

Vendor/Exhibitor/Advertiser Form

CONTACT/BILLING INFORMATION			
Company Name:			
Contact Person:		Title:	
Street Address:			
Apt/Suite:		City:	
State/Province:	Zip/Postal Code:	Country:	
Email:		Phone:	

ADVERTISING OPTIONS			
<i>Description</i>	<i>Fee in USD</i>	<i>Number</i>	<i>Total</i>
Print Program – One-Page Ad (black & white)	\$200	x	\$
Print Program – Additional Pages (black & white)	\$100	x	\$
Registration Packet Inserts	\$100	x	\$

Program Ads: Send press-ready PDF(s) as an email attachment(s). All fonts and images must be embedded. All images must be high resolution (300 dpi) and suitable for a 8 x 5in format. Email pdfs to maa2020@themedievalacademy.org no later than **January 25, 2019**.

Inserts: Hard copies of inserts must be delivered to the address below on March 23 or 24. Estimated attendance is 400. More accurate attendance numbers will be available after February 1.

Attn: MAA, Helena Weiss-Duman, March 25-28
 ASUC Event Services
 2495 Bancroft Way
 Berkeley CA 94720

Application for Exhibit Space

Location of Exhibition: Pauley Ballroom East, ASUC Student Union: Martin Luther King Jr. Building, 2495 Bancroft Way, Berkeley, CA 94720

Space Availability: Space for exhibitors is limited. Filing an application does not guarantee that the exhibitor will receive space if all available space has already been filled. Please submit your application as early as possible.

Notes: Tables will be draped. If exhibitors would like to attend sessions or participate in conference functions, a separate participant registration is required.

Packages: Packages may be delivered to ASUC Event Services (see address below) to arrive on either March 23 or 24 with storage fee prepayment of \$15 per box per day. Due to space and equipment constraints, we are unable to accept shipments on pallets.

Attn: MAA, Helena Weiss-Duman, March 25-28
 ASUC Event Services
 2495 Bancroft Way
 Berkeley CA 94720

Exhibition Schedule: Rental charges for exhibit tables include the time from noon on Thursday, March 26 through 6:30 PM, Saturday, March 28, 2020. The preferred set-up is Wednesday, March 25, from 3-6 PM, or Thursday, March 26 from 9 AM to 1 PM if necessary. Take-down must be completed by Saturday at 6:30 PM.

EXHIBIT SPACE APPLICATION			
Onsite Representative(s):			
Number of Tables Requested:	<input type="checkbox"/>	1 table	\$200
	<input type="checkbox"/>	2 tables	\$300
	<input type="checkbox"/>	3 tables	\$400
	<input type="checkbox"/>	4 tables	\$450
<input type="checkbox"/>	I would like additional tables if they are available.		

Number of boxes delivered Tuesday, 3/24	_____ x \$30	Total:
Number of boxes delivered on Wednesday, 3/25	_____ x \$150	Total:

PAYMENT AND SIGNATURE

Terms: The exhibitor, by signing this application, releases the Medieval Academy of America, the University of Pennsylvania, and their agents from any and all liability and responsibility for injury, damage, and costs incurred by exhibitor, its agents, employees, and their property which arise from the exhibitor's participation in the 2019 Annual Meeting of the Medieval Academy. If for any reason exhibit space is not provided to the exhibitor, the exhibitor agrees that its sole remedy shall be to have its space-application fees refunded. Filing an application does not guarantee that the applicant will receive exhibit space.

Credit Card Information (if applicable)**Total in USD: \$**

- Pay by Check
 Pay by Credit Card

Card No:

Expiry Date (MM/YY):

CVV (3/4 digits):

Name:

Signature:

Date:

E-mail (if different from above):

Phone (if different from above):

Please mail checks to: The Medieval Academy of America
 Attn: MAA Book Exhibit
 6 Beacon St. Suite 500
 Boston, MA 02108

Submit this form by email to Sheryl Mullane-Corvi (smc@themedievalacademy.org) by Jan. 25, 2020