**City Facility Closures** *(parks and recreation, city satellite sites, etc.)*

All City of ______ facilities, including City Hall, are now closed to the public indefinitely, except for exceptional circumstances. This restriction includes {locations listed including Fire-EMS Department, Parks Department Shop, Police Department, Water Treatment Facility and Wastewater Treatment Plant}.

The __________ Recreation Center also will be unavailable for rental indefinitely during this outbreak period. Full refunds will be offered to any party with a canceled reservation.

Athletic uses and city classes are canceled indefinitely at ____________.

In addition to the disinfection challenges, the city is reserving the use of ____________ for use in the city and/or county emergency operations plan if necessary.

For questions or concerns about any of these closures or changes, please call City Hall at (785) 123-4568.

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**Parks and Recreation closures during COVID-19 outbreak**

The health and safety of the ________ community is our top priority. Conditions are changing rapidly, and we want to assure you that city officials are closely monitoring the latest information about coronavirus (COVID-19). The City of ________ will be closing all recreational facilities through ________. This includes:

- Recreation Center A
- Playground B
- Golf course
- Performing Arts Center

The facilities will be closed following guidance of ____________ County Public Health. Our community is actively working to slow the spread of the COVID-19 virus. The Governor has restricted gatherings of more than 10 people until May 1.
In addition to the extension of indoor facility closures, Parks and Recreation is cancelling all spring session programs, including programming in: aquatics, recreation, nature and recreation classes, which include dance, fitness, martial arts and gymnastics. Adult and youth sports leagues are also cancelled; however, youth baseball leagues have been postponed until recreation facilities have reopened to the public. Details on league play will be sent to participants at a later date.

The department is also cancelling all public reservations in facilities and shelters.

Refunds will automatically be issued for any reservations, events, and program enrollments for spring.

Program enrollments, event permits, and facility rentals, including rescheduling those impacted by the shutdown, as well as scheduling practice fields, has been suspended at facilities and online. New program registrations, facility/shelter rentals and event permits are anticipated to resume Friday, May 1.