

MINUTES ISPLS BOARD OF DIRECTORS MEETING

ISPLS Headquarters, 853 Columbia Road, Suite 101, Plainfield, Indiana
Saturday, February 27, 2016

1. Call to Order: 9:02 am (Eastern Time) by President Rich Hudson (Silence all electronic devices)

2. Attendance/Roll Call:
B.O.D. – Eric Banschbach, Vincent Barr (9:10 am), Bryan Catlin (until noon), Perry Cloyd (9:08 am), Executive Director (E.D.) Jason Coyle, Brent Friend, Bernie Guerrettaz, Norm Hiselman, Rich Hudson, Dave Myers, Don West, Don Williams

Absent: Al Fabian

Quorum Declared

3. Guests – Eric Meeks, Doug Herendeen (11:00 am)

4. ISPLS Mission and Vision Statement – Bernie Guerrettaz read our mission statement and Rich Hudson read the vision statement, which statements were also printed in the agenda.

5. Adjustments to the agenda-
None
A MOTION to accept the agenda as printed was made by Bernie Guerrettaz and seconded by Dave Myers. The motion PASSED by a voice vote.

6. Review of January 13, 2016 BOD Meeting Minutes
A MOTION was made by Don Williams and seconded by Eric Banschbach to accept the minutes as presented. The motion PASSED by a voice vote.

7. Financial Report: (Brent Friend / Jason Coyle)
Written financial reports (Balance Sheets, Budget, Income/Expense, etc.) dated January 31, 2016 were presented for board review by Brent Friend (see file/Drop Box).

Brent Friend reviewed the balance sheet with total assets of \$317,731.49. Brent also covered the income and expense report, the investment report, the profit and loss budget versus actuals report and the 2015/2016 budget spreadsheet. See drop box for all reports.

A MOTION to accept/receive the Financial Reports was made by Don Williams and seconded by Don West. The motion PASSED by voice vote.

8. Review/Receive the Executive Director's Report:
Jason Coyle presented a written report. Jason provided a breakdown of hours spent by Banning employees working on ISPLS business. Membership renewals are mostly done now with the convention being over. Chapter tax filings are up to date. Jason reported on HB 1231 which would amend IC 35-43-2-2 to allow "purple paint" to be used for marking property as no trespassing. Working on YourMembership and tasks related to the transition to RGI. There was information about the national speakers planned for the 2017 convention as well as a plan to have two parallel tracks of speakers from ISPLS. There was discussion about holding a PS Exam review and Jason will investigate further. The first Pipeline Safety seminar by the IPLS Foundation will be March 18th. The Hoosier Surveyor is also scheduled to be sent around March 18th. Jason reported that per a list obtained from the IPLA last year, there are 707 Professional Surveyors with Indiana addresses (909 total) and ISPLS has 456 Professional Members with Indiana addresses.

9. Review of Official Business conducted via e-mail
Don West is working to obtain a Surveyor's Week Proclamation from the Governor's Office.

There has been some discussion of possible activities for the Indiana Bicentennial.

10. Convention Report/Update: (Doug Herendeen)

Doug Herendeen reported on his discussions to date with various potential convention sites and the costs associated with each. After discussion, the consensus of the board was to rotate between French Lick, Fort Wayne and Indianapolis, switching sites every year or two. Doug will work with the locations to have a renegotiation clause added to potential contracts so ISPLS would not be locked into unsustainable guarantees for rooms, meals, etc. if attendance is reduced due to changes in continuing registration, etc. which are beyond our control.

Doug Herendeen also mentioned that he plans to retire in two years. It needs to be determined how much Rayburn will need to be involved with the convention in the future.

Jason Coyle gave a financial report on the profits from the last 4 conventions.

11. Committee Reports:

A. Communications Committee Group

1. Publication and Media Committee:
No Report at this time

2. Membership Committee:

Brent Friend requested that that he would like to have someone replace him as the committee chair. No other information at this time.

3. Trig Star Committee:

Tony Gregory (Not Present) notified Rich Hudson that he had the test available for any chapters were ready to give the test.

4. Public Information and Marketing Committee:

No report at this time.

B. Government Affairs Committee Group

1. Board of Registration Liaison (Jason Coyle):

Rich Hudson reported that all current Board of Registration members have been notified that their terms have expired and were invited to re-apply. One member has chosen to resign. BOR members serve until a replacement is appointed. There was discussion of involving the past presidents council to see if anyone is interested in serving on the BOR. There was further discussion about ISPLS providing a letter of recommendation to the Governor's Office.

C. Professional Development Committee Group

1. Scholarship Committee:

Jason Coyle reported that the scholarship forms would be available soon. The Foundation is planning a new scholarship called the Benchmark Scholarship. This year it will be in honor of Bob Vollmer. Each year it will be in honor of a different person.

D. Internal Affairs Committee Group

1. By Laws:

Rich Hudson stated no report at this time.

2. Finance and Planning:

Eric Banschbach stated their first meeting would be in April.

3. Past Presidents:

Bernie Guerrettaz stated no report at this time

4. Young Professionals:

Frank Walsko had submitted a written report about his attendance at the 2nd FIG Young Surveyors North American Meeting on Wednesday, February 10, 2016 in Minnesota.

E. ISPLS Foundation:

1. Perry Cloyd reported that there are plans for a seminar later in the year and this will be the first time the 501C3 will be used.

12. Chapter Reports:

Hoosier Hill

Chuck Coyle stated that Hoosier Hills is wanting to host the 2018 convention, but may wait a year until the convention is at French Lick.

Northwest Chapter

Rich Hudson reported that there was discussion within the chapter about the M.O.U. with the Foundation, but nothing finalized.

Tecumseh Chapter

There was discussion about the lack of activities in the Tecumseh Chapter and how the situation should be handled. The consensus was to contact John Nagy to see if there was interest and if they need help.

13. Unfinished Business:

A. Neighboring State Convention Reports

Don Williams reported on the Michigan Convention.

Rich Hudson reported on the Illinois Convention.

Perry Cloyd reported on the Ohio Convention.

Jason Coyle reported on the Kentucky Convention.

B. AMC Organizational Meeting

Bernie Guerrettaz reported that Leslie had sent amended agreement based on our comments.

Don Williams was concerned on the number of meetings and the projected hourly cost.

It was also mentioned that R.G.I would be responsible for tracking ISPLS member and not licensure.

C. Scope Of Coverage For The Foundation

1. Is the ISPLS Foundation covered by RGI

Perry Cloyd stated that they need to capture the financials.

The general coconscious was they should cover the financials, corporate filings and general record keeping. Bernie Guerrettaz stated that we need clarification with RGI on what they will cover with regards to the Foundation.

D. Schedule for the Transition and Move To Rayburn Group International

There was talk about the transition / move to the RGI facility. The designated date for the transition is April 1, 2016 but nothing was formally noted as to date or time and members would be notified.

Meeting adorned at 3:27 PM (EST) by Rich Hudson

Respectfully submitted,

Bryan F. Catlin

Acting ISPLS Secretary for a portion of the meeting

Alexander A. Fabian

ISPLS Secretary

(Notes taken from recording)