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MUNICIPAL REVENUE SURVEY AVAILABLE

The League recently completed the 2019 Municipal Revenue Practices Survey for Kansas cities. The survey's data and results are intended to provide League members with a comprehensive analysis of municipal revenue practices in Kansas. The information will also aid the League's advocacy efforts to construct policy analysis based on different perspectives of cities' financial environments.

To access the survey, please contact [Rynae Redd](#) at the League to receive the password to access. If your city participated in the survey, you will receive the data free of charge. If your city did not participate in the survey, there will be a \$35 fee to access the data if you are a League member city.

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NEW REPORTING REQUIREMENTS FOR EMPLOYERS OF CDL DRIVERS

The Federal Motor Carrier Safety Administration (FMCSA) has issued new requirements that affect any municipality with employees that hold Commercial Drivers Licenses (CDL).

The FMCSA has developed an information clearinghouse to better ensure that drivers cannot conceal drug and alcohol violations by moving on to the next job, perhaps in a different state. Violation records maintained in the clearinghouse will "follow" the driver. Employers, or prospective employers, will be required to "query" the clearinghouse.

This requirement applies to all drivers who hold a CDL and use it for your job or may be required to use it on the job. In short, it applies to anyone in your CDL drug and alcohol testing program.

Effective January 6, 2020, you are required to be registered and participating in the FMCSA Drug and Alcohol Clearinghouse. There are no exemptions for municipalities because you are required to comply under 40 CFR 382 and Part 40 of the Drug and Alcohol Testing Rules.

How this affects you is as follows:

1. You MUST, before hire, query the clearinghouse and send a manual letter to the previous employers for the past three years, asking for drug and alcohol violations. This must continue until January 6, 2023. (After January 6, 2023, you are only required to query the database; the letter will be no longer needed.)
2. As an employer, you are required to enter data regarding drug and alcohol violations into the clearinghouse. This includes, but is not limited to, violation, and Substance Abuse Professional program completion.
3. Once every 365 days, you are required to query the database to ensure no drug or alcohol violations have occurred. This becomes more of an issue if an employee works two CDL required jobs, but can also (theoretically) occur if a DWI occurs out-of-state and the driver fails to notify MN DVS or you.
4. There is a fee involved per query and it is not optional. Currently, the fee is set at \$1.25/query. You are allowed to run a limited query, but if a violation occurs, you are required to get a full detailed query. You will not be charged a second time if the detailed query is required. (The system is now set up to run batch queries, so employers with a large number of DOT covered employees may find that helpful.)
5. Drivers are required to register to give consent for the queries. If consent is refused, the driver must be removed from safety sensitive duties. There is a paper consent form on the FMCSA website for the limited query if you choose to use it. If a full detailed query is required, a second consent must be given.
6. Data must be entered by the employer reporting a failed drug and alcohol test, reporting for duty with alcohol in system, etc., regardless if the CDL holder has given consent or registered for the system. If the driver has registered, they will receive an email or electronic communication; if they have not, the clearinghouse will send a letter to their mailing address as listed on their CDL.
7. The system is now open for registration. Many have found the registration process problematic.

For more information or to register in the clearinghouse, go to: <https://clearinghouse.fmcsa.dot.gov/>, and there are FAQs listed on the site.





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MTI: ETHICS AND CIVILITY SET FOR DECEMBER

Ethics and civility are essential parts of good government. At this training, you will learn about the ethics laws your city officials need to follow, along with best practices for creating an ethical organization and civil meeting environments. Specific topics include: conflict of interest laws and regulations; rules regarding use of public funds and property; sample ethics codes; appropriate interaction with vendors; practices in ethical behavior; conflict resolution; and smart meeting procedures.

The MTI will be held from 10 a.m. to 2 p.m. on Friday, December 6 in Lindsborg. Cost to attend this course is \$75 for members, \$100 for nonmembers. [Register online.](#)



RURAL HOUSING INCENTIVE DISTRICT WEBINAR

The Rural Housing Incentive Districts (RHID) is a program designed to aid developers to build housing within communities by assisting in the financing of public improvements. Mollea Wainscott, Housing Coordinator for the City of Dodge City, will discuss how Dodge City has successfully utilized the Rural Housing Incentive District (RHID) to develop much needed housing units in Dodge City.

The webinar will be held on December 10 at 10 a.m. The presentation will include funding methods, steps to developing a district, state requirements and more.

The webinar is free to the first 100 participants. Sign up online at <https://attendee.gotowebinar.com/register/6956691835683127051>.



KDOT LOCAL CONSULT MEETINGS - ROUND 2

KDOT is following up their regional meetings that were held earlier this year with a second round of consult meetings. These Local Consult meetings will inform the state's next Long Range Transportation Plan, the planning document that will guide investments from 2020 to 2045. That document will shape the state's next transportation program, known as FORWARD.

Make plans to attend on the of Round #2 meetings (shown below). More details are available on [KDOT's website](#). Also note at the KC and Wichita area meetings, Economic Lifelines will have an additional meeting immediately following the Local Consult meetings in those locations. Local government officials are welcome to attend those meetings as well.

