JOB POSTING
TOWN OF SHARON

CONSERVATION ADMINISTRATOR

The Town of Sharon seeks a full-time (40 hours/week) Conservation Administrator to work as the technical advisor in assisting the Conservation Commission in carrying out their duties under the Massachusetts Wetlands Protection Act and Sharon bylaws and regulations.

Duties include timely reviews of applications made to the Commission, field inspections, promoting conservation of the town’s natural resources and conservation parcels. The Conservation Administrator assists the Commission with enforcing all state and local conservation laws and regulations, co-reviews development proposals with the Engineering Department and also assists in administering the Town’s MS4 permit. This position also includes the day-to-day management of Lake Massapoag water levels through control of the weir structure.

Qualifications/experience: Bachelor’s degree in an environmental field such as forestry, botany, environmental planning, or related field; or an equivalent combination of education and experience.

Salary: $70,915 - $75,772 with excellent benefits

How to apply: A resume, cover letter and Town of Sharon application will be accepted through email (preferred) at jobs@townofsharon.org or by mail to Lauren Barnes, Assistant to the Town Administrator, 90 South Main Street, Sharon, MA 02067 by January 22, 2020. The application and job description can be found on the town's website, www.townofsharon.net.

Sharon is an AA/EOE employer.

POSTING DATE: DECEMBER 23, 2019