Governing Body Meeting
Topeka, Kansas
Friday, December 9, 2022

The League Governing Body Meeting will be held on Friday, December 9, 2022, at the League of Kansas Municipalities. President Michael Wilkes will convene the meeting at 8:30 a.m.

Call to Order
8:30 a.m. – 12:00 p.m.
❖ Unable to Attend

President:
J. Michael Wilkes, City Manager, Olathe

Directors:
Bob Becker, Commissioner, Stockton
Thomas Brown, Mayor, McPherson

Vice President:
Roy Cessna, Mayor, Garden City
Tyrone Garner, Mayor, Unified Government❖
Nick Hernandez, City Manager, Dodge City❖

Immediate Past President:
Dave McDaniel, Mayor, Ellis

Katie Jackson, City Attorney, Manhattan
Jenny Landers, Mayor, Otis
Amy Lange, City Manager, Concordia

Past Presidents:
Mike Boehm, Mayor, Lenexa
Sara Caylor, Commissioner, Ottawa
Daron Hall, City Manager, Pittsburg
Terry Somers, Mayor, Mount Hope

Ty Lasher, City Manager, Bel Aire
Stan Luke, Mayor, Burlington
Michael Padilla, Mayor, Topeka
Christy Pyatt, City Clerk, Greensburg❖
Curt Skoog, Mayor, Overland Park
Austin St. John, City Administrator, Marysville
Brandon Whipple, Mayor, Wichita❖

Interim Executive Director:
John Deardoff

John Goodyear, General Counsel
Rynae Redd, Finance Manager
Kerry Pancoast, Administrative Specialist

John Deardoff, Interim Director
Kate Cooley, Director of Engagement
Action Agenda

Information/Discussion Agenda

- New Governing Body Member ▲
- Resignation of Branden Dross ▲
- Executive Director Search
- Strategic Plan RFP ▲
- Building Tenant Update
- Conflict of Interest ▲
- Discussion of League Legislative Issues for 2023
- 2023 Conference Report ▲
- Dues Committee Update ▲
- Dues Format Change in By Laws ▲
- Interim Executive Director Report

Consent Agenda

- Minutes of October 8, 2022 Governing Body Meeting ▲
- Financial Report for period ending October 31, 2022 ▲

Wrap Up

- Other Business
- Tentative Dates & Locations for 2023 Governing Body Meetings
  - January 26 (Local Government Day, Topeka)
  - March 3 - Topeka
  - June 16 - Topeka
  - September 8 - Undecided
  - October 7 (League Annual Conference, Wichita)
  - December 8
- Adjournment by 12:00 p.m.
<table>
<thead>
<tr>
<th><strong>Name of Person Nominated</strong></th>
<th>Katharine (&quot;Katie&quot;) Jackson</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Position Applying For</strong></td>
<td>Director</td>
</tr>
<tr>
<td><strong>Official Title</strong></td>
<td>City Attorney</td>
</tr>
<tr>
<td><strong>Years in this Position</strong></td>
<td>7</td>
</tr>
<tr>
<td><strong>When does your current term of City office expire?</strong></td>
<td>N/A. I'm in an FTE appointed position.</td>
</tr>
<tr>
<td><strong>Region</strong></td>
<td>Northeast</td>
</tr>
<tr>
<td><strong>City</strong></td>
<td>Manhattan</td>
</tr>
<tr>
<td><strong>Phone</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Mobile Phone</strong></td>
<td>785-341-1126</td>
</tr>
<tr>
<td><strong>Email Address</strong></td>
<td><a href="mailto:jackson@cityofmhk.com">jackson@cityofmhk.com</a></td>
</tr>
</tbody>
</table>

**Other city elected or appointed positions previously held (include dates):**
Please see attached resume for specific information, but I have worked for the City of Manhattan since 2003. I started as an Assistant City Attorney/Prosecutor, and also served as a Deputy City Attorney. When I was in private practice, local government clients included Wabaunsee County and the cities of Ogden, St. Mary’s and St. George. I assisted with legal services, but I did not hold an appointed position in those communities.

**Present or previous League Involvement**
City Attorneys Association of Kansas (Board of Directors 2014 - present; President 2020-21); past presenter at CAAK continuing legal education sessions.

**Reasons why I (or person nominated) should be considered by the Nominating Committee:**
John Goodyear contacted me about the Director vacancy in Lawrence City Attorney Toni Wheeler’s position. I am interested in the position because the League provides invaluable support to Kansas cities and important representation before state government. The League, through the City Attorneys Association of Kansas (CAAK), has enhanced my law practice and public service to Manhattan. As a member of the CAAK board, I have had the pleasure of meeting other city attorneys throughout the State, and I rely upon League counsel and this network of colleagues to consult on city issues. I have
a sincere interest in local government and the energy to be a part of the League’s governing body team. Thank you for considering my nomination.

Consent for Nomination
Yes

Name of Person Submitting Form
Katie Jackson (upon recommendation of John Goodyear)

Email of person completing this form
jackson@cityofmhk.com
PROFESSIONAL EXPERIENCE

2003 – Present  City of Manhattan, Kansas

Serve as general counsel for a full-service Kansas city of the first class with an approximate population of 55,000; an annual budget exceeding $165 million ($31 million general fund); and 1,229 budgeted employees (415 FT, 29 PT and 785 seasonal). As the director of the Legal Services Department, plan and manage the activities and operations of the Department, which includes the City Attorney’s Office, the City Prosecutor’s Office and Municipal Court Administration. Supervise 15 employees and submit and oversee the Department’s annual budget of $1.4 million.

Represent the City in all legal issues affecting the municipality, including development, streets and utilities, real estate, land use, employment, and constitutional law. Provide legal opinions and training to the City Commission, City staff and appointed officials. Negotiate, review, and write contracts; and research and draft City ordinances, resolutions and policies. Receive, review and respond to tort claims against the City. Present on legal issues at public meetings and advise on Kansas Open Records Act and Kansas Open Meetings Act requirements. Collaborate with legal counsel and staff from Kansas State University, Riley County, the Riley County Police Department, and Fort Riley on intergovernmental initiatives. Draft personnel policies and procedures and provide legal counsel on employee discipline and separation.

2013 – Present  Washburn University School of Law
Adjunct Law Faculty (Fall 2013 – Present)

Proposed and continue to teach the School of Law’s first blended online/in-person course: LW-9650, Legal Analysis, Research, and Writing for the Government Client. Most recent teaching evaluation was 6.57/7.0.

2012 – 2013  Kansas State University, Department of Political Science
Graduate Faculty Instructor/Academic Advisor

Taught online and in-person undergraduate and graduate level courses: POLSC 601, Local Government Law; POLSC 612, The Judicial Process; POLSC 791, States, Cities & the Law. Served on the Master of Public Administration Advisory Committee. As the department’s academic advisor, advised and mentored undergraduate students on academic and career issues.

Partner (2009 – 2011); Associate Attorney (2003 – 2009)

In addition to City of Manhattan roles, maintained a private law practice focused on business, employment and real estate law. Represented local government clients including Wabaunsee County and the Kansas cities of Dodge City, Ogden, St. Marys and St. George. Developed firm website and wrote firm’s advertising materials. Along with partners, managed all aspects of the law firm’s business.
APPELLATE CASES

Kansas Supreme Court
Manhattan Ice and Cold Storage, Inc. v. City of Manhattan, 294 Kan. 60 (2012)
Zimmerman et al. v. Board of County Comm’rs of Wabaunsee County, 293 Kan. 332 (2011)

Kansas Court of Appeals

EDUCATION

J.D., University of Colorado School of Law (2003)
Associate Editor of the University of Colorado Law Review

B.A. in Public Relations, Kansas State University (2000)
Phi Beta Kappa; Magna Cum Laude

PROFESSIONAL SERVICE & AFFILIATIONS

City Attorneys Association of Kansas
President (2020 – 2021)
Board of Directors (2014 – Present)

International Municipal Lawyers Association
Membership Committee (2021 – Present)
University Cities Section Member (2019 – Present)

Riley County Bar Association (2003 – Present)

Leadership Manhattan (2007 Graduate)


Kansas Bar Association
Section Executive Committee Member (2006 – 2008)
Editor-in-Chief, YLS Forum (2006 – 2008)

COMMUNITY INVOLVEMENT

Trustee, Manhattan Public Library Board of Trustees (2013 – 2014)
Director, Catholic Charities of Manhattan Board of Directors (2006 – 2009)
Director, Homecare & Hospice of Manhattan Board of Directors (2003 – 2007)
To: Governing Body

From: John Deardoff, Interim Executive Director

Date: December 1, 2022

RE: Governing Body Resignation

Attached is a letter of resignation from Board member Branden Dross, City Manager Herington, KS. Branden has accepted a city manager job in Oregon. Branden was appointed at the October 2022 League Conference to fill the spot of Troy Tabor who moved to the VP position. This position was a one-year appointment to October 2023.

Per League By-Laws all vacancies in elective offices shall be filled by appointment by the president with consent of the governing body, for the unexpired term.
November 28, 2022

Board Chair J. Michael Wilkes
CC: Interim Executive Director John Deardoff

With a heavy heart, I am resigning from my position as a governing body member of the League of Kansas Municipalities. When I accepted the position, I hadn’t interviewed with my upcoming employer. Things had progressed and I will be formally appointed Wednesday night, November 30th. This employer is in Oregon which will not allow me to serve this great state of Kansas.

I do want to thank you for selecting me, albeit short, to be a member. It was the highest honor I have had in my career, and I will always be grateful for this opportunity.

Cordially,

Branden Dross
Request for Proposal

for

Strategic Planning Consultant

by the League of Kansas Municipalities

Overview

The League of Kansas Municipalities (League) is soliciting proposals for a consultant to assist with all or part of the upcoming strategic planning process. The League Governing Body has established a strategic planning process for the organization that includes a survey of the League membership, regional meetings, and focus groups, and a presentation at the League Annual Conference. It is the intention of the League to engage a consultant for part or all the steps in the strategic planning process.

Description of the League

Established by municipal officials in 1910, the League is a voluntary, nonpartisan organization of over 550 Kansas cities. It operates as a public agency and is defined by state law as an instrumentality of its member cities (K.S.A. 12-1610e). The powers and duties of the League are prescribed by state law and in bylaws adopted by the voting delegates of its member cities. The mission of the League is to unify, strengthen, and advocate for the interests of Kansas municipalities to advance the general welfare and promote the quality of life of the people who live within our cities.

Purpose

Development of a comprehensive assessment of the organization’s present strengths, weaknesses, and opportunities resulting in a clear articulation of the organizations core purpose, values, and strategic direction.

Selection Process

After a review of the proposals that are submitted, the League Governing Body will select a consultant. The final budget, which will be approved by the League Governing Body, will be determined based upon practical and budgetary factors. The League Governing Body will determine whether to proceed with a consultant for all steps in the planning process or select individual portions of the process wherein a facilitator will be used.
Information to be Submitted with Proposal

1) **Table of Contents**

Each proposal should include a clear identification of the material by section and page number.

2) **Itemized Cost for Individual Service**

Please provide a cost for providing each of the following services as a stand-alone project:

- **Staffing Governing Body.** This portion of the process would include communicating with members of the Strategic Planning Committee, setting up meetings, preparing meeting packets, meeting minutes, preparing the final report for submission to the Strategic Planning Committee, and all other aspects of staffing the process. The Strategic Planning Committee will serve as the steering committee for development of the plan and be responsible for recommendation of a final plan for approval by the Governing Body.

- **Membership Survey.** This portion of the process would include development of a survey for the League membership regarding the services provided by the League, and the future needs of the cities regarding those services. It would include survey development, survey distribution, analysis, and a final report to the League Governing Body regarding the survey results.

- **Regional Meetings.** The League desires to host at least six regional meetings to gather input from the membership and other potential stakeholders. This portion of the process would include setting up those meetings, advertising the meetings, attending the meetings, facilitating the discussion, taking notes, and completing a report to the League Governing Body regarding the regional meeting discussions.

- **Focus Groups.** This would include holding up to six focus group meetings (of approximately 2 hours in length) with key stakeholders and various groups as determined by the League Governing Body. Work here would include setting up the meeting, inviting participants (as determined by the League Governing Body), facilitating the discussion, and providing a report to the Governing Body regarding the focus group discussions. In addition, the Governing Body will determine up to six key stakeholder interviews to be conducted.

- **Presentation at League Annual Conference.** This includes a keynote presentation as part of the League Annual Conference in Wichita on Monday, October 9th to inform the League membership about the Strategic Planning
Process used in development of the plan and encourage their participation in implementation of the plan going forward.

3) **Expected Deliverables.**
   - Summary report of the focus groups and interviews
   - Summary report of regional meetings.
   - Survey results and analysis report
   - Strategic plan document and full report for dissemination
   - Strategic plan executive summary for dissemination
   - Strategic plan presentation for dissemination

4) **Total Cost for Providing Services as a Package**
   In addition to providing the cost of the individual services named above, please provide the total cost if the League Governing Body were to select you as the provider of all these services.

5) **Profile of the Firm or Individual**
   Please provide a profile of your organization or your individual pursuits including, but not limited to your location; the names of all staff and individuals that would be participating in the project; relevant experience with this type of work; governmental work experience; and references.

6) **Additional Data**
   Please provide any additional information considered essential to this proposal.

**Timing**

It is the intention of the League Governing Body to select a consultant and establish a budget in December 2022. Work should begin immediately thereafter. A final report should be provided to the League Governing Body by August 30, 2023.

**Submission of Proposal**
Proposals must be submitted in pdf format to jdeardoff@lkm.org All proposals must be received by noon on December 15, 2022.

**Questions:** John Deardoff; Interim Executive Director; League of Kansas Municipalities
785-354-9565
To: The Governing Body of the League of Kansas Municipalities  
From: John Goodyear, General Counsel  
Re: Conflict of Interest Policy  
Date: December 9, 2022

Following the League’s Annual Audit report and recommendations, the Governing Body directed staff to prepare a conflict of interest policy and statement during the June meeting. What follows is a draft policy and declaration of potential conflicts for the members of the Body to consider.

In preparing the policy, League staff looked to the state forms for declaring conflicts of interest, the forms from different cities in the state of Kansas and in neighboring states, and several policies from other municipal leagues. The purpose of the policy is to help inform the Body about what constitutes a conflict of interest, to assist the Body in identifying and disclosing actual and potential conflicts, and to help ensure the avoidance of conflicts of interest where necessary.

The draft policy defines conflicts, creates a procedure and appeal process for determining whether a reported conflict is such that a member should recuse themselves from a discussion or a vote, and requires an annual declaration of potential conflicts known to the member.

Provided that the policy is approved by the Body, staff recommendation is that the Body submit declarations in January for the 2023 term of the Governing Body. In subsequent years, staff recommends that the declarations be completed in December to coincide with the beginning of the annual term.
League of Kansas Municipalities

Conflict of Interest Policy

Members of the League of Kansas Municipalities Governing Body (the “Body”) must act at all times in the best interests of the League. The purpose of this policy is to help inform the Body about what constitutes a conflict of interest, to assist the Body in identifying and disclosing actual and potential conflicts, and to help ensure the avoidance of conflicts of interest where necessary. This policy shall be implemented as follows:

1. Members of the Body have a fiduciary duty to conduct themselves without conflicts of interest. In their capacity as members of the Governing Body, they shall avoid any conflict between their respective personal, professional, or business interests and the interests of the League, in any and all actions taken by them on behalf of the League in their respective capacities.

2. A conflict of interest is a known transaction or relationship which presents or may present a conflict between a member’s obligations to the League and the member’s personal, business or other interests, including their duty to the City of which the member of the Body is an elected or appointed official or an employee.

3. All conflicts of interest are not necessarily prohibited or harmful to the League. However, full disclosure of all actual and potential conflicts, and recusal from participating in debates and/or voting on the matter are required.

4. All actual and potential conflicts of interests shall be disclosed by members of the Body through the annual disclosure form and/or whenever a conflict arises. The disinterested members of the Executive Committee shall make a determination as to whether a conflict exists and what subsequent action is appropriate (if any). The Executive Committee shall inform the Body of such determination and action. The Body shall retain the right to modify or reverse such determination and action, and shall retain the ultimate enforcement authority with respect to the interpretation and application of this policy.

5. On an annual basis, all members of the Body shall be provided with a copy of this policy and required to complete and sign the acknowledgment and disclosure form below. All completed forms shall be provided to and reviewed by the Executive Committee, as well as all other conflict information provided by members of the Body.

I have read the League of Kansas Municipalities’ Conflict of Interest Policy set forth above and agree to comply fully with its terms and conditions at all times during my service as a Board member. If at any time following the submission of this form I become aware of any actual or potential conflicts of interest, or if the information provided below becomes inaccurate or incomplete, I will promptly notify the President of the Body in writing.
☐ No, I am not aware of any actual or potential conflicts of interest.

☐ Yes, I am aware of actual or potential conflicts of interest.

Disclosure of Actual or Potential Conflicts of Interest:

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

Please Print:  Name: __________________________ Date: __________________________

Member Signature: __________________________
League Annual Conference
October 8-10
Overland Park

2022 Conference Report
# 2022 League Conference

## Income & Expense Report

### Revenue

**Conference Revenue**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registrations</td>
<td>$89,480.00</td>
</tr>
<tr>
<td>Sponsorships</td>
<td>$15,275.00</td>
</tr>
<tr>
<td>Host City Sponsorships</td>
<td>$17,500.00</td>
</tr>
<tr>
<td>Vendors</td>
<td>$66,670.00</td>
</tr>
<tr>
<td>Service Awards</td>
<td>$22,157.04</td>
</tr>
<tr>
<td>MTI Sessions</td>
<td>$7,600.00</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$1,700.00</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>$220,382.04</strong></td>
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</tbody>
</table>

### Expenses

**Conference Expenses**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>AV &amp; Facility Rental</td>
<td>$51,897.75</td>
</tr>
<tr>
<td>Transportation</td>
<td>$-</td>
</tr>
<tr>
<td>Food and Beverage</td>
<td>$92,544.73</td>
</tr>
<tr>
<td>Printing and Postage</td>
<td>$1,924.03</td>
</tr>
<tr>
<td>Service Awards</td>
<td>$20,018.89</td>
</tr>
<tr>
<td>Speaker Expenses/Honorarium</td>
<td>$14,515.00</td>
</tr>
<tr>
<td>Vendor Expenses</td>
<td>$4,576.62</td>
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<tr>
<td>Attendee Materials</td>
<td>$6,188.83</td>
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<tr>
<td>Miscellaneous</td>
<td>$8,884.18</td>
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<tr>
<td>Attrition &amp; Penalty Charges</td>
<td>$-</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td><strong>$200,550.03</strong></td>
</tr>
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</table>

### Net

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
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<tbody>
<tr>
<td><strong>Net</strong></td>
<td><strong>$19,832.01</strong></td>
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## 2022 League Conference

### Conference Attendance

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<tr>
<th></th>
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<th></th>
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</thead>
<tbody>
<tr>
<td></td>
<td>OP</td>
<td>Wichita</td>
<td>Topeka</td>
<td>OP</td>
<td>Virtual</td>
<td>Topeka</td>
<td>OP</td>
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<tr>
<td><strong>BY CITY OFFICIALS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Full Conference</td>
<td>349</td>
<td>338</td>
<td>314</td>
<td>309</td>
<td>292</td>
<td>199</td>
<td>277</td>
</tr>
<tr>
<td>Friday Only (City Attorneys)</td>
<td>113</td>
<td>96</td>
<td>98</td>
<td>126</td>
<td>0</td>
<td>86</td>
<td>110</td>
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<tr>
<td>Saturday Only</td>
<td>0</td>
<td>3</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<td>0</td>
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<tr>
<td>Sunday Only</td>
<td>11</td>
<td>11</td>
<td>8</td>
<td>11</td>
<td>0</td>
<td>7</td>
<td>7</td>
</tr>
<tr>
<td>Monday Only</td>
<td>12</td>
<td>15</td>
<td>17</td>
<td>11</td>
<td>0</td>
<td>5</td>
<td>7</td>
</tr>
<tr>
<td><strong>Total City Officials</strong></td>
<td>485</td>
<td>463</td>
<td>437</td>
<td>457</td>
<td>292</td>
<td>297</td>
<td>401</td>
</tr>
<tr>
<td><strong>OTHER</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Vendors/Sponsors</td>
<td>185</td>
<td>197</td>
<td>149</td>
<td>175</td>
<td>50</td>
<td>146</td>
<td>158</td>
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<tr>
<td>Guests</td>
<td>40</td>
<td>37</td>
<td>40</td>
<td>33</td>
<td>0</td>
<td>23</td>
<td>22</td>
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<tr>
<td>Complimentary</td>
<td>51</td>
<td>7</td>
<td>20</td>
<td>6</td>
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<tr>
<td><strong>Total Other</strong></td>
<td>276</td>
<td>241</td>
<td>209</td>
<td>208</td>
<td>50</td>
<td>169</td>
<td>180</td>
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<tr>
<td><strong>TOTAL ATTENDANCE</strong></td>
<td>761</td>
<td>704</td>
<td>646</td>
<td>665</td>
<td>342</td>
<td>466</td>
<td>581</td>
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</table>

### CITY OFFICIALS

<table>
<thead>
<tr>
<th></th>
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<th></th>
<th></th>
<th></th>
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<tbody>
<tr>
<td>Mayors</td>
<td>65</td>
<td>60</td>
<td>59</td>
<td>56</td>
<td>41</td>
<td>36</td>
<td>50</td>
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<tr>
<td>Council/Commissioners</td>
<td>132</td>
<td>130</td>
<td>122</td>
<td>119</td>
<td>82</td>
<td>59</td>
<td>101</td>
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<tr>
<td>City/County Managers/Admins.</td>
<td>80</td>
<td>78</td>
<td>70</td>
<td>80</td>
<td>69</td>
<td>54</td>
<td>72</td>
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<tr>
<td>City Clerks</td>
<td>44</td>
<td>49</td>
<td>39</td>
<td>46</td>
<td>54</td>
<td>38</td>
<td>36</td>
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<tr>
<td>Finance Directors</td>
<td>11</td>
<td>10</td>
<td>4</td>
<td>4</td>
<td>5</td>
<td>3</td>
<td>3</td>
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<tr>
<td>Police Chiefs</td>
<td>4</td>
<td>1</td>
<td>3</td>
<td>2</td>
<td>3</td>
<td>2</td>
<td>3</td>
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<tr>
<td>Fire Chiefs</td>
<td>0</td>
<td>2</td>
<td>4</td>
<td>0</td>
<td>2</td>
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<td>1</td>
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<tr>
<td>City Attorneys</td>
<td>113</td>
<td>96</td>
<td>98</td>
<td>126</td>
<td>3</td>
<td>86</td>
<td>113</td>
</tr>
<tr>
<td>Public Works Directors/Foreman</td>
<td>9</td>
<td>6</td>
<td>4</td>
<td>9</td>
<td>5</td>
<td>1</td>
<td>3</td>
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<tr>
<td>HR/Personnel Directors</td>
<td>5</td>
<td>5</td>
<td>8</td>
<td>4</td>
<td>9</td>
<td>2</td>
<td>0</td>
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<tr>
<td>Recreation Directors</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>2</td>
<td>0</td>
<td>2</td>
<td>1</td>
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<tr>
<td>Superintendents/Utilities</td>
<td>6</td>
<td>11</td>
<td>9</td>
<td>1</td>
<td>2</td>
<td>1</td>
<td>3</td>
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### ADDITIONAL EVENTS

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### CITY PARTICIPATION

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[Annual Only]
## Workshop Attendance

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<td>De-mystifying NIMS Implementation Objectives</td>
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<tr>
<td>Trend of Streeteries</td>
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<td>Residential Development &amp; State Housing Incentives: Developer's View</td>
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<td>Census Data for Municipal Decision Making</td>
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**TOTAL SESSION I ATTENDANCE** 209

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**TOTAL SESSION II ATTENDANCE** 230

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**TOTAL SESSION III ATTENDANCE** 223

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City Official Comments - 2022

Emailed direct to staff:
Thank you for all that you do for the League.

Keep up the great job you are doing.

Wonderful Conference!!!!

Just want to thank you and all the league staff for the extra effort you all put into organizing the league conference. Know you give up a weekend and holiday to be there too. Know that you all are appreciated for all of your extra work & efforts.

Thank you for busting your rear so we can have a conference!

Thank you so much for the great conference this year! It was nice seeing everyone!

Hope you are recuperating after the conference. It went so well! Thank you for all your work. Thank you especially for offering the free headshots. Finally got one I like!

Comments Pulled Directly From Formal Survey:
(Some relating directly to Jan Hargrave's keynote)

I plan to purchase her books and share with staff members.

Cues on body language was helpful with making the most of my interactions with public and coworkers. The presentation was very fun!

I plan on getting her book to study more.

I wish she had more time. This did not seem to be long enough for her to give her event.

Several tips that I learned from Ms. Hargrave that I will use not only in my professional life, but also my personal life.

I am more aware of my posture and body language. I'm also using the information on non-verbal communication for internal interviews and investigations.

Being an attentive listener and using my body language to show my residents that I am interested in their views and comments is important.

Did not feel this was beneficial.

How to spot someone trying to deceive you. I may be able to sense what someone's intentions are.

Years of study to get where she is, but key takeaway for me is to watch the left side and placement of hands to help determine openness and honestly. We will be conducting personnel interviews in the near future. Would like to read her book ahead of time for more helpful tips.

Body language speaks volumes! I will take what I learned to be a better commissioner and make sure my body language shows that I am a welcoming individual and want more ideas, I will also try to pass that along to my fellow commissioners.

(Some relating directly to United WE discussion at breakfast)

enjoy following WE - Wendy is very capable and thankful this work is being done - good information for people who do not know about WE - I would have liked more.
Please provide additional comments about your experience in any League Annual Conference session, workshop, Municipal Training Institute, or social event:

Most enjoyable LKM conference I have attended.

I really learned a lot of great information with all of the workshops and sessions. I really enjoy the information gathered with the networking with other peers.

Advanced municipal finance it was great.

Did not feel this year’s conference provided meaningful information.

I am a bit of an introvert so I don’t tend to stay long at social functions unless I am with familiar company. Social interactions are better for me one on one, so finding a table with fewer people works well for me.

As always, it was a great conference.

I learned a lot to take back to my city, and things that I feel will be beneficial to the growth of my city.

I would like to see microphones used by those asking questions at the sessions. Difficult if not impossible to hear the questions. Also would like to see the bank of lights nearest the presentation shut off. Could not read the presentations.

This actually was my first time going to this it was very helpful in my role as a commissioner.

The conference is very well done. I live locally and would have liked to have attended more events, but had previous commitments.

Although I loved the social event, I stayed because there were prizes given out at the end. That put me driving an hour and a half at 9pm.

Time with vendors seemed much shorter this year.

I wish there were more chances to check out some of the concurrent workshops. It was really hard to choose between a few of them, there was a lot to choose from, which is a good thing! But I can’t help but feel like I missed out on a few things.

I was a new attendee, and I was amazed how much help is out there. The discussion group at the end was great until a person made it about them. I think it would have been great to implement before the end. It gave me a lot to think about, and left me with questions I would have liked to ask others. The Economic Development workshop was an eye opener as to what our community needs to improve on. As to the trade show I found a vendor for a particular issue and we were looking for a solution. The conversations I had at the social events brought a new point of view and some guidance from more experienced public servants. Any time I had question it was either answered or I have received communication this week.

Generally good topics. Wish some sessions would repeat b/c the schedule created conflicts.

There is way too much deadtime on Saturday. It is a wasted day if you have to attend for legislative policy. It is almost like you are trying to discourage attendance. For elected officials, the weekend is easier to attend so packing Monday makes little sense. I met lots of other people killing time in the hotel bar but additional sessions other than extra paid for MTIs would be more valuable. Sunday, there are way to many hours in the trade show. 4 hours with nothing else to do is far too much.

Overall good to excellent, tough to engage everyone all the time, great coordination, my 14th conf.

Really enjoyed the amount of time for “networking.”

Please provide water in each training room. On Saturday, water was very scarce. Had to go to the hotel for water until it was provided in the commons area.
I would have liked the opportunity to attend more of the workshops. As a 1st year elected official I think some of the workshops could have been very beneficial to learn from.

State Housing Incentives - Great information but hated that it was so rushed.

I was very impressed with the content and speakers for the sessions, MTI classes and everyone on the League staff, you all do a great job to help support us as elected officials and I can't thank you enough for what you do!!

Both the Housing Session and Generational Differences Session lacked practical application suggestions, even with prompts from audience. Props to Future Leaders panelists for keeping focus on practical application (translation: takeaways). Keynote speaker was enjoyable to listen to. Audience engagement was key to Jan as well as the dueling pianos performance Sunday evening. Best social event / entertainment yet!

It was well done. See you next year.

I would have liked to have the Cities of the 2nd class discussion earlier in the programming. The League Social Event meal and fellowship was very good. Dueling Pianos was OK but not near as good as in the past.

The session regarding generational differences was terrible. Most of the data was 10 years old and there were no practical application takeaways.

I really appreciated how accepting and encouraging everyone I talked to was.

Dueling Pianos was wonderful. Too much time for trade show. Way too much down time between sessions. Should end with lunch and the business meeting. Could this be a Thursday-Saturday event so people do not lose an entire weekend?

League staff does a good job. BBQ was great! Entertainment was very good. Networking is important and good to have time for that.

For next years lunch- please make sure the sandwiches don't have any dressing on them. Also, an option of chips is what I heard to be the biggest issue with Sunday trade show lunch

LKM did a great job again this year!

Some of the presenters need to make their slides readable. At times the font is so small and not a lot of contrast between the background and letters which makes it hard to read.

Keynote Speaker Jan EXCELLENT Sunday evening the crowd stayed and enjoyed to the end

MTI Institute classes are way too expensive for the info received.

Do not like conference on weekend.

All of the workshops were usable information in this day and time. Presenters were interesting and very informative.

The “Generational Differences” session was poor. It was condescending and a general rant on how the older generations apparently view millennials (lack luster work, unmotivated, lazy, entitled). I am disappointed in this choice of speaker. This could have been an insightful session. I loved the dueling pianos! Well done!

What was the most successful part of the conference?

Networking [x17]  Keynote speaker [x11]  Education [x8]

Connecting with people from other small cities, sharing concerns and solutions.
Networking opportunities

The networking is always key.

Time scheduling and networking.

Getting to meet your staff and networking with other municipal representatives.

Networking opportunities and brilliant venue. I like the “pick and choose” format for training options.

I enjoyed and learned most from the Investigative Session. Great speaker, great knowledge shared.

Sessions in which the speakers rotate.

Workshops, Networking & Keynote Speakers; it was good to have the MTI at the beginning of the conference

I enjoyed learning something new and meeting other officials.

The most beneficial aspect of the conference is the networking.

I had many areas to know and I would have liked to be able to go to more.

I was particularly interested in the social media information.

MTI Sessions - but would like to have more.

The keynote speaker was absolutely amazing. I also liked the discussions that were offered for 1st, 2nd, and 3rd class cities. It was great to sit down with others and have open discussions.

I felt like all the presenters were well prepared, informed and presented their information effectively.

Really enjoy the “non-structured” time, which allows for conversation with members from across the state (as opposed to sitting in a room being talked at.

Vendors + trade show

communicating with others on similar issues, new products and services, staying up to date on opportunities.

speaking with vendors; towns success- how they did it; specific training ops; social event!; I really enjoyed it being laid back

Well organized / well run

Available networking time, vendor time, breakout sessions.

Getting to know people that I can turn to with questions I may have.

Atmosphere, flow, high quality programming

All of it...well run

The whole conference was great!

I thought the new attendee session was great! First timer here and it did address several of my questions I had coming into conference.

The tradeshow was more helpful and beneficial than I expected it to be. Just visiting with the vendors turned out to be more educational and directly relevant to some issues in our city than I expected it to be.
Are there any improvements that need to be addressed?

Better keynote speaker.

Might be good to do some role specific sessions. Encourage council and city managers to separate and go to different sessions. We need some sessions specific to City Managers/City Administrators and Council need sessions specific to them as well.

Almost wish that the sessions were a little longer. Sometimes it seems the speakers have to rush to get it all in.

I think that the discussions for the different city types should be in the middle of the conference and not at the end. I think there would be more people attending it. I also think that the app should have a back button that allows you to go back the the main page after looking at the different days so you go back the the prior location instead of going all the way back to the beginning.

Would like to be able to attend more of the sessions that were offered - perhaps the more beneficial ones offered more than one time slot. The 15 min. presentations could be offered at a different time - perhaps during breakfast or lunch times freeing up more time for learning sessions. Want to make the most of the time there - perhaps going longer in the day with learning sessions.

There was potentially a little too much free time.

Yes; some of the sessions do not have resources available on the app.

Content options were a bit “lite”. [But I understand the need to present programming that meets the needs of the many (smaller) cities. Really appreciate LKM’s use of staff as presenters as opposed to elected officials (unlike NLC). Staff are the experts and have the ability to present broad conversation as opposed to “personal” experiences with a limited scope.

The schedule has to be looked at. Attend the conference from the perspective of an actual participant, and it is rough with not nearly enough content.

Possible League staff to present on a panel addressing the most common issues from cities during year.

More time with the trade show.

More sessions, too much down time.

I would suggest adding a session on Sunday and removing the session after lunch on Monday. Everyone is ready to go home by noon on the 3rd day. Perhaps a lighter lunch option Monday would be beneficial for energy and travel??

I thought the sessions were a little light on substance but overall it was still very good.

Why is it always on the Columbus Day holiday...we lose out on the day off from work :(  

The quality of the breakout sessions needs to be more robust.

Different style of lunch for trade show.

Eliminate Saturday or Monday.

the lull between some sessions like breakfast and lunch on Monday.

End at noon on Monday, all day Sunday, keep Saturday pretty open.

Needs to be more centrally located such as Wichita, KS easier for everyone on the Western side of the State.
Maybe be more heavy on Saturday so Monday can be done after breakfast.

Maybe start earlier on Sunday and finish after the lunch on Monday?

Anyway to shorten conference? Maybe have a session in the evening after the evening meal but before the entertainment.

Ways to network with same class cities on first day of class so that you get to know your colleagues early

The "affirmative action" speakers on Sunday morning were a waste of time and frankly a little insulting as a woman that made my way into my position on merit and the value I would add for citizens, not on the premise of we just need more vaginas in a room/positions of power for the sake of saying we have more vaginas in a room/positions of power

Get off weekend. Leave out governor.

Can we try not holding it on the weekend?

I used the app but am old school so would like hard copies of the handouts from the presenters.

Don't have it on weekends.

Great location. Wondering why if this is an event for all KS cities, would you choose locations so far east with Topeka and KC especially. What about choosing Hays, Colby, Goodland, Garden City?

Great location! Very nice hotel and convention center.
Comments from the Vendor Survey:

I had the best time seeing all the people and getting to update them on our programs. The LKM exhibit hall is a wonderful place for us to be, and thank you for having us!

Seemed to be less attendees this year than in the past.

We don't love the “bingo” cards, it takes away from us having beneficial conversations with potential customers because we have to stop to sign somebody's paper. Other than that we thought the conference went great!

The single day format does not provide adequate time for vendor interaction with attendees.

The two longer contact timeframes with a single session between was a better approach.

I like the one-day trade show. I made 39 contacts. Maybe 5 of them are worth following up on.

Would suggest that raffle prizes not be awarded until the end of the reception. Everything just died after the prizes were given away.

Single day format is good if the attendees come through to visit. 1st round was good. Second round was poor.

Still would like to have a little more time to visit with clients. Heard that from several vendors.

Don't really like the Sunday thing but understand the reasoning. Made some really good contacts here.

Very good show and the staff was excellent. Board members were friendly and took time to speak with us which was nice.

Sunday format is tough, folks are not in the 'work mode' so its not as engaging as a normal work week. Mondays would be better.
League Dues Committee Recommendation

December, 2022

The League Governing Body directed the Dues Committee to review the formulas and base fees charged to cities for League dues and to make a recommendation for modifications.

The League’s current city dues structure consists of three different charges; one is based on population, another based on assessed valuation, and a base fee established by the governing body.

The Dues Committee issued the following recommendations for consideration by the Governing Body:

1) To adopt a policy that 50% of the current operating budget be held as reserves in the General Reserve Fund. The current policy is that 30% be held in reserves.

2) To continue the policy of funding the Municipal Policy Initiatives Fund in the amount of $10,000 every year until the balance is $100,000.

3) To increase the base fee 2% each year for the next three years starting with dues year 2024.

4) To have a standing Dues Committee, appointed by the Governing Body President each year, to continue monitoring the financial sustainability of the organization and make base fee recommendations to the rest of the body in advance of the June 15th deadline to notify membership of increases.
To: The Governing Body of the League of Kansas Municipalities

From: John Goodyear, General Counsel

Re: Dues Format Change in Bylaws

Date: December 9, 2022

At the June meeting of the Governing Body, I was directed to draft an amendment removing all references to exact dollar figures from the Dues section of the Bylaws. League dues are established in Article 11 of the Bylaws and are split into three charges: a per capita charge based on the member’s population, a charge based on the member’s assessed valuation, and a base charge established by the Governing Body. In the current Bylaws, there are various dollar amounts established for the per capita charge and assessed valuation charge based on listed thresholds. The proposal of the Body was to replace the set dollar amounts with a provision empowering the Governing Body to establish the charge affording greater flexibility if a change to these fees is ever required.

At the September meeting of the Governing Body, I requested leeway in drafting the policy, suggesting that we add provisions to the Bylaw change to ensure cities that this was not a plan to drastically increase their dues or to price them out of membership. The Governing Body modified the original motion, giving greater direction as to what was expected with the proposal.

Following this memo are two different proposals for how the amendment could be carried out. The first suggestion is to amend each section. The second is done as a catch-all statement. What follows the two proposals are three sample provisions that could be added to Article 11 to allay the concerns of members that may be hesitant to approve the bylaw change.
Sample 1: Amendment to Each Section

ARTICLE 11. MEMBERSHIP DUES AND SUBSCRIPTIONS

Section 1. Dues. The annual membership dues and research subscription for each member city shall be payable in advance of the first day of January in each year, and shall consist of: (a) a per capita charge (b) an assessed valuation charge; and, (c) a base charge to each city.

a. Per Capita Charge: The governing body shall establish a per capita charge calculated on the basis of population, as determined by the most recent state certified census. The population groupings shall be as follows:

<table>
<thead>
<tr>
<th>Cities under 1,000</th>
<th>Per Capita Charge</th>
</tr>
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<tbody>
<tr>
<td>Cities of 1,000-1,999</td>
<td>.185</td>
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<tr>
<td>Cities of 2,000-4,999</td>
<td>.160</td>
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<tr>
<td>Cities of 5,000-19,999</td>
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<tr>
<td>Cities of 20,000-49,999</td>
<td>.145</td>
</tr>
<tr>
<td>Cities of 50,000-149,000</td>
<td>.120</td>
</tr>
<tr>
<td>Over 149,000</td>
<td>.080</td>
</tr>
</tbody>
</table>

Any increases to the per capita charge must be approved by the governing body no later than June 15th in the year prior to the increase.

b. Assessed Valuation Charge: The governing body shall establish an assessed valuation charge calculated on the basis of the tangible assessed valuation of each city, as reported by the county for the previous year. Valuation threshold groupings shall be as follows:

<table>
<thead>
<tr>
<th>Assessed Valuation</th>
<th>Charge per $10,000 of assessed valuation</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1-999,999</td>
<td>.800</td>
</tr>
<tr>
<td>$1,000,000-1,999,999</td>
<td>.650</td>
</tr>
<tr>
<td>$2,000,000-4,999,999</td>
<td>.440</td>
</tr>
<tr>
<td>$5,000,000-19,999,999</td>
<td>.370</td>
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<tr>
<td>$20,000,000-49,999,999</td>
<td>.360</td>
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<td>$50,000,000-299,999,999</td>
<td>.340</td>
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<tr>
<td>$300,000,000-699,999,999</td>
<td>.250</td>
</tr>
<tr>
<td>$700,000,000-999,999,999</td>
<td>.165</td>
</tr>
<tr>
<td>$1,000,000,000 and over</td>
<td>.140</td>
</tr>
</tbody>
</table>
Any increases to the assessed valuation charge must be approved by the governing body no later than June 15th on the year prior to the increase.

c. Base Charge. (1) Each year, no later than June 15th the governing body shall review the previous year’s dues structure, revenues and expenditures, membership, and such other areas as they may deem appropriate. Based upon such review, and in their discretion, the governing body may establish a base charge to be assessed to each member city as a part of the dues assessment for the next calendar year. The base charge to be established under this Article may vary from year-to-year.

d. Valuation Changes. The governing body of the League is authorized to adjust the valuation charge specified in subsection b if changes are made by state law, constitutional amendment or assessment practices which significantly affect local assessed valuations, and may also, beginning in 1992, levy surcharges on dues and research payments to reflect changes in the consumer price index, but no such change shall be made which annually increases the total of dues and research subscription payments in excess of 5%.

Section 2. The governing body of the League may authorize special first-year membership rates to nonmember cities.
**ARTICLE 11. MEMBERSHIP DUES AND SUBSCRIPTIONS**

**Section 1. Dues.** The annual membership dues and research subscription for each member city shall be payable in advance of the first day of January in each year, and shall consist of: **(a)** a per capita charge **(b)** an assessed valuation charge; and **(c)** a base charge to each city.

**a. Per Capita Charge:** Calculated on the basis of population, as determined by the most recent state certified census, shall be as follows:

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<td>Over 149,000</td>
</tr>
</tbody>
</table>

**b. Assessed Valuation Charge:** Calculated on the basis of the tangible assessed valuation of each city, as reported by the county for the previous year, shall be as follows:

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<td>$700,000,000-999,999,999</td>
<td>.165</td>
</tr>
<tr>
<td>$1,000,000,000 and over</td>
<td>.140</td>
</tr>
</tbody>
</table>

**c. On and after January 1, 2024, the governing body of the League is authorized to establish a new per capita charge and a new assessed valuation charge. These charges will replace and not be in addition to the per capita charge established in subsection (a) and assessed valuation charge established in subsection (b). Changes shall be based upon review of revenues and expenditures.**
membership, and such other areas as the governing body deems appropriate. Such review shall take place no later than June 15\textsuperscript{th} of the calendar year.

\textbf{d.e. Base Charge.} (1) Each year, no later than June 15\textsuperscript{th} the governing body shall review the previous year’s dues structure, revenues and expenditures, membership, and such other areas as they may deem appropriate. Based upon such review, and in their discretion, the governing body may establish a base charge to be assessed to each member city as a part of the dues assessment for the next calendar year. The base charge to be established under this Article may vary from year-to-year.

\textbf{e-d. Valuation Changes.} The governing body of the League is authorized to adjust the valuation charge specified in subsection b if changes are made by state law, constitutional amendment or assessment practices which significantly affect local assessed valuations, and may also, beginning in 1992, levy surcharges on dues and research payments to reflect changes in the consumer price index, but no such change shall be made which annually increases the total of dues and research subscription payments in excess of 5%.

\textbf{Section 2.} The governing body of the League may authorize special first-year membership rates to nonmember cities.
Sample Provisions to be Added to Article 11

In recognition of the potential for membership being hesitant to approve a change to the Bylaws that allow for changes to the charge for population and assessed valuation, the Governing Body gave permission at the September meeting for staff to produce recommendations for additional language that may ease concerns. Below are two different approaches that the Governing Body could take in proposing the removal of exact rates from the bylaws.

1. Any increase to the population or assessed valuation charge must be approved by a 2/3 majority of the governing body.

2. The governing body shall not approve increases to the population or assessed valuation charge in consecutive years.

3. The governing body shall not approve any increase to the per capita population charge or charge per $10,000 in assessed valuation that is greater than 5% in a single year.
Minutes of the Governing Body Meeting

League Annual Conference
Overland Park Convention Center – Courtyard &
Overland Park, KS
Saturday, October 8, 2022

The League Governing Body Meeting was held on Saturday, October 8, 2022, at the League Annual Conference. President McDaniel convened the meeting at 5:02 p.m.

Call to Order

5:00 p.m. – 5:30 p.m. ❖ Unable to Attend

President:
Dave McDaniel, Mayor, Ellis

Directors:
Bob Becker, Commissioner, Stockton
Thomas Brown, Mayor, McPherson

Vice President:
Roy Cessna, Commissioner, Garden City ❖
Tyrone Garner, Mayor, Kansas City
Nick Hernandez, City Manager, Dodge City
Jenny Landers, Mayor, Otis
Amy Lange, City Manager, Concordia
Ty Lasher, City Manager, Bel Aire
Stan Luke, Mayor, Burlington

Past Presidents:
J. Michael Wilkes, City Manager, Olathe
Michael Padilla, Mayor, Topeka ❖
Mike Boehm, Mayor, Lenexa
Christy Pyatt, City Clerk, Greensburg
Sara Caylor, Commissioner, Ottawa
Curt Skoog, Mayor, Overland Park
Daron Hall, City Manager, Pittsburg
Austin St. John, City Administrator, Marysville
Terry Somers, Mayor, Mount Hope
Troy Tabor, Council President, Andover

Interim Executive Director:
John Deardoff, The League

Toni R. Wheeler, City Attorney, Lawrence ❖
Brandon Whipple, Mayor, Wichita ❖

Staff Present:
John Goodyear, General Counsel
Rynae Redd, Finance Manager
Spencer Duncan, Government Affairs Director
Kerry Pancoast, Administrative Specialist
Review and Action on 2023 Statement of Municipal Policy

John Goodyear, League General Counsel, shared that the Legislative Policy Committee met earlier in the day and made two changes to the 2023 Statement of Municipal Policy (SMP).

Legislative priority #10 Water policy

Legislative priority #94 Non-discrimination statement

Action to Forward Policy Statement to Convention of Voting Delegates

Michael Wilkes made a motion, seconded by Austin St. John, to approve and forward the 2023 Statement of Municipal Policy to the Convention of Voting Delegates. Motion passed.

RFP Update

John Deardoff recommended hiring SGR (Strategic Government Resources) in the search for an Executive Director. SGR has quite a bit of experience in the Midwest and their price was on point. The estimated timeline is 14-16 weeks. Michael Wilkes made a motion, seconded by Daron Hall to employ SGR in the Executive Director search.

2022 Conference Update

John Deardoff, Interim League Executive Director, gave an update of the League Annual Conference and referred to the Key Events handout in the agenda packet.

Minutes of September 9, 2022 Governing Body Meeting

It was moved by Michael Wilkes, with a second by Mike Boehm, to approve the September 9, 2022 minutes. Motion passed.

John Deardoff introduced the League Government Affairs Director Spencer Duncan.
Financial report for the period ending August 31, 2022

Rynae Redd briefly reviewed the financials and explained the expected year end loss. She also explained the 2017 dues increase and the dues reserve account that future loss amounts will be transferred from. Michael Wilkes made a motion and Austin St. John seconded to approve the August 31, 2022 financial report.

Other Business

Date & Location for Remaining 2022 Governing Body Meeting

- December 9 (Topeka)

Adjournment

There being no further business, the meeting adjourned at 5:13 p.m.
League of Kansas Municipalities  
2022 Budget Monitoring

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</tbody>
</table>

**REVENUES**

**General Operations**
- Dues and research
- Rent receipts
- Kansas Government Journal
- Publications and advertising
- Conference and service awards
- Transfer from General Operating Fund
- Interest earned

**Special Programs**
- Personnel programs
- Workshops and seminars
- Affiliate services and other programs
- Miscellaneous

**Other Revenue**
- KMT
- Commissions
- Sponsorships

**Sub-total: General Operations**
889,224 291,212 71,223 29,760 52,133 23,378 80,756 111,323 74,797 49,945 218,415

**Sub-total: Special Programs**
14,851 22,075 18,940 19,840 14,607 142,201 126,250

**Sub-total: Other Revenue**
43,325 235 158 173 104 51,716 51,500

**TOTAL REVENUES**
857,399 313,287 91,308 49,763 76,270 21,795 89,262 124,109 89,818 44,137 1,857,148 2,033,500

**EXPENSES**

**Personnel Services**
- Staff salaries
- Staff benefits
- Professional memberships
- Registrations, travel and training

**Sub-total: Personnel Services**
44,730 91,838 107,949 121,826 53,596 84,598 91,332 123,766 190,702 96,497 979,604 1,422,000

**Contractual Services**
- Building expenses
- Equipment related
- Publications and printing
- Kansas Government Journal
- Meeting expense
- Conference and service awards

**Sub-total: Contractual Services**
43,423 7,967 37,358 25,601 14,841 25,182 43,893 28,107 37,812 141,946 406,308 432,750

**General Expenses**
- Office supplies and paper
- Books, software and subscriptions
- General overhead

**Sub-total: Commodities**
13,770 7,389 7,399 5,757 6,485 15,551 13,905 10,964 5,865 6,386 93,472 99,250

**Capital Outlay**
- Equipment purchases
- Building improvements

**Sub-total: Capital Outlay**
- 2,489 12,000

**Special Programs**
- Personnel programs
- Workshops and seminars
- Affiliate services and other programs

**Sub-total: Special Programs**
1,181 1,489 2,323 4,722 19,213 543 873 221 165 989 32,276

**Transfer to MPIF**
- 10,000

**TOTAL EXPENSES**
103,103 110,483 153,409 157,905 96,652 125,646 150,002 162,616 234,543 219,788 1,514,148 2,033,500

**NET INCOME**
- 854,296 202,805 (62,101) (108,142) (20,382) (103,851) (60,741) (38,507) (144,725) (175,851) 342,999 -

**Non Budget Items**
- Depreciation Expense
- Capital Improvements
- MPIF
League of Kansas Municipalities Cash Position  
as of October 31, 2022

### General Operating Fund (GOF)
- Petty Cash: 295
- Checking Account: 447,423
- GOF #1 (6 mo CD) (10/28/2023): 225,000
- GOF #2 (24 mo CD) (1/9/2024): 200,000
- GOF #3 (12 mo CD) (8/1/2023): 225,000

**General Operating Fund Total:** 1,097,718

### General Reserve Fund (GRF)
- BRF #2 (12 mo CD) (6/13/2023): 225,000
- GORF #1 (12 mo CD) (9/22/2023): 225,000
- GORF #2 (6 mo CD) (9/21/2023): 225,000
- GORF #3 (24 mo CD) (11/12/2022): 200,000
- GORF #4 (24 mo CD) (2/11/2023): 25,000

**General Reserve Fund Total:** 900,000

### Major Policy Initiatives Fund (MPIF)
- Checking Account: 51,357

**Major Policy Initiatives Fund Total:** 51,357

### Total Cash Change
- from one year ago: 29,272
- from one month ago: (170,605)

**Total Cash:** 2,049,074

### Ongoing Fund Balances, Oct 20 -- Oct 22

[Graph showing ongoing fund balances from Oqdy to Gqdy with Total Cash, Operating Reserve, General Reserve, and MPIF lines.]