

LSAE is pleased to continue the education scholarship program this year. Applications are being accepted from qualified members for financial support to further their professional education in the association industry. The selection committee will award two scholarships, valued up to \$1,000. Selected recipients will be recognized at the 2016 Annual Convention.

## **WHAT QUALIFIES FOR A SCHOLARSHIP?**

- The Institute for Organizational Management Professional Development Program
- CAE or CMP Designation (preparation or test application)
- First time ASAE meeting attendance (Convention or Best Ideas Conference)
- Any other program deemed appropriate by the scholarship selection committee

## **WHAT ARE THE CRITERIA AND RULES TO APPLY?**

- Regular members in good standing are eligible to apply.
- Applications will be judged based on the member's involvement in LSAE, their need for funds, and an essay included with the application.
- The application must be complete, including any necessary supporting program descriptions and course materials relevant to the purpose of the scholarship.
- Scholarship funds must be used to defray costs for the noted education for which the application is being submitted. Failure to use the scholarship for the indicated purposes will result in the forfeiture of funds.
- Scholarship funds will be reimbursed to recipients with the appropriate documentation and/or receipts within 30 days and must be submitted within 12 months of the award.
- Scholarship recipients must be a regular member in good standing at the time of claiming scholarship funds.
- Scholarships are non-transferrable.



## **HOW TO APPLY FOR A SCHOLARSHIP:**

- Complete the Scholarship Application available at [www.lsae.org](http://www.lsae.org).
- Submit the application by
  - Email: [info@lsae.org](mailto:info@lsae.org)
  - Fax: 225.344.1132
  - Mail: P.O. Box 77173  
Baton Rouge, LA 70879

## **ADDITIONAL QUESTIONS?**

Please contact the LSAE team at  
225.343.2776 or  
[info@lsae.org](mailto:info@lsae.org).

**APPLICATION DEADLINE: DECEMBER 31, 2015**



# Scholarship Application

Please complete the following information (print or type).

Name & Designation(s): \_\_\_\_\_

Organization & Title: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone (Business): \_\_\_\_\_ Email Address: \_\_\_\_\_

**How long have you been a member of LSAE?** \_\_\_\_\_

**How long have you been employed in the association industry?** \_\_\_\_\_

**List the LSAE meetings you have attended in the past 3 years:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**When did you last attend an LSAE Convention or Fall Conference?** \_\_\_\_\_

**Please list all LSAE Involvement (including leadership positions, committees, presentations, or articles):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Essay:** Please prepare and attach an essay on why you should receive the LSAE Scholarship. Your essay must include a discussion of why you and your association need the funding from the scholarship and why this education would not be available to you otherwise. Include: Your current duties within the organization; one major accomplishment you have obtained within your organization and one major goal you have for the coming year. (Essay may be up to 500 words.)

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