

Indiana Society of Professional Land Surveyors  
Board of Directors Meeting

MINUTES

Wednesday January 18, 2017 | 8:00am-12:00pm  
Indianapolis Marriott East | 7202 E 21st St | Indianapolis, IN 46219

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Present: Rich Hudson, President; Perry Cloyd, Vice President; Bryan Catlin, President-elect; Brent Friend, Treasurer; Alexander Fabian, Secretary; Bernie Guerrettaz, Past President; Eric Banschbach; Vincent Barr; Norman Hiselman; David Myers; Don West; Don Williams

Guests: Chuck Coyle; Jason Coyle; Tony Gregory; Brian Haggard; Doug Herendeen; Randy Miller; Ryan Swingley; Kurt Vonderheide; Brian Lewis, Executive Director

1. Call to Order

Rich Hudson called the meeting to order at 8:03am and a quorum was established. Rich reviewed with the Board the Mission and Vision of ISPLS.

2. Approval of the Consent Agenda

Board Meeting Minutes - October 28, 2016  
ISPLS Financials - November Financial Report & November Balance Sheet  
Current Membership Report  
Staff Time Report for July - December

A motion was made and seconded to approve the items in the consent agenda. **PASSED**

3. Executive Director's Report / Update

Executive Director made a brief report on the membership database & the progress of 2016/2017 dues renewal. Highlighted the strong registration numbers for the 2017 Convention. Announced that Kayla Jenkins has been hired as a Communications Coordinator to work with ISPLS 20 hours a week. Among her duties there will be a focus on continuing to improve the Hoosier Surveyor, our weekly e-newsletters, and the communication of Chapter activities.

There was a brief discussion on the recently held Board of Directors election and the low voter

turnout. It was suggested that the Nomination Committee along with the Executive Director look at the election process and ways to contact the voting members more frequently on filling out their ballots.

4. Annual Investment Review

Jeff Dowden with Wallington Asset Management presented the statuses of the ISPLS and IPLSF investments, it's performance during the last year, and it's track record over the last ten year period. It was suggested by the Board that the topic of reallocation come up during the middle of 2017 once there's a better grasp of the current economic uncertainty but that in the meantime the investments account be maintained at the current 50/50 split.

5. 2015/2016 Financial Review

Todd Ensign with Ensign CPA Group present a written Consolidated Financial Statement with Independent Accountants' Review Report and a Financial Report year ending June 30, 2016 and Todd reviewed those reports with the Board.

6. NSPS Update - Tony Gregory

7. New Business / Discussion Topics

a. IPLS Foundation Board

The Board discussed the vacancies on the Foundation Board.

A motion was made and seconded to appoint Norman Hiselman and Ed Sweetland to 3 year terms and Chuck Coyle to a 2 year term on the IPLS Foundation Board. **PASSED**

b. 2018 Annual Convention

The Board briefly discussed which Chapter would host the 2018 Convention.

A motion was made and seconded for the Northwest Chapter to host the 2018 Annual Convention. **PASSED**

c. Legislative Update

The Board discussed the Legislative Update from Michael O'Brien, the Predictable Fee Legislation from the County Recorders Association, and the Underground Utility Locates SB 472.

The consensus of the Board was that we would like to have high fees from the Predictable Fee Legislation, due to the assumption that this issue won't be revisited for a number of years if the legislation passes, but that any increase towards the corner

perpetuation fund would be supported.

The Board is either indifferent towards SB 472 if we are not required to utilize it or we are opposed to it if Surveyors would be required to use it due the turnaround time being way too long for most projects and because it doesn't relieve the Surveyor of any liability. Jason Coyle volunteered to communicate with ACEC who had reached out to us about our opinion on this bill.

d. Reorganization Meeting

Bryan Catlin presented the following slate of Officers and appointments.

Eric Banschbach - Vice President

Brent Friend - Treasurer

Alexander Fabian - Secretary

Jacob Hoffman - Board of Registration Liaison

Jason Coyle - Board of Registration Alternate Liaison

A motion to accept the slate of executive committee members and board of registration liaisons was made and seconded. **PASSED**

e. Update Financial Policies

The ISPLS policy is for the President, Treasurer, Executive Director, and either President-elect or Vice President to be the signatures on the bank and investment accounts.

A motion was made and seconded for Ryan Swingley to be for fourth signer on the accounts. **PASSED**

f. February Board Meeting

After discussion it was determined that Friday, February 17th, 1pm - 5pm would be the best date for the next Board Meeting.

8. The Board Meeting was adjourned at 11:57am.