

## BY-LAWS OF THE EASTERN SHORE OPTOMETRIC SOCIETY

These by-laws were officially adopted by the Eastern Shore Optometric Society on August 10, 1999 after revision to conform to the newly adopted Maryland Optometric Association By-Laws. Any amendments to these by-laws must be sent to the Secretary of the Maryland Optometric Association for inclusion in the official copy of the local society by-laws kept on file by the Secretary. These By-Laws supercede all by-laws dated prior to the date indicated above.

### ARTICLE I: NAME

This society shall be known as the EASTERN SHORE OPTOMETRIC SOCIETY.

### ARTICLE II: AFFILIATION

The Eastern Shore Optometric Society shall be affiliated with the Maryland Optometric Association under the rules and conditions provided in the by-laws and Constitution of said Association.

### ARTICLE III: POST OFFICE ADDRESS

The post office address of the society shall be the address of the Secretary of the Society.

### ARTICLE IV: MEMBERSHIP

Section 1. Members must have their principal practice in the geographical area of this local society. Members shall become members of the Maryland Optometric Association and the American Optometric Associations, as set forth in the membership section of their by-laws.

SECTION 2. An application for membership must be presented to the local society governing the area in which the principal practice is located. Membership application forms shall be provided by the Secretary of the Maryland Optometric Association. The application shall then be presented for ballot, and a majority of favorable votes of the members present shall constitute an acceptance. If the application is accepted, it shall be forwarded to the Maryland Optometric Association. Application shall be presented for ballot, and a majority of favorable votes of the members of the Board of Directors present shall constitute an acceptance.

SECTION 3. Suspension of Members: Members may be suspended as stipulated in the Maryland Optometric Association by-laws.

SECTION 4. Expulsion of Members: Any member expelled from the Maryland Optometric Association shall likewise, be expelled from the Eastern Shore Optometric Society.

SECTION 5. Resignation: Resignation shall be in accordance with provisions as stipulated by the Maryland Optometric Association by-laws.

SECTION 6. Reinstatement of Resigned; Suspended; or Expelled Members. Application for reinstatement of a resigned, suspended, or expelled member shall be governed IV, Section 2 of these by-laws.

SECTION 7. Illness or Disability of Active Members: Any member who is disabled, has a prolonged illness which requires a limitation of his or her practice, or for any other reason considered valid, by the Board of Directors, may have his or her dues and/or Association dues reduced by majority action of the Board of Directors for the duration of his or her illness or disability.

#### ARTICLE V. OFFICERS

SECTION 1. Order of Seniority: The officers of this Association, in order of their seniority, shall be: President, Vice-President, Secretary/Treasurer. If the Society desire, Secretary/Treasurer shall be two separate officers.

SECTION 2. The term of all officers shall be one (1) year or until their successors are elected.

SECTION 3. Election of officers shall take place at the Fall meeting. A candidate elected must have a majority of votes cast. Voting by proxy shall not be permitted.

SECTION 4. A vacancy in any office shall be filled by decision of the remaining members of the Board of Directors for the unexpired term.

SECTION 5. Duties of Officers:

- A. President - The President shall call regular meetings and Board of Directors meetings; shall preside at all meetings; shall appoint all committees; shall serve on the Board of Directors of the Maryland Optometric Association and shall transmit to this Society all business transacted at meetings of that Board; may appoint an alternate to serve on the Maryland Optometric Association.

- B. Vice-President: The Vice-President shall perform all the duties of the President in the event of the President's demise, absence or inability to act; shall perform such other duties as may be assigned by the President or requested by the Board of Directors.
- C. Secretary: The Secretary shall keep copies of the Constitution and By-Laws of the Maryland Optometric Association and a copy of the By-Laws of this local Society with all amendments, corrections and revisions duly indicated; shall keep minutes of all meetings of the Society and Board of Directors; shall give no less than seven (7) days notice of all meetings and shall turn over to their successor all papers, books, and records pertinent to the office.
- D. Treasurer: (May be combined with Secretary) The Treasurer shall keep all funds of this society and disburse sums upon the signed order of the President; they shall sign all checks together with President or Secretary; they shall receive and keep a record of all collections and disbursements and report same at all meetings; they shall turn over to successor all papers, books, records and funds of their office.

#### ARTICLE VI. BOARD OF DIRECTORS

SECTION 1. The Society Board of Directors shall be the policy making body for the society and shall direct the President to initiate such steps as may be necessary for the good and welfare of the society. Its members shall be directly responsible for the activities of the committees, and shall act in an advisory capacity to the President in the appointment of committee chairman.

SECTION 2. The Board of Directors of this society shall consist of the officers of this association, and the immediate Past President of the society.

SECTION 3. The Board shall meet at the discretion of the President.

#### ARTICLE VII. COMMITTEES

SECTION 1. The President of the local Society shall appoint committees and assign members of said committees as the need arises.

#### ARTICLE VIII. MEETINGS

SECTION 1. There shall be at least three (3) regular meetings held each year. One of those meetings may be in conjunction with the Maryland Optometric Association Fall Convention.

SECTION 2. The President may call additional meetings on a seven (7) day written notice whenever he feels the need for a special meeting.

SECTION 3. The quorum for the transaction of any business at regular meetings shall require a minimum of twenty (20) percent of the total membership of the society.

#### ARTICLE IX. FISCAL AFFAIRS

SECTION 1. The fiscal year of the society shall begin on January 1 and end on December 31.

SECTION 2. Local Society dues shall be determined by vote of the members and are payable in full during January of each fiscal year. Dues may not exceed 10% of the Maryland Optometric Association dues.

ARTICLE X. PARLIAMENTARY AUTHORITY

The regular meetings of this Association shall be governed by the rules of order as prescribed in "Robert's Rules of Order" insofar as the same are not superseded by the Constitution and By-Laws and have applicability.

ARTICLE XI. AMENDMENTS

The By-Laws may be altered or amended at any regular meeting of the Society by a 2/3rd vote of the members present provided that a true copy of said amendment shall have been submitted to each member by the Secretary not less than thirty (30) days prior to the meeting at which said amendment is to be voted upon.