

GUIDELINES

OVERVIEW

The International Society for the Performing Arts' (ISPA) Sweden Fellowship Program provides three-year access to ISPA's extensive international network of arts professionals to two mid-career leaders from Sweden's performing arts (music) community. Participants join the ISPA membership and attend the New York ISPA Congresses where they engage in the development and exchange of ideas with leaders from some of the world's most significant presenting organizations, performing arts organizations, artist management agencies, cultural policy groups, foundations, festivals and related professionals.

Performing arts professionals who are deeply committed to increasing the global connectivity of the performing arts industry, as well as those who take initiative in their own professional development, are most likely to benefit. In considering applying, please be aware that the ISPA Congress is not a traditional arts market and opportunities for self-promotion are limited.

The Fellowship consists of four components:

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| Membership in ISPA | Fellows gain access to all member benefits including exclusive content on the ISPA website, newsletter, and social media. |
| ISPA Congresses | Fellows attend the New York ISPA Congresses |
| Professional Development | Fellows attend a one-day seminar prior to the New York Congresses where they meet the Fellowship cohort and learn through a series of peer to peer conversations and workshops. |
| Ongoing Networking | Fellows are paired with a current ISPA member at their first New York Congress as part of ISPA's Community Building Program. Current members welcome Fellows to the congress and help facilitate their participation. |

Program dates:

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|---------------------------|--------------------------|
| 2020 Program Dates | January 13 – 16, 2020 |
| 2021 Program Dates | January 11 – 14, 2021 |
| 2022 Program Dates | January 2022 (dates TBD) |



ISPA would like to thank Musikverket for making this program possible.

BENEFITS

In 2020, Fellows receive:

- One-year ISPA membership with access to all member benefits
- Full Pass registration to the New York 2020 ISPA Congress (January 13 – 16, 2020), including a one-day Seminar prior to the Congress (January 13, 2020)
- Up to \$1,975 US stipend to assist with travel and accommodation expenses related to attending the New York Congress

Pending a successful annual review, Fellows are eligible to participate for up to two additional years and receive the same benefits as year one of the program.

ACCESS

For any questions pertaining to access needs and support, please contact Nora Fleury, Program and Development Associate, at nfleury@ispa.org or +1 (212) 206 8490 x 201.

ELIGIBILITY

The Sweden Fellowship Program seeks to engage leaders within the professional performing arts (music) sector, with particular attention paid to those who have strong vision, ideas and plans to increase the collaboration between the freelance/ independent music sector and the institutional music and performing arts sector. Awareness of culture political goals such as gender equality, accessibility, and diversity is also important. Participants must be based in Sweden and be interested in developing their career through an extended engagement with ISPA.

Applicants must:

- Be permanent residents or citizens of Sweden
- Be currently employed/ working in the performing arts in a music related capacity, working with the freelance/ independent music sector either from the perspective of an institution/venue or as a freelance project leader/ producer, promoter, or artists' agent.
- Have a minimum of five years professional experience in the arts
- Have not received an ISPA Fellowship in the past
- Have the ability to attend and fully participate in ISPA for the next three years

APPLICATION PROCESS

Those interested in applying for ISPA's Sweden Fellowship Program must submit an application form online. **Sweden Fellowship Application Form** | <http://bit.ly/20swedenfellowship>

Deadline | Wednesday, June 12, 2019 at 23:00 UTC+2 (17:00 EDT)

This deadline will not be extended and late submissions will not be reviewed.

Applications are reviewed and selected by a committee including ISPA's CEO or designate, one ISPA member, and representative for Musikverket. Applicants will be notified of the status of their application on **August 7, 2019**.

Submittable | When you access the application form, you will be prompted to sign in to a Submittable account:

- If you already have a Submittable account, click the *Have an account? Sign in* tab to sign in to your account.
- If you are new to Submittable and don't have an account, create a free account by filling out the *Create your account* form. Click the *Create Account and Continue* button to continue with your fellowship application process.

APPLICATION MATERIALS

Below are the main sections of the application form. Please use this as a guide to prepare your answers.

About You | Applicants are asked to provide general personal information including name, country of residence, gender identity, email, and phone number.

Employer | Applicants are asked to provide general employer information including job title, employer name, address, website, type and start date of employment.

Employment History | Applicants are asked to upload their CV/Resume in PDF format and answer a couple multiple-choice questions about work history.

Personal Testimony | Applicants are asked to answer 4 questions (Each limited to 250 words or less).

- Question 1 Tell us about what you are currently doing in relation to the performing arts and your aspirations/objective for the future both professionally and personally.
- Question 2 Why do you feel participating in ISPA at this time would be beneficial for you and/or your organization?
- Question 3 What do you feel you will contribute to both ISPA and the congress?
- Question 4 How will you share the knowledge gained through the fellowship program with the arts leaders in your community?

Reference | Applicants are asked for the contact information of one professional reference (letters not required). Please be prepared to provide their name, job title, employer, phone number, and email.

Save Draft | Application drafts may be saved and returned to at a later date by [login-in](#) to your Submittable account. Once logged-in, click the *Save Drafts* tab and click *Continue* next to the Sweden Fellowship Form draft. You'll be taken back to your saved draft, which you can then continue to fill out.

If you are already logged into your Submittable account and you return directly to the submission form, you will see your prior form field entries filled in if you previously entered data and clicked *Save Draft*.

Submit | Applicants may do a final review of the application. When satisfied, please complete the application by selecting *Apply*. Once submitted, you will be redirected to the ISPA website where you will receive an on screen message confirming receipt and well as an auto-generated email. If you do not receive the confirmation email, please contact Nora Fleury at nfleury@ispa.org or +1 (212) 206-8490 x201 to ensure the application was received.

COST

There is no fee to submit an ISPA Fellowship application.

Thank you!

We look forward to receiving your application.