



## Post a Job Opening on the Lawyers Club Career Center!

Lawyers Club of San Diego is happy to offer firms and organizations the opportunity to post job openings on our website, with the intent of helping employers hire our Lawyers Club members.

Please follow the instructions below to submit a request for a job opening to be posted on the Lawyers Club website, which will be accessible to all of our members.

1. Visit [www.lawyersclubsandiego.com](http://www.lawyersclubsandiego.com) > select the "Membership" tab at the top of the page.
2. Once on the page, click the "Lawyers Club of San Diego Career Center Job Posting Request Form."
3. Complete this form (incomplete forms will not be accepted) and email the attachment to [ivy@lawyersclubsandiego.com](mailto:ivy@lawyersclubsandiego.com).
4. Once the form is reviewed and approved, you will be notified that the job listing will be placed on our website.
5. Please note: Lawyers Club will not accept or process applications received online, so please provide a thorough description of "How to Apply."

If you have any questions about posting a job, contact us at (619) 595-0650.