ELECTION OFFICIALS TRAINING
Better management for safe drinking water

NAME/TITLES
1. 
2. 
3. 
4. 

WORKSHOP DATES & LOCATIONS
Please select the workshop you will attend.

☐ JANUARY 17, 2019
The Lodge at Warren Riverview Park
312 W Market, Derby, Kansas

☐ FEBRUARY 7, 2019
Wheatland Broadband, Bryan Conference Center
416 Main, Scott City, Kansas

☐ MARCH 7, 2019
Trail Room – Basement of Municipal Building
2nd Street & Hersey Avenue, Beloit, Kansas

☐ APRIL 18, 2019
Memorial Building, Alliance Room
101 S Lincoln, Chanute, Kansas

City / Utility: ____________________________
Address: __________________________________
Phone: ____________________________
E-mail: ____________________________
Water is a business! City Council and rural water district boards have a lot to consider: water pressure, meeting all federal and state regulations and standards, and making rates affordable. In fact, their job is making the right choices about complex managerial, financial, and technical aspects of running a high quality water utility. Yes, it takes time to keep up on the laws, regulations, and rules. However, as a board/council member, you are personally responsible. Water is the foundation of your community’s jobs and future.

Like any business, there are risks and options, but is your board/council keeping them in mind? Boards/Councils need to know the pros and cons concerning your managerial, financial, and technical decision about water. That is why KanCap, a component of the Kansas Capacity Development Program, was established by the state of Kansas. KanCap is designed to be an educational tool to assist board/council members in operating their water business.

Training is approved for 1 CMC Experience or 1 MMC Advanced Education point for city clerks.

Funding for the KanCap – Board/Council Training is provided at no cost through a contractual agreement between the Kansas Department of Health & Environment, Public Water Supply Capacity Development Program, using the State Revolving Fund Set-aside, and Kansas Municipal Utilities in partnership with Wichita State Environmental Finance Center and Ranson Financial Consultants L.L.C.

**AGENDA**

KanCap training will discuss water system capacity. Each training session will begin with refreshments and sign-in at 8:30 a.m. Class will begin at 9:00 a.m. and adjourn at 4:30 p.m. Lunch will be provided.

**WATER SYSTEM CAPACITY** is the ability to plan for, achieve, and maintain compliance with applicable drinking water standards. Capacity consists of three elements: Technical, Financial, and Managerial (TFM).

**Technical Capacity:** The physical and operational ability of a water system to meet Safe Drinking Water Act requirements, including the adequacy of physical infrastructure, technical knowledge and capability of personnel, and adequate source water.

**Financial Capacity:** The ability of a water system to acquire and manage sufficient financial resources to allow the system to achieve and maintain compliance with SDWA requirements.

**Managerial Capacity:** The ability of a water system to conduct its affairs in a manner enabling the system to achieve and maintain compliance with SDWA requirements, including institutional and administrative capabilities.