ISPAD Treasurer

Overall Responsibilities (e.g. budget decisions, reporting to Executive Board (monthly TCs / Board Meetings – Winter Meeting, ADA and Annual Conference), reporting to members at AGMs)

The responsibilities as ISPAD treasurer include:

- Managing ISPAD’s Finances (with the support of K.I.T. Group)
- Monitoring Budgeting & advising on Budgeting decisions
- Reporting on the state of ISPAD finances
- Preparing Trustees’ Report for Independent Examination of accounts
- Preparing Treasurer Elect for his role

To prepare for the term (2 years with the possibility to be re-elected for another term of 2 years) it is needed to learn what will be expected of the Treasurer by the Society’s board of directors and members. It is recommended that the Treasurer assist the outgoing Society treasurer before taking office to better understand the role.

When the Treasurer begin his/her term, he/she will be responsible for adhering to the budget. This duty will involve managing and tracking incoming and outgoing funds.

The Treasurer is supported by K.I.T. Group with book-keeping, accounting, and budgeting.