



LOUISIANA
ASSISTED LIVING ASSOCIATION

www.lalaonline.org

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**REQUEST FOR APPROVAL TO OFFER ADULT RESIDENTIAL CARE/ASSISTED LIVING DIRECTOR CERTIFICATION/TRAINING PROGRAM.
Consisting of, at a minimum, 12 hours of training.**

§6867 **Continuing Education for Directors.** All directors shall obtain 12 continuing education units per year. Topics shall include, but shall not be limited to:

1. person-centered care;
2. specialty training in the population served;
3. supervisory/ management techniques; and/or
4. geriatrics

Additionally, for level 4 ARCPs the director shall have successfully completed an adult residential care/assisted living director certification/training program consisting of, at a minimum, 12 hours of training that has been approved.

**Instructions: Send \$75.00 per course for the date and time listed below. (Payable to: LALA)
If course is offered on multiple dates, send \$75.00 for each course offered.
Payments may be made by credit card. Call Office for Details.**

1. Date of Request: _____
2. Course Title(s): _____
3. Organization(s) offering course: _____
- _____
4. Address: _____
Phone: _____ e-mail: _____
5. Number of Clock Hours requested (full and half hours, only): _____
6. Date(s) of CEU: _____
7. Meeting Place(s) of CEU: _____
8. Name of Instructor(s): _____

NOTE: Attach of brief course description, agenda and brief description of each instructor's qualifications. DO NOT send detailed curriculum vitae.

Approved Hours: _____
Sharla A Aloisio, Executive Director
Date Approved: _____
Date Paid: _____ Ck #: _____