DATE:
Part 1 - Thursday, May 9, 2019
Part 2 - Tuesday, May 14, 2019
Part 3 - Thursday, May 23, 2019

TIME: 12:00 p.m. - 2:00 p.m. (CST)

WHO SHOULD PARTICIPATE:
This webinar series is recommended for all CEOs, board members, executive directors, upper management, fundraising and development staff, program directors and other personnel involved in the documentation process.

REGISTRATION DEADLINE:
Registrations are due into the LHA office one week prior to the webinar in order to ensure timely delivery of instructions and handout.

LHA WEBSITE:
http://www.lhaonline.org/events/event_list.asp

OVERVIEW:
Through a three-session program format, participants will be provided an overview of the grant proposal writing process, with instruction specifically focused on the basic tools and components required for writing a winning grant proposal. There will be an additional emphasis on the identification of appropriate funding sources and the effective presentation of proposals to those respective sources.

Part 1: Participants will learn how to effectively plan and manage a grant proposal, learn tools and techniques to improve a proposal’s chance of being funded and learn to write up the common elements for any proposal.

Part 2: Participants will learn how to use logic models to structure a proposal and ways to better communicate a theory of change to the funder; and how to best articulate program outcomes and show how those outcomes related to the long-term impact the funding that agencies seek.

Part 3: The speaker will discuss how to research funding sources to find the best fit for a proposal, how to write a compelling Letter of Intent, and how to use a pre-proposal contact with the funder to increase the chance of winning the grant.

OBJECTIVES:
At the conclusion of this series, participants will be able to:
- Identify tools and techniques to improve a proposal’s chance of being funded;
- Discuss how to effectively plan and manage a grant proposal; and
- Identify common elements for any proposal.

MEET YOUR FACULTY:
Karl Hamner, PhD, Director of the Office of Evaluation Research
The University of Alabama College of Education
Dr. Hamner is an education, social science and health researcher and a program development and evaluation consultant. He is principal investigator on two externally-funded grants/contracts totaling more than $3.3 million in external support. One of these is Operation Deep Dive, which is a four-year study examining factors and potential causes involved in suicides and early mortality due to self-harm among veterans. He has extensive experience in research and program evaluation, as well as conducting professional development workshops and trainings on a wide range of topics, including more than 50 grant writing workshops. Throughout his career, he has written or directed the development of numerous successful grant proposals for both small and very large grants and has received funding from federal, state and local agencies.
REGISTRATION:
Registrations may be sent via fax to (225) 923-1004. VISA, Master Card, Discover or American Express are accepted. All information is handled through a confidential fax and blotted out before it is forwarded to the registrar. Email confirmations will be sent to all registrants who list an accurate email address.

CANCELLATION POLICY:
Cancellations received in writing up to one week prior to a scheduled event will be charged a cancellation fee of $40 (per person, per event). Cancellations received less than one week prior to the scheduled event, or individuals who fail to attend, are non-refundable. Registrants who are unable to attend an LHA educational event are permitted to, and encouraged to send a substitute without incurring a cancellation fee. Please send written notice of any substitutions prior to the scheduled event.

TRANSFER POLICY:
If you are unable to attend the program for which you have registered and choose not to send a substitute, you may transfer your registration to another program. The LHA will hold your credit for a period of one year following the start date of the program for which you were originally registered. Transfers must be made in writing prior to the scheduled event, and a $40 transfer fee will be charged.

AMERICANS WITH DISABILITIES ACT:
The LHA will make every effort to provide reasonable accommodations for physically-challenged attendees who require special services. When registering, please attach a written description of needs to the application.

PRICE: Thursday, May 9, 2019 (Part 1)
Register Online: https://www.lhaonline.org/event/GrantWritingPart1
- Member Hospital or Associate Member: $200 (Includes one phone line per site)
- Corporate Member: $225 (Includes one phone line per site)
- Non-Member Hospital: $400 (Includes one phone line per site)

PRICE: Tuesday, May 14, 2019 (Part 2)
Register Online: https://www.lhaonline.org/event/GrantWritingPart2
- Member Hospital or Associate Member: $200 (Includes one phone line per site)
- Corporate Member: $225 (Includes one phone line per site)
- Non-Member Hospital: $400 (Includes one phone line per site)

PRICE: Thursday, May 23, 2019 (Part 3)
Register Online: https://www.lhaonline.org/event/GrantWritingPart3
- Member Hospital or Associate Member: $200 (Includes one phone line per site)
- Corporate Member: $225 (Includes one phone line per site)
- Non-Member Hospital: $400 (Includes one phone line per site)

TIME: 12:00 p.m. – 2:00 p.m. CST (each session)

Each additional phone line will be billed at the LHA Member/Non-Member rate. Advance registration and payment is REQUIRED to ensure delivery of instructional materials.

MAKE CHECK PAYABLE AND MAIL TO:
Louisiana Hospital Association – Management Corporation
9521 Brookline Avenue, Baton Rouge, Louisiana 70809-1431
Phone: (225) 928-0026

Fax registration to: (225) 923-1004

Name: ___________________________________________________________
Title: ____________________________________________________________
Email: __________________________________________________________
Organization: ____________________________________________________
Address: _________________________________________________________
City / State / Zip: _________________________________________________
Telephone #: ________________________ FAX #: _______________________
Credit Card #: __________________________________________________
Billing Zip Code: ______ Exp. Date: _____ CVV (3 or 4 Digit Code): _____
Name on Card (Please Print): ______________________________________
Signature: ________________________________________________________
Email for Credit Card Receipt: _____________________________________

May 9 - LHA Code M1949024
May 14 - LHA Code M1949025
May 23 – LHA Code M1949026