



## 2019-2020 LeadingAge Florida Leadership Academy Application

### Application Components

- 1. Application Process** - This program is only available to individuals employed with a LeadingAge Florida member community. Reminder, only one applicant per community will be considered. If a Fellow's employment status changes or if he or she fails to meet any of the program's eligibility criteria, continued participation in the Leadership Academy is subject to review by LeadingAge Florida. Please submit the statement of commitment, a letter of reference, resume or short biographical summary and leadership essay no later than 5:00pm on May 17, 2019. Completed applications can be emailed to [MMaggio@LeadingAgeFlorida.org](mailto:MMaggio@LeadingAgeFlorida.org). Provide contact and organization information.
- 2. Statement of Commitment** - Applicants are required to submit a Statement of Commitment (next page) signed by their sponsoring organization.
- 3. One Letter of Professional Reference**  
Applicants are required to provide one professional letter of reference.
- 4. Resume or Biography**  
Applicants are required to submit an updated resume clearly indicating their current position, responsibilities and accomplishments or a short biographical summary reflecting the same points.
- 5. Leadership Essay**  
Please complete your personal leadership essay using the following points as headers. Please make sure you provide enough information to give the selection committee insight into your history and desire to be part of this program. One or two sentence answers to the following questions are not recommended. Please limit your responses for all three topics to one page.
  - What attributes do you feel an effective leader should possess and how would your participation in the Leadership Academy strengthen you as a leader? Please refer to a significant professional achievement, your specific role in attaining that achievement and the impact it had on your organization.
  - What do you view as one of the current gaps in aging services? Coupled with your academy experience, what role might you play in addressing the gap?
  - Describe your personal commitment to aging services and how you envision using your experience to enhance aging services within your organization, your community and at the state and national levels.

### Evaluation Criteria

All application submissions will be reviewed to ultimately assemble a diverse class of LeadingAge Florida Leadership Academy Fellows (in terms of life experiences, leadership roles, geography, type of organization, as well as other unique characteristics). A committee of LeadingAge Florida member leaders will evaluate applications using the following criteria:

- How strongly defined, insightful and introspective is the leadership essay?
- How strongly does the applicant demonstrate a personal commitment to the field of aging services?
- How strongly does the applicant demonstrate a dedication to life-long learning?
- To what extent does the applicant possess the leadership capacity needed to become a transformational leader?

## **Application and Letter of Commitment**

Name: \_\_\_\_\_

Community: \_\_\_\_\_

Position/Title: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Business Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Years of Service: \_\_\_\_\_ Current Position: \_\_\_\_\_ Provider Type: \_\_\_\_\_

Current Responsibilities: \_\_\_\_\_

Home Mailing Address (will not be published):  
\_\_\_\_\_

Preferred Mailing Address: (check one)       Business       Home

Cell Phone (will not be published): \_\_\_\_\_

Name and Title of Sponsor\*: \_\_\_\_\_

Sponsor Email: \_\_\_\_\_

### **Statement of Commitment:**

#### **If selected, the Fellow agrees to the following learning schedule:**

- Attend each session (arriving on time and staying for the entire event).
- Complete assignments to enhance the understanding and application of the content areas.
- Connect monthly with the Leadership Academy coaches to discuss assignments, on-going development, and additional professional development opportunities.
- Remain employed with a LeadingAge community member for the duration of the program.

Applicant Signature: \_\_\_\_\_

#### **If selected, the Fellow's community agrees to:**

- Submit a check for the \$1750 participant registration fee prior to the start of the program.
- Provide travel and lodging costs associated with the in-person meetings.
- Allow adequate time for the completion of assignments that will enhance the understanding and application of the content areas of each session.
- Allow the Leadership Academy Fellow time to connect with his or her coach and actively participate in learning activities.

Sponsor Signature: \_\_\_\_\_

President, CEO, Executive Director or Administrator (where appropriate) or Board Chair (if applicant is the highest ranking executive officer)

**Thank you for submitting your application to participate in the LeadingAge Florida Leadership Academy. You are required to submit a Letter of Commitment that must be signed by you and your sponsor\*.**

**\*Please Note: The Statement of Commitment must be signed by the President, CEO, Executive Director or Administrator (where appropriate) of the applicant's organization. If the applicant is the highest ranking executive officer, the organization's board chair should sign.**

**Email completed application and supporting materials to [MMaggio@LeadingAgeFlorida.org](mailto:MMaggio@LeadingAgeFlorida.org).  
Must be received by 5:00pm on May 17, 2019**

**Application checklist:**

- Completed application**
- Statement of commitment**
- Resume or short biography**
- Leadership essay**
- Letter of professional reference**

**If you have any questions when completing this application, contact Maria Maggio, Director of Education and Events, at [MMaggio@LeadingAgeFlorida.org](mailto:MMaggio@LeadingAgeFlorida.org) or 850-671-3700.**