

## **Easton Department of Planning & Economic Development Principal Clerk**

50% of hours is admin support for Conservation Commission

Easton is seeking a Principal Clerk to support the Department of Planning & Economic Development. This position is responsible for administrative tasks essential to the efficient functioning of the department. On the job training is augmented by off-site training that increases the Clerk's technical skills and understanding of the department's regulatory functions.

Job description and application is available from the town website:

[http://www.easton.ma.us/easton\\_residents/employment\\_opportunities.php](http://www.easton.ma.us/easton_residents/employment_opportunities.php)