



ISMTE

International Society
of Managing and
Technical Editors

Transparency Statement on Conflict of Interest: Sponsorship and ISMTE Board Members

Approved by ISMTE Board of Directors 12/20/2016

The International Society of Managing and Technical Editors (ISMTE) relies on sponsorship to fulfill its mission. We are very grateful to our corporate member and meeting sponsors whose generosity allows us to continue providing “peer-to-peer networking, education and training, research and resources for best practices, and development of journal policy” to all ISMTE members.

In the interest of transparency, the board of directors of ISMTE wishes to post the following in regards to our board members whose companies are also sponsors of ISMTE. On behalf of our members we wish to thank them for their generosity. We also want to state that board members who have companies that sponsor the society are asked to wait on sponsoring items for meetings to allow non-board member companies the opportunity to sponsor those items first. Our sponsorship brochure (corporate prospectus) becomes available each year in November (it is emailed to current sponsors and posted on our website at:

<http://www.ismte.org/page/Advertising>). We ask that our board members make known to the sponsorship chair any items their companies would like to sponsor at each of our three annual meetings. The sponsorship chair then waits until ~3 months before each meeting to determine whether any other company wishes to sponsor that item before allowing a board member’s company to sponsor that particular item.

Asian-Pacific	meeting date is March, board member embargo is January 1st
North American	meeting date is August, board member embargo is May 1st
European	meeting date is November, board member embargo is July 1st

When a board member’s company wishes to sponsor the same item at more than one meeting the earliest embargo date applies.

Given that our sponsorship brochure is available from November of the previous year, these embargoes ensure that board members do not receive any unfair advantage in terms of knowing in advance what items are available for sponsorship.

Lastly, the board of directors of ISMTE has agreed that no board member, or ordinary member, whose company sponsors ISMTE, either as a corporate member or meeting sponsor, is permitted to serve in any capacity on the sponsorship committee.