Conservation Coordinator – Town of Hamilton

Job Title: Conservation Coordinator

Salary/Compensation: Grade 10 / depends on experience

Location of position: Hamilton, MA

Employer: Town of Hamilton

Description of employer: Municipality of 8,000 with extensive wetlands and open space

Work schedule: 19 hours per week; work schedule is typically during the working hours of Town Hall with evening Conservation Commission meetings.

General Job description: Assist in the application of federal, state and local laws, ordinances, etc., as they relate to wetlands and environmental regulations. Selected Candidate will staff Hamilton Conservation Commission attending their meetings, preparing postings, providing wetlands and environmental analyses as necessary. Selected candidate will also provide information to the general public and day to day upkeep of the Conservation Commission webpage within the Town website. Coordinator shall assist in applicable departmental functions as needed.

Qualifications: Bachelor’s degree in Environmental Science or related field and more than 3 years of demonstrative experience.

Deadline to apply: Open until filled.

For More Information and How to apply: Please visit the Career Opportunities dropdown under the Human Resources section of the Town of Hamilton, MA website (HamiltonMA.Gov).