Battelle CCDS™ Process

HEALTH CARE PROVIDER SIGN-UP PROCESS
Battelle CCDS Critical Care Decontamination System™

1 Sign up with Battelle
   - Visit battelle.org/decn to fill out the enrollment form
   - Battelle emails enrollee links to the enrollment contract, instructions, and the Battelle POC

2 Contact Us to Get Your Code
   - Enrollee signs contract and contacts Battelle POC to receive their 3-digit codes for each facility

3 Properly Label Respirators
   - Once the 3-digit codes are received from Battelle, enrollee collects N95 respirator
   - N95 respirators must be unssealed (free of blood mucus, make-up, lip balm, etc.) and labeled with a permanent marker

4 Collect & Bag All N95 Respirators
   - Enrollee collects all N95 respirators into a single plastic bag
   - Once the plastic bag is filled, tie off the bag and put it into another plastic bag

5 Properly Package
   - Clean the outside bag with disinfectant
   - Shipping box must be labeled with the 3-digit code and a biohazard sticker

6 Ship to CCDS Site
   - Enrollee contacts their chosen logistics provider to coordinate pick-up and delivery of their N95 respirators
   - Enrollee can either use a logistics provider of their choice or Battelle's preferred logistics provider

7 Decontaminated & Returned
   - Your shipments are barcoded to ensure chain of custody
   - Your N95 respirators are processed and then verified to ensure they are free of decontaminant
   - Your decontaminated N95 respirators are returned to your facility

1 Patent Pending
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