

**KENTUCKY BAR ASSOCIATION  
RULES OF THE SUPREME COURT OF KENTUCKY**

**PRACTICE OF LAW**

**SCR 3.670 Extension of time requirements**

(1) The time requirements associated with completion of continuing legal education and certification thereof, as set forth in SCR 3.645(1), may be extended by the Commission in case of hardship or other good cause clearly warranting relief. Requests for time extensions for completion of activities or certification thereof shall be made to the Commission in writing. All requests for time extension must be received by the Commission no later than the September 15 following the end of the educational year for which the time extension is sought. Requests must set forth all circumstances upon which the request is based, including supporting documentation. Applications for time extensions for completion of the New Lawyer Program may be submitted pursuant to SCR 3.640(8).

(2) A member who fails to complete the requirements of SCR 3.645 for any educational year, and who cannot show hardship or other good cause clearly warranting relief, may submit an application for a non-hardship extension of time in which to earn the annual minimum requirement. The application, which shall be made on KBA forms or by such other appropriate method approved by the Commission, must meet the following requirements:

(a) Applications will not be deemed complete but will be accepted prior to earning and reporting the credits required to cure the deficiency if the application contains a detailed plan for completing the annual requirement. The detailed plan must contain specific information regarding the program(s) that will be taken, including the date, delivery format, location, and sponsor of the program.

(b) In any event, all required credits must be completed and reported, and the application must be received by the Director for CLE pursuant to the fee and filing schedule set forth in section (c) below.

(c) Fee and filing schedule:

(i) For complete applications received by August 15 following the end of the educational year for which the extension is sought, the application fee is \$250.00.

(ii) For complete applications received by September 15 following the end of the educational year for which the extension is sought, the application fee is \$350.00.

(iii) For complete applications received by October 15 following the end of the educational year for which the extension is sought, the application fee is \$500.

(iv) No applications for non-hardship time extensions will be accepted after October 15 following the end of the educational year for which the extension is sought.

(3) Failure to comply with extended time requirements granted by the Commission pursuant to SCR 3.645 (1) or (2), including both completion of continuing legal education activities and certification thereof, shall subject the member to the sanctions of SCR 3.675: Suspension for Non-Compliance.

HISTORY: Amended by Order 2017-18, eff. 1-1-2018; adopted by Order 2013-12, eff. 1-1-2014