

**United States District Court**  
**District of Maine**

In Re: )  
 )  
COURT OPERATIONS UNDER )  
THE EXIGENT CIRCUMSTANCES )  
CREATED BY THE COVID-19 ) GENERAL ORDER 2020-13  
CORONAVIRUS & RELATED )  
PANDEMIC PRECAUTIONS: )  
COURTHOUSE ENTRANCE )  
PROTOCOLS )

**GENERAL ORDER RE: ENTRANCE PROTOCOLS**

In the interest of public health and safety, and after the consideration of the public health guidelines regarding COVID-19 issued by the U.S. Centers for Disease Control and Prevention and the State of Maine, the following protocols apply to all persons, other than court employees, entering the Edward T. Gignoux Courthouse in Portland, the U.S. Probation and Pretrial Services Offices in Bangor and Portland, the United States Bankruptcy Court in Portland, and the U.S. District Court or the U.S. Bankruptcy Court located on the third floor of the Margaret Chase Smith Federal Building in Bangor.

**Entrance Protocols**

Every person must comply with the requirements established in this Order. Persons who will not or cannot comply with these protocols will be directed to call or speak with one of the points of contact identified in this Order.

1. You may be asked to answer questions related to the health guidelines in this Order.

2. You may not enter if you:

- Are unwilling to comply with the protocols or participate in any screening questions outlined in this Order.
- Have been advised to self-quarantine by any doctor, hospital or health agency within the last 14 days.
- Have been diagnosed with COVID-19 or have been told to presume that you have COVID-19 by a health professional within the last 14 days.
- Have had contact in the last 14 days with someone who has been diagnosed with COVID-19 or have been told that they have to presume that they have COVID-19 by a health professional, unless the diagnosis was more than 14 days ago, and that they have been symptom-free for the past 72 hours.
- Have a temperature of 100.4 or higher.
- Have a cough, shortness of breath, fever, chills, muscle pain, headache, sore throat, loss of taste or smell, congestion or runny nose, or extreme fatigue within the last 14 days, unless the symptoms are attributable to another known condition.
- Reside with someone who has had a cough, shortness of breath, fever, chills, muscle pain, headache, sore throat, loss of taste or smell, body aches, or extreme fatigue within the last 14 days, unless the symptoms are attributable to another known condition.

3. If you have entered Maine from another State within the past 14 days:

a. Pursuant to [Governor Janet T. Mill's \*Keep Maine Healthy Plan\*, https://www.maine.gov/covid19/restartingmaine/keepmainehealthy](https://www.maine.gov/covid19/restartingmaine/keepmainehealthy), many out-of-state travelers coming into Maine, and Maine residents returning to Maine, must either receive a negative COVID-19 test within 72 hours prior to arrival or complete a 14-day quarantine.

b. Maine is currently exempting persons who have traveled to Maine from the following states from Maine's quarantine/negative test requirements: Vermont, New Hampshire, Connecticut, New York and New Jersey.

c. If you are a Maine resident, or a visitor from another state, and traveled to or from a state or area not exempted from Maine's quarantine/negative test requirements, you may not enter the Court's facilities unless you:

- i. Have received a recent negative test for COVID-19 in accordance with standards established by the *Keep Maine Healthy Plan*; or
  - ii. Have quarantined for 14 days upon your arrival in Maine; or
  - iii. Your entrance is related to your role in an in-court hearing, grand jury proceeding, or jury trial and has been pre-approved by the presiding judge (based on guidance from the CDC, the Maine CDC, and/or other authorities); or
  - iv. Your entrance has been pre-approved by the administrative head of the court unit or security agency you are visiting (based on guidance from the CDC, the Maine CDC, and/or other authorities).
4. You must wear a mask or face covering pursuant to General Order 2020-7. If you arrive without a mask, one will be provided to you.<sup>1</sup> You must wear your mask at all times unless otherwise directed by a Judge.
5. You must apply hand sanitizer upon entering the court's facilities. Hand sanitizer will be available at all courthouse entrances.
6. You must maintain at least six feet of distance between you and other persons at all times, unless otherwise directed by a Judge. Minor children may accompany adults and will not be expected to stay apart.
7. Unless you are a (1) member of the Court's bar, (2) law enforcement officer, (3) credentialed press person, or (4) U.S. Attorney's Office Victim Witness Coordinator, cell phones and laptops may not be brought into the courthouse without the prior permission of the Court. Permission may be requested by contacting the Clerk's office. If you arrive with a cell phone and cannot store it outside the courthouse, you will be required to label your phone with your name and phone number, and then place it in a clear plastic bag for storage. The phone will be deposited in a dedicated bin and will be made available to you when you exit the Courthouse.
8. Food and drinks may not be brought into the Courthouse without prior approval of the Court.
9. If you are scheduled or required to appear and you are unable to appear because of the restrictions in this Order, you are directed to contact the appropriate person(s) listed in the Points of Contact on page four of this Order.

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<sup>1</sup> Face Shields will be provided for those who cannot wear a mask. A Court Security Officer will contact the Clerk's Office if a shield is needed by a visitor.

**Effectiveness:** This General Order takes effect at 11:59 p.m. on September 18, 2020, and shall remain in effect until superseded by a future Order of the Court.

**SO ORDERED.**

Dated: September 18, 2020

/s/ Jon D. Levy  
**CHIEF U.S. DISTRICT JUDGE**

**Points of Contact**

- If you are represented by the **Federal Public Defender:**
  - Portland: (207) 553-7070
  - Bangor: (207) 992-4111
- If you are represented by an attorney, **contact your attorney.**
- Anyone having business with the **U.S. Attorney's Office:**
  - Portland: (207) 780-3257
  - Bangor: (207) 945-0373
- Anyone having business with the **U.S. Marshals Service:**
  - Portland: (207) 780-3355
  - Bangor: (207) 945-0416
- If you are scheduled to meet with a **U.S. Probation or Pretrial Services Officer:**
  - Portland: (207) 780-3358
  - Bangor: (207) 945-0369
- If you are a **juror**, have any other business with the District Court, an attorney or a *pro se* party, please contact the **Clerk's Office:**
  - Proceedings in Portland: (207) 780-3356
  - Proceedings in Bangor: (207) 945-0575
- If you have business with the **United States Bankruptcy Court**, contact the U.S. Bankruptcy Court Clerk's Office:
  - Portland: (207) 780-3482
  - Bangor: (207) 945-0348