JAINA Student Internship Program 2013

Paid Internship Program

The JAINA Student Internship (JASI) is a full-time, intensive internship offering U.S. undergraduate and graduate students a chance to work with a service-based community organization in a start-up environment. JASI interns receive hands-on experience that provides professional and personal growth in the areas of non-profit project management, IT support, and social networking/community building, as well as a rewarding opportunities to support the global Jain community.

Participants in the JAINA Student Internship Program will:
- Learn how to develop a non-profit from the ground up
- Discover their inner leader
- Gain practical experience working with an established international non-profit
- Work with non-profit managers for 40 hours a week over three months
- Work with fellow interns and program coordinators
- Selected interns will receive a $2,000 stipend for the duration of the program
- This internship will be 85% virtual and 15% in person.

JAINA: The Federation of Jain Associations in North America

The Federation of Jain Associations in North America (JAINA) is the umbrella organization of local Jain Associations (Sanghs) in USA and Canada that seek to preserve, practice, and promote Jain Dharma and the Jain Way of Life. JAINA represents over 100,000 Jains in more than 70 Jain organizations. There are countless volunteers investing their time to support over 20 projects and 15 committees within the United States and abroad.

This year, JAINA’s leaders have worked rigorously to bring new tools and resources to the Jain community. Our newest offering is the JAINA Student Internship Program. Read below for details. Two (2) interns will be selected for this year’s JASI Program.
Online Application Process

All JASI applicants are required to submit the following materials to be considered for the internship:

- 500 - 750 word essay that answers the following questions: Explain how your interests could spread awareness of Jain principles and/or strengthen the Jain community. Why are you a suitable candidate for this internship?
- Undergraduate and Graduate degree transcripts (unofficial electronic).
- Résumé highlighting experiences and strengths.
- One letter of recommendation from a faculty member, community leader, or relevant previous employer.
- Application must be filled online at www.jaina.org/internshipapplication.
- Recommendations must be submitted electronically to parth.savla@jaina.org in Word (.doc or .docx) or PDF file format. Please use the following format for file name: First Name Last Name_Application Material (i.e. ParthSavla_Essay).

Applications should be submitted NO LATER THAN 11:59pm EST September 1st, 2013. If you do not receive a confirmation e-mail within one week, please contact Parth Savla or 510-434-4249. Applicants should expect to hear final notification by September 10, 2013 as the internship will start September 16. For further information, e-mail: parth.savla@jaina.org or jainahq@jaina.org.

Application Processing Timetable 2013

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<thead>
<tr>
<th>Student Internship Process</th>
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<tr>
<td>Application Opens</td>
<td>August 20</td>
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<tr>
<td>Application Deadline (including all supporting documents)</td>
<td>September 1, 11:59pm EST</td>
</tr>
<tr>
<td>Selection Process—Student contacted for interviews</td>
<td>September 2-9</td>
</tr>
<tr>
<td>Applicants Notified by JAINA Office (Selectees notified via e-mail and in writing)</td>
<td>September 10</td>
</tr>
<tr>
<td>Internship Start Date</td>
<td>September 16</td>
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<tr>
<td>Internship Ends</td>
<td>December 15</td>
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Eligibility Requirements

This internship is intended for students who are home for a semester, either taking a leave or a “gap year.” The following individuals are eligible to apply for JASI:

• Current undergraduate students
• Current graduate-level students
• College graduates who graduated from an undergraduate or graduate school within the last two years

Students on the quarter system are welcome to apply, as long as they can commit to the full term of the internship program. You must be either a United States / Canadian citizen or a permanent resident (a green card holder) to apply for this position.

Other Requirements

Applicants are not required to be Jain or a member of JAINA. It is essential, however, that applicants show dedication to the mission of the Federation of Jain Associations in North America (JAINA), an umbrella organization for Jain Associations that seek to preserve, practice, and promote Jain Dharma and the Jain Way of Life.

Selection Process

The JASI selection committee will pick two (2) interns with good academic records in high school, college, or graduate school, and with proven interest in the impact of social networking, graphic design, and/or non-profit project management on the promotion of the Jain Way of Life and the development of a global Jain community.

Internship Dates

The JASI internships will start on September 16, 2013, and run until December 15, 2013.

FAQ’s

For a full list of FAQ’s go to www.jaina.org/internship.

If you have any questions, please contact: Parth Savla at parth.savla@jaina.org or 510-434-4249.