



Lawyers Club of San Diego Career Center: Job Posting Request Form

Please email this form and the job description to allison@lawyersclubsandiego.com. Once the job posting form has been reviewed, it will be posted on the Lawyers Club Career Center feature of the website.

NOTE: Lawyers Club does not accept or process job applications, please provide detailed information below on how candidates should apply and who they should contact. Incomplete requests will not be accepted.

Employer Contact Information

Submitted by: _____ Employer Name: _____
Date Submitted: _____ Phone No: _____
Email Address: _____ Would you like to be contacted about Lawyers Club membership, sponsorship opportunities and Lawyers Club events? Yes No

Job Opening Information

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|---|
| *Position Title: |
| Date Needed: |
| Organization/Company: |
| Address: |
| *Primary Category (check one): <input type="checkbox"/> Corporate <input type="checkbox"/> Law School <input type="checkbox"/> Nonprofit <input type="checkbox"/> Private Sector <input type="checkbox"/> Public Sector <input type="checkbox"/> Other |
| Additional Categories (check all that apply): <input type="checkbox"/> Corporate <input type="checkbox"/> Law School <input type="checkbox"/> Nonprofit <input type="checkbox"/> Private Sector <input type="checkbox"/> Public Sector <input type="checkbox"/> Other |
| Type of Position (check one): <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Internship <input type="checkbox"/> Volunteer |
| Experience Requirements (check one): <input type="checkbox"/> < 1 yr. <input type="checkbox"/> 1-2 yrs. <input type="checkbox"/> 3-5 yrs. <input type="checkbox"/> 6-10 yrs. <input type="checkbox"/> >10 yrs. |
| Salary (optional): |
| How to Apply/Contact (provide detailed instructions on how to apply and any information you will need from the candidate): |
| *Job Description & Details (please attach an electronic Word Document or PDF with description): |

*Required