

The ISSA Journal Submission Guidelines

The *ISSA Journal* welcomes submissions by information security professionals that will inform and educate their peers about issues and trends in the industry. Articles are peer-reviewed, based on the following criteria:

- **Relevant** – suitable for a security practitioner, our chief audience (does include C-level)
- **Timely** – in sync with current trends, technologies, and industry issues
- **Useful** – leans toward practical insights rather than general perspectives
- **Credible** – carefully cites sources, knowledgeable of industry thinkers, demonstrates scholarly awareness
- **Innovative** – covers subject matter that piques the curiosity of our readers

Please adhere to the following guidelines:

1. The *ISSA Journal* will not accept articles promoting one company, business, or piece of software. They must be vendor-neutral – *describing technologies and trends* – not selling a product.
2. All articles must be the original work of the author, and cannot have appeared in other publications. You will be asked to sign an affidavit to that effect.
3. Major articles run between 1,800 and 3,000+ words, unless otherwise specified by the editor.
4. Where appropriate, articles should be written for an international audience.
5. Articles will be peer-reviewed by a panel of experts in the security field to insure the quality, accuracy, and relevance of the work.
6. All accepted manuscripts are edited for adherence to *Journal* format and style, clarity, succinctness, syntax, and punctuation. Please write clearly and concisely (see Style Guide).
7. Authors are encouraged to supply relevant artwork (charts, diagrams, and maps) that help to clarify points in the article. Please include the artwork as separate .tif, .jpg or .eps files (300 dpi @ 100% or greater resolution).
8. The *ISSA Journal* requires proper references so readers can locate the key information sources used when writing the article. Cite foundational books, articles, or URLs of publicly accessible information sources used and footnote in text or include at the end of the document (see Style Guide).
9. It is the *ISSA Journal's* policy to include the author's email address so that readers may contact him or her directly with questions or comments. If this is a problem, please contact the editor.
10. Please include a short biography at the end of your article – just a couple of lines saying who you are and what you do is fine. See past issues for examples.
11. Please send articles via attached files to editor@issa.org. DOC or RTF is best. Please do not send article as PDF. Include Submission Checklist with your article.
12. All articles become the property of the *ISSA Journal* for a period of 12 months, after which copyright reverts to the author. Author will be required to sign copyright release.

Please follow Style Guide on page 2.

Thank you for your submission and your support of the ISSA Journal!

ISSA Journal Style Guide

The *ISSA Journal* ascribes to *The Chicago Manual of Style* for standard American English usage, mechanics, grammar, and publishing conventions.

Citations: Author, title, publisher, date – link [if available]

- Articles in quotes “Data Flow Made Easy”; books in italics *Cyber Forensics*;
- Publisher in roman: ISSA, Auerbach Publications, Forbes

Footnotes:

1. Branden R. Williams, “Data Flow Made Easy,” *ISSA Journal* (March 2008) – link
2. Albert J. Marcella, Jr. and Doug Menedez, *Cyber Forensics: A Field Manual for Collecting, Examining and Preserving Evidence of Computer Crimes*, Auerbach Publications (2008) – www.taylorandfrancisgroup.com.

Endnotes (alphabetical by last name and numbered – cited in text [1]):

1. Marcella, A. J. and Menedez, D., *Cyber Forensics: A Field Manual for Collecting, Examining and Preserving Evidence of Computer Crimes*, Auerbach Publications (2008), www.taylorandfrancisgroup.com.
2. Williams, B. R., “Data Flow Made Easy,” *ISSA Journal* (March 2008) – link

Mechanics

- Double quotes: found at the “bottom of the well.”
- Commas and periods *inside* quote marks: evil doers, “bad actors,” and bad guys
- Semi-colons and exclamation marks *outside* quote marks: evil doers and “bad guys”; “halt”!
- Serial comma: this, that, and the other (before the *and*)

Grammar

Pronoun agreement will be enforced:

- A user and *his*; a user and *her*; a user and *his or her*; but not a user and *their*
- Correct: *Users find their* computers the most vulnerable.

Spelling

- American English spelling: Organization not organisation; authorization not authorisation
- Minimal capitalization: information security is not a proper noun, etc.