Guidelines

Before Traveling with Trailer
1. Check the inventory to ensure that all equipment is on the trailer.
2. Before moving the trailer, ensure that the tires are fully inflated to 35 psi cold.
3. Ensure that scissor jacks and wheel lift are up and ready for travel.
4. Ensure that the tarp cover is secure on the trailer and that the lights can be seen with the tarp cover on.
5. Ensure that the turn signals and brake lights work.
6. Ensure that the storage door is secure and locked for travel. Keep the keys in a safe place.

For Setup/Operation
1. Use wood blocks to chock the wheels to prevent the trailer from moving after the trailer is leveled.
2. Secure the tarp cover in the storage area.
3. The fountain trailer shall be disinfected and tested by the local authority according to their standards or practices to ensure a safe potable drinking supply. Always assume that the fixtures and trailer need to be cleaned and disinfected before each use.
4. Ensure that a potable NSF rated food-grade hose is used to connect the fountain trailer to the water supply. Note: one section of NSF potable water hose comes with the trailer.
5. Use a hose spigot connection. The use of a fire hydrant connection as the potable water supply source is not recommended.
6. Flush the trailer thoroughly after disinfecting and before use.
7. Clean and check the trailer at least once each day for leaks or other problems. Do NOT use scouring pads or abrasive cleaners on the decals, paint or finishes. Use Windex or soap and water only.
8. Flush and clean the fixtures and trailer thoroughly after use.

Before Returning the Trailer
1. Check the trailer for missing or malfunctioning parts. Report any missing or malfunctioning parts immediately to ISAWWA.
2. If you made any repairs to the trailer; such as fixing a flat or tightening a fixture or replacing a spigot, please report these activities to the ISAWWA in the problems portion of the checklist.
3. Contact Brian Jack at Village of Lombard- 847-368-5000 to schedule return delivery. Deliver the trailer to Village of Lombard – 255 E Wilson Avenue, Lombard, IL.
4. In an emergency with the trailer contact:
   Illinois Section AWWA
   545 S. Randall Road
   St. Charles, IL  60174
   Office Phone: 866-521-3595  ext. 1
   Office Fax: 866-521-3591