

GUIDELINES

OVERVIEW

The International Society for the Performing Arts' (ISPA) Québec Fellowship Program provides three-year access to ISPA's extensive international network of arts professionals to three early to mid-career leaders from Québec's performing arts community. Participants join the ISPA membership and attend the ISPA Congress where they engage in the development and exchange of ideas with leaders from some of the world's most significant presenting organizations, performing arts organizations, artist management agencies, cultural policy groups, foundations, festivals and related professionals.

Performing arts professionals who are deeply committed to increasing the global connectivity of the performing arts industry, as well as those who take initiative in their own professional development, are most likely to benefit. In considering applying, please be aware that the ISPA Congress is not a traditional arts market and opportunities for self-promotion are limited.

The Fellowship consists of four components:

Membership in ISPA	Fellows gain access to all member benefits including exclusive content on the ISPA website, newsletter, and social media
ISPA Congress	Fellows attend the New York ISPA Congress where they get the opportunity to engage in the development and exchange of ideas with leaders from the world's most significant arts organizations
Professional Development	Fellows attend a one-day seminar prior to the New York Congress where they meet the Fellowship cohort and learn from global industry professionals through a series of intimate conversations and workshops
Ongoing Networking	Fellows are paired with a current ISPA member at the New York Congress as part of ISPA's Community Building Program. Current members welcome Fellows to the Congress and help facilitate their participation.

Program dates:

2019 Program Dates	January 7 – 10, 2019
2020 Program Dates	January 13 – 16, 2020
2021 Program Dates	January 11 – 14, 2021



ISPA would like to thank Congrès Montréal ISPA 2017 for making this program possible.

BENEFITS

In 2019, Fellows receive:

- One-year ISPA membership with access to all member benefits
- Full Pass registration to the New York 2019 ISPA Congress (January 8 – 10, 2019), including a one-day Seminar prior to the Congress (January 7, 2019)
- Up to 1,775 USD to assist with travel and accommodation expenses related to attending the New York Congress

Pending a successful annual review, Fellows are eligible to participate for up to two additional years and receive the same benefits as year one of the program.

ELIGIBILITY

The Québec Fellowship Program seeks to engage leaders within the professional performing arts sector in Québec.

Applicants must:

- Be residents of Québec
- Be currently employed/working in the performing arts
- Have a minimum of five years professional experience in the arts
- Not currently be a member of ISPA (nor have been one in the past three years) or associated with a current organizational ISPA member
- Have the ability to attend and fully participate in ISPA for the next three years

LANGUAGE

Participants must have a strong working knowledge of English to successfully participate in the Québec Fellowship Program.

APPLICATION PROCESS

Those interested in applying for ISPA's Québec Fellowship Program must submit an application online. All submissions must be written in English.

Québec Fellowship Application Form | <http://bit.ly/quebecfellow>

Deadline | Friday, June 22, 2018 at 17:00 EDT

This deadline will not be extended and late submissions will not be reviewed.

Applications are reviewed and selected by a committee including ISPA's CEO or designate, ISPA Board member and two other members. Applicants will be notified of the status of their application by **August 10**.

PLEASE NOTE: The application must be completed in one sitting as there is currently no way to save an application and return to it later. We recommend preparing your answers in advance of beginning the form. To do so, we have listed the information requested in the application on page 3.

Questions EN/FR? Nora Fleury, Program and Development Associate at nfleury@ispa.org or +1 (212) 206-8490 x201

APPLICATION MATERIALS

Below are the main sections of the application form. Please use this as a guideline to prepare answers prior to beginning the online application form.

Applicant Information | Applicants are asked to provide general contact information including name, address, email, etc. and a short biography (150 words or less).

Personal Testimony | Applicants are asked to answer 6 questions (Each limited to 250 words or less).

- Question 1 How did you hear about ISPA and the Regional Fellowship Program?
- Question 2 Tell us what you are currently doing in relation to the performing arts?
- Question 3 Tell us about your career and life objectives?
- Question 4 Why do you feel participating in ISPA at this time would be beneficial for you and/or your organization?
- Question 5 What do you feel you will contribute to both ISPA as well as to the Congress?
- Question 6 How will you share the knowledge gained through the ISPA Regional Fellowship Program with the arts leaders in your community?

CV/Resume | Applicants are asked to upload their CV/Resume in PDF format (saved as lastname_firstname.pdf). Please also be prepared to list your current and most recent employment including employer name, job title, employer address, dates of employment, and a brief paragraph describing responsibilities.

References | Applicants are asked for the contact information of two professional references (letters not required). Please be prepared to provide their name, job title, organization name, phone number, and email.

Submit | Applicants may do a final review of his/her application by clicking on the “back” button on the bottom of each page. When satisfied, please press submit to receive an on screen message confirming receipt. If you do not receive a confirmation message, please contact Nora Fleury at nfleury@ispa.org or +1 (212) 206-8490 x201 to ensure the application was received.

COST

There is no fee to submit an ISPA Fellowship application.

THANK YOU!

WE LOOK FORWARD TO RECEIVING YOUR APPLICATION