



EDUCATION PROGRAMS

careLearning – User Group Meeting

DATE

Tuesday, Feb. 2, 2021

LOCATION

LHA Conference Center
2334 Weymouth Drive
Baton Rouge, LA 70809

WHO SHOULD ATTEND

Designed for Louisiana hospitals that are using *careLearning.com* in their facilities or for facilities that have interest in adding *careLearning's* extensive library of online learning options.

There is no registration fee for attending this meeting, and you will receive printed materials.

PROGRAM DESCRIPTION:

The objective of this meeting is to maximize the education available and provide a forum for local users to exchange information about *careLearning* and share experiences. We seek to address the needs and concerns of all levels of *careLearning* users and answer questions of potential users.

Please attend this User Group meeting for a plan that will enhance your existing program or revolutionize your education processes.

KEY ISSUES:

- Network with *careLearning* facilitators and other users;
- Learn useful tips and tricks;
- Get your questions answered; and
- Share your wish list with faculty and help determine the course of development for the coming year.

AGENDA

8:00 a.m.	Registration
8:30 a.m.	Welcome / Introductions / Celebrations
8:45 a.m.	Product Training – Administrative Management System (AMS) Employee Update, Courses, Events, TrackIt, etc.
10:30 a.m.	Break
10:45 a.m.	Product Training – AMS
12:00 p.m.	Lunch
12:30 p.m.	Product Training – AMS
1:30 p.m.	Product Training – eRegistrar, Growing Manager & Employee Ownership of Education
2:00 p.m.	Break
2:15 p.m.	Course Options & Opportunities, Compliance through <i>careLearning</i> Courses, Using Other Industry Leaders' Courses in the LMS
2:30 p.m.	Product Training – Course Center, Create Effective & Engaging Online Courses
3:15 p.m.	Managing Performance Evaluations & Competency Assessments Online Planning, Coaching, & Evaluating, Setting Expectations, Identifying Skill Gaps & Building Success
3:30 p.m.	Passport Program – The Journey to Success (Clinical Rotation Orientation)
3:45 p.m.	Peer Sharing
4:00 p.m.	Dismissal



Louisiana Hospital Association Management Corporation

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9521 Brookline Avenue, Baton Rouge, LA | Phone (225) 928-0026 | Fax (225) 923-1004 | www.lhaonline.org

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MEET YOUR FACULTY:

Koby Lee, PhD

Koby Lee serves as *careLearning's* Director of Client Success Strategies. She brings an extensive background in adult education in healthcare and academic settings along with a decade of *careLearning.com* and user experience.

Date: Tuesday, February 2, 2021
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Registration: 8:00 a.m.
Program time: 8:30 a.m. – 4:00 p.m.
Fax registration to: (225) 923-1004
Register Online at: <https://www.lhaonline.org/event/careLearning2020>

PRICE: Complimentary

Name: _____

Title: _____

Email: _____

Name: _____

Title: _____

Email: _____

Organization: _____

Address: _____

City / State / Zip: _____

Telephone #: _____ **Fax #:** _____

LHA Code #M2044001