



Request for Lawyers Club to Co-Sponsor or Publicize an External Event/Program

Lawyers Club's mission is to advance the status of women in the law and society; Lawyers Club co-sponsors external events that further this mission. We appreciate your request for Lawyers Club to sponsor your event or program. Our policies require that the Lawyers Club Board of Directors vote on each external request for Lawyers Club to co-sponsor an event or program, in exchange for marketing for your event. To do so, we need to receive requests as far in advance as possible, ideally at least 4 weeks in advance of the event/program.

Date of Request: _____ Prepared by: _____

Email: _____ Phone: _____

Name of organization seeking co-sponsorship: _____

Organization Contact (i.e. name, email, phone): _____

Event Title/Name: _____

Date of event: _____ From: _____ AM/PM To: _____ AM/PM

Venue Name and Address: _____

Ticket Price: _____

Other co-sponsors of event: _____

Describe in detail how this event relates to or addresses the Lawyers Club mission to advance the status of women in the law and society:

Describe the benefits to Lawyers Club members if Lawyers Club co-sponsors (e.g. publicity/reduced price, etc.):

Website to register for the event (if applicable): _____

Promo Code (if applicable): _____

Email completed form to: **Executive Director Elaine Lawrence**, elaine@lawyersclubsandiego.com. Include a draft event flier, or other marketing materials, if applicable.