

**CLIENT REQUEST/AUTHORIZATION TO TRANSFER CLIENT FILE**

**\*\*\* \*\***

I, \_\_\_\_\_, hereby request and authorize the law office of  
\_\_\_\_\_ to deliver a copy of my file in the matter of  
\_\_\_\_\_ to my new attorney named  
herein below, at the following address:

New Attorney Name:

\_\_\_\_\_

New Attorney Address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
*Client Name*

\_\_\_\_\_  
*Date*