#) to create the website account.

#### **Obtain contact information for jurisdiction representatives?**

This member-only content can be obtained at <https://www.irponline.org/page/MembershipDirectory> (log-in required).

#### **Get my colleagues or me on the IRP email list?**

All employees of an affiliate member organization are eligible to receive both our biweekly email newsletter *IRP Newsline* and notifications such as jurisdiction fee changes. To receive these communications, please email [irpmail@irpinc.org](mailto:irpmail@irpinc.org) with the name and email address of the relevant employee(s).

#### **Earn an IRP certificate?**

IRP now offers two certificates:

- [The IRP Education Certificate](#) provides the perfect opportunity for staff to build on their knowledge of IRP issues. Although this series of webinars was created with a jurisdiction audience in mind, many industry representatives have participated and provided positive reviews on the sessions. [Access the webinars.](#)
- The [Fundamentals of IRP/IFTA Auditing Certificate](#) gives an overview of the processes involved in IRP / IFTA auditing. The five webinars were created for new jurisdiction auditors, but industry might also benefit from the information. [Read more.](#)

#### **Access other training materials for staff new to IRP?**

See [New Staff Resources](#) for a list of information helpful for new IRP jurisdiction staff; a lot of this information is relevant to industry. For example, check out the [IRP Frequently Asked Questions](#).

#### **Have a new staff member oriented through the IRP Leadership Circle?**

Through this program, IRP volunteers welcome and help to orient new management-level affiliate member representatives. If you have a new management-level staff member working on IRP, contact [IRP irpmail@irpinc.org](mailto:irpmail@irpinc.org) to request they be paired with a volunteer. [Access more information about the Leadership Circle.](#)

**Get answers to my questions from colleagues on the IRP Forum?**

The [IRP Forum](#) is a member-only web platform for discussion of key IRP issues. Both jurisdiction and affiliate members can participate. Post a question for feedback from colleagues or stay updated on the discussions to see what is of concern to jurisdiction staff. Access the IRP Forum under Resources & Services in the menu on the left of the [website](#). To subscribe to weekly email updates of the discussions, go to the [IRP Forum](#), click on the top right on "Forum Actions," and select "*Subscribe to Digest.*"

**Join a committee?**

Industry representatives currently serve on the Audit, Dispute Resolution, and Education Committees. Appointments of industry members are done by the IRP, Inc. Board Chair, in consultation with the Industry Advisory Committee. The process of obtaining and selecting volunteers typically commences in October each year. See [the Call for Volunteers page](#) for information about any current openings.

**Get involved with the Industry Advisory Committee?**

All affiliate members are encouraged to participate in the Industry Advisory Committee. This group considers matters regarding the motor carrier and allied industries in relation to the Plan and provides advice and policy recommendations. [Access more information about the Industry Advisory Committee.](#)

**Other questions?** Contact IRP, Inc. at [irpmail@irpinc.org](mailto:irpmail@irpinc.org).