Does the statute in question use the phrase "governing body"?

- Yes
  - Is your city's form of government a commission or a commission-manager city?
    - Yes
      - Does your city have a charter ordinance defining when a mayor is a member of the governing body?
        - Yes
          - The changes to 12-104 do not affect your city. Follow your city's ordinance.
        - No
          - 12-104 changes do not affect your city. A commissioner is always a member of the governing body even when serving as mayor and always votes.
    - No
      - Follow the words in the statute.

- No
  - Are you considering a charter ordinance?
    - Yes
      - Has your city passed an ordinance by 2/3 of the council defining the mayor as part of the governing body for this type of action?
        - Yes
          - VOTE
        - No
          - DO NOT VOTE
    - No
      - Follow the words in the statute.