



Set-up Your Appointments Project™

Step 1

Identify a point person in your office to handle board and commission appointments

Step 2

Contact the Women's Foundation at appointments@womens-foundation.org or 816-988-2002 to let them know about your interest in the Appointments Project™ and identify your point person

Step 3

Provide a list of publicly appointed board and commissions to the Women's Foundation, and they will work with you to increase the pool of applicants from which you can make appointments

Step 4

A member of the Appointments Project™ team will work with you to provide names, contact information, and supporting documentation (i.e. resume, required forms, etc.) to your point person.

Step 5

The decision is yours on who to appointment. Our role is increase the applicant pool of women in your community willing to serve on publicly appointed boards and commissions. In furtherance of this objective, we will provide webinars and trainings to raise awareness of these opportunities and enhance board member skill development.

WOMEN'S FOUNDATION

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