



April 29, 2019

To: LeadingAge Florida Members

Subject: Candidate Nominations – LeadingAge Florida Board of Trustees

In accordance with the LeadingAge Florida Bylaws, the Chair of the Governance Committee is charged with the responsibility of calling for nominations for members of the Board of Trustees. The following Trustees serve with me on the Governance Committee: Robert Goldstein, Troy Hart, Bruce Jones, Roger Stevens and Janet Stringfellow.

The online Nomination/Qualification Forms are available now for board positions. You may access these forms by visiting www.LeadingAgeFlorida.org.

The election will take place during LeadingAge Florida's 56th Annual Convention, during the Annual Business Meeting on Tuesday, July 23, 2019, at the Hilton Orlando Bonnet Creek, located in Orlando, Florida. The positions that will be voted on at the Annual Meeting will fill Board terms set to expire in July 2019.

Please take a few minutes to think about whether you, or someone you know within the LeadingAge Florida membership, would be interested and qualified to serve in a leadership position for LeadingAge Florida. (Qualifications are specified on the nomination forms.)

After receiving nominations from the LeadingAge Florida membership, the Governance Committee will select one candidate for each position for the official slate of Trustees. The slate will be distributed to members prior to the 2019 LeadingAge Florida Annual Convention. In accordance with the Bylaws, nominations will be permitted from the floor at the Annual Business Meeting; once the nomination process has closed, the membership will vote on the slate of nominees.

This year the Board of Trustees is recommending that the four LeadingAge Advocate and four Region Chair positions be converted to At-Large Trustee positions to align with changes in LeadingAge's public policy process, as well as to provide flexibility to ensure a robust Board with the necessary skills and experience to effectively govern the Association. These proposed changes will be presented to the Membership at the Annual Meeting prior to the Election and are reflected in the Call for Nominations.

Attributes of an Ideal Board Member:

- Proven Performance—Leadership requires knowledge, talent, skill, vitality and the ability to innovate. These attributes should be evident in a prospective candidate's experience in the long-term care field that translates into a solid record of operational performance, knowledge and skill in one or more of the following key LeadingAge Florida member constituencies: Affordable Housing, Assisted Living, Independent Living, Nursing Home, or Continuing Care Retirement Community (CCRC).

Roger A. Stevens, Board Chair
Steve Bahmer, President/CEO

Expanding Possibilities for Aging

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- **Commitment**—Serving as an association volunteer leader is an honor and reward, but it requires a demonstrated commitment to the organization, and its mission and goals.
- **Time to Serve**—Participating fully in the Association’s activities takes extra time and resource to prepare for travel and attend meetings.
- **Understanding of Teamwork**—Many people contribute their efforts toward the realization of an association’s goals and objectives; no one person does it alone. Interpersonal and communication skills are essential to effective and productive teamwork that yields results.
- **Sound Judgment and Integrity**—Good judgment and integrity are essential attributes of a leader. All meetings of LeadingAge Florida are subject to all anti-trust laws and regulations governing a 501(c)(3) nonprofit organization.
- **Communication and “Teaching” Skills**—By virtue of the position, Association volunteer leaders serve as mentors and teachers to future leaders. Enthusiasm in serving the Association is an important attribute that leaders must be able to pass along to their successors.
- **Ability to Subordinate Special Interests**—Leaders often emerge from their special expertise or effective representation of a specific constituency. Leadership, however, may require subordinating those interests for the greater good of the Association.
- **Strategic Thinking**—Intuitive and interpretive skills enable leaders to understand the people around them, internalize the data they receive, recognize the relationships that exist between the systems within their world, and integrate these elements into a coherent whole.

Board Member Obligations

- **Expected Meeting Attendance:**
 - Regularly attend scheduled meetings.
 - Regularly attend scheduled committee meetings.
 - Attend Board retreats, planning sessions and Board development workshops.
- **Obligations of the Board:**
 - Establish policy.
 - Assure that adequate funds are available to operate LeadingAge Florida.
 - Monitor the financial operations of the Association.
 - Maintain, update and monitor the Association’s strategic plan.

- **Specific Duties:**

- Attend meetings, participate in and show commitment to Board and Association activities.
- Be well informed and prepared for meetings.
- Contribute skills, knowledge and experience when appropriate.
- Listen respectfully to the viewpoints of others.
- Assume leadership roles in all Board activities, including fundraising and membership recruitment.
- Represent LeadingAge Florida to the public and business communities.
- Educate yourself about the needs LeadingAge Florida's membership.

Please fill out the appropriate online *Nomination/Qualification Form* and submit it no later than close of business, 5:00 p.m., on Friday, May 19, 2019.

Thank you for your interest and support. We look forward to hearing from you.

Sincerely,



Josh Ashby, Chair
LeadingAge Florida Governance Committee