

MVMA Director

Position Qualifications

The MVMA member must be elected by a majority vote of the members present at the MVMA Annual Meeting.

Term

The term is two (2) years. Induction is at the Annual Meeting upon the election of officers.

Responsibilities

The Director will perform such duties as stated in this Position Description, or as requested, including but not limited to the following:

Serve as:

- Voting member of the Executive Board
- Participate as a member or chair of at least one MVMA committee

Represent the MVMA at professional functions throughout the term including:

- MVMA CE Conferences whenever possible.

Other:

- Be the clerical and administrative body of the Association and have charge of the property and financial affairs of the Association.
- Be responsible for business of the Association to the benefit of the entire Commonwealth of Massachusetts without bias toward regional or individual interests.
- Implement broad policy and formulate specific policy for implementation by the executive director.
- Perform all acts, transact all business for and on behalf of the Association, and do all such lawful acts and things

Estimated Time Commitment: 50 hours/year

Reimbursable Expenses: Expenses will be reimbursed/covered as defined in the MVMA Financial Policy for Meetings.