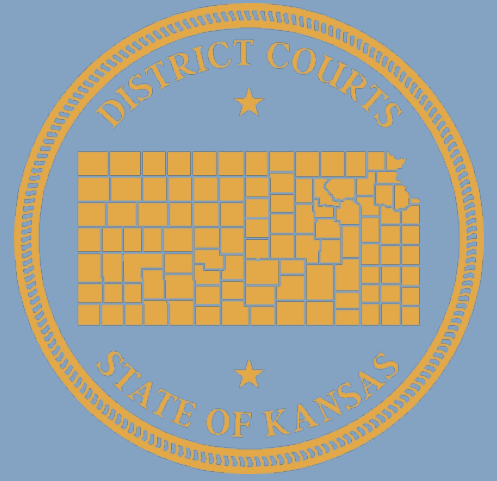


10TH DISTRICT STANDARD COURTROOM PROTOCOLS



- Use of face coverings by everyone-judicial and public
- Use of face coverings by testifying witnesses
- Maintain Social Distancing in courtroom
- No more than 10 in courtroom (per S.Ct. Order 54)
- Signage will separate all attendees, even counsel and client
- Only interested parties, with statutory right to attend, counsel and witnesses allowed in courtroom
- No spectators allowed in courtroom
- Participants waiting in hallway must maintain social distancing
- If multiple witnesses, witnesses must wait outside the courthouse until notified to enter
- Mobile queuing App may be used
- Witness rooms LOCKED appointment only via division AA
- No spectators allowed in hallway
 - spectators may be able to watch via live stream and/or
 - view silently in a Bluejeans video hearing
- No access to chambers without prior approval of division
- Lectern unavailable
- No approaching the bench
- Children may only enter the courtroom as a party or witness
- Use of plexiglass shields
- Exhibits for In-Person Hearings:
 - Pre-marked, electronic preferred
 - Hard copy-counsel or SRL must deliver to AA within 7 days of hearing
 - All parties/counsel/witness have own copy of exhibits
 - No approaching of witness