The International Society for Biological and Environmental Repositories

Call For ISBER Best Practices 5th Edition Associate Editors

Introduction
The International Society of Biological and Environmental Repositories (ISBER) is the leading network in the global biobanking and biorepository community. One of its goals is to develop and update best practice guidelines.

The ISBER’s Best Practices: Recommendations for Repositories 4th Edition provides an international foundation for the practice of biobanking and addresses technical, legal, ethical, and managerial issues relevant to all types of repositories of biological and environmental specimens and associated data. It represents the collective wisdom, experience, and expertise of the community and is periodically reviewed and revised to incorporate new information from specimen science research, advances in biobanking technologies, and evolution in ethics and legislation.


The fifth edition of the Best Practices will build on the foundation established in previous versions. Content is submitted by ISBER members and other interested parties in the biobanking community. We are currently seeking volunteer Associate Editors to support the ISBER Best Practices’ Editor-in-Chief, Emma Snapes.

Role Description
This is an exciting opportunity to play a key role in a best practices document that is ready to take the next step. The Associate Editors will have responsibility for managing the content development process. This includes leading a team of geo-diverse contributors to make recommendations on the content to be published in ISBER Best Practices, ensuring the highest quality and relevance of content published. Associate Editors will additionally act as ambassadors for the Best Practices to increase the standing of the final publication.

Responsibilities
Assisting the Editor-in-Chief to:

● maintain an active and responsive Editorial Board
- map the focus of the next edition of the document
- encourage Content Developers representative of different backgrounds to provide expertise reflecting the diversity of the field.

Serve as Section Lead for a team of volunteer Content Developers to:
- manage content contribution and revision process, taking an active role to elicit contributions reflecting best practices with compelling evidence
- make recommendations on the content to be published in ISBER Best Practices
- make section decisions, liaising with the remaining editorial board, and overseeing incorporation of edits all while ensuring global and species relevance
- contribute to consistency of terminology use and glossary formation

Acting as an advocate for the published document and promoting it when possible. ISBER Members as well as others are encouraged to apply.

1.0 Requirements

1.1 Education and Experience:
- Graduate-level degree in Life Sciences
- 5+ years biobanking or associated experience

1.2 Writing and Editing:
- Published author in peer-reviewed journals
- Experience writing technical or industry-related documents
- Familiarity with writing guides and style manuals (i.e., MLA)

1.3 Skills and Knowledge:
- Strong organizational skills
- Capable of managing deadlines.
- Proficiency using editing/tracking tools to maintain document version control
  - Strong editing skills (correcting spelling, punctuation, grammar and syntax)
  - Strong written and verbal communication skills

ISBER invites expressions of interest by 28th January 2022.
Those interested in making an application should send a brief CV and cover email. Please outline any experience that you have to support your interest.

All enquiries and expressions of interest should be directed via email in the first instance to:

Emma Snapes,
Editor-in-Chief, ISBER Best Practices 5th Edition Development
bestpractices@isber.org