



**Town of Falmouth  
Conservation Agent  
Part Time (19 hours a week)**

The Town of Falmouth is currently recruiting for a part time (19 hours a week) Conservation Agent. This position is responsible for reviewing all hearing applications under Requests for Determination, makes determinations and reviews Notices of Intent and administrative reviews. Schedules public hearings and prepares Public Hearing Notices. Verifies abutter lists with filings. Participates in weekly evening Commission meetings and makes public presentations. Review building permit applications. Assists public with filing process required by Wetlands Protection Act and the Falmouth Wetland Protection Bylaw and participates in land management activities including identifying priority conservation parcels and writing grant proposals. College degree in the natural sciences, land use management or related field and one year experience in conservation activities; or equivalent combination of education and experience. Working knowledge of Massachusetts Conservation Law and the Wetlands Protection Act, local wetlands bylaws, subdivision rules and regulations. Working knowledge of botany and geology. Working knowledge of soil types and their functions and the ability to verify wetland boundaries. Ability to interpret regulations accurately and objectively. Ability to deal appropriately and tactfully with officials, the general public, representatives of applicants and other governmental agencies. Ability to interpret complex engineering drawings. Hourly range for this position is \$20.75 - \$26.26/hr.

Employment application and instructions for applying can be found at [Falmouth Job Opportunities](#). Candidates who submit their application by October 18, 2018 will be given preference. The Town of Falmouth is proud to be an EEO/AA employer.