CHARTER

CIVICS EDUCATION COMMITTEE

Approved by Board of Governors: March 24, 2020

PURPOSE: The Civics Education Committee is charged with the advancement of the public’s knowledge and understanding of government and the law, with an emphasis on educating students and teachers, and empowering them to become informed and engaged citizens. The Committee coordinates the development of, and recommendation to, the Board of Governors, of various programs and other efforts aimed at accomplishing the CEC’s mission. The Committee may make recommendations to the Board of Governors regarding the execution of programs for civics education in Maine.

COMPOSITION: The members of the Committee consist of existing members of the Board of Governors. The CEC shall consist of a minimum of five members, one of which shall serve as the Chair of the Committee. There are no minimum terms, with the sole requirement being that all members shall be current Governors. The staff Liaison shall be the MSBA Communications Director, or as otherwise designated by the MSBA Executive Director.

MEETINGS: The Committee meets at a minimum on a quarterly basis per year, or at the call of the Chair. Minutes will be maintained of all meetings. The staff liaison shall keep meeting minutes.

PRIMARY RESPONSIBILITIES: In addition to any responsibilities assigned by the Board of Governors, the primary responsibilities of the Committee include:

- Develop, execute and maintain programs and other efforts aimed at accomplishing the CEC mission, as stated in the Purpose section above.
- Run the annual Law Day contest – develop and execute the program on an annual basis with the assistance from the staff liaison.
- Assist in running the administrative aspects of the Maine High School Mock Trial Program in coordination with the existing Mock Trial Program staff member, including, but not limited to, funding outreach, as well as increased participation from high schools from around the State.
- Developing, maintaining and executing “in school” programming, aimed at targeting students of all ages, in order to maintain a minimum level of civics education for Maine’s students.
- Reporting Committee activities to the Board of Governors as requested by the Board of Governors.