



Board of Trustees Meeting Minutes

December 7, 2017

Webinar

Present: Greg Alimenti, Clyde Dugan, Bill Fritz, Christine Spitzley, Aaron Uranga, Amy Vail, Joe VanderStel, John Willemin, Mike Williams

Absent: Mark Coleman, Ken McDonough

Staff: Bonnifer Ballard, Ariel Veneziano

The meeting was called to order at 10:04 AM.

Spitzley took role call to verify those participating both in person and via webinar.

Secretary/Treasurers Report

Williams provided an overview of the process and the Finance Committee and asked Ballard to comment on the Year End Projections. Ballard gave background about how projections were derived and let the Board know that the Section may actually see a surplus for 2017.

Williams and Ballard provided an overview of how the 2018 Recommended Budget was derived, including the involvement of volunteers and the work undertaken by the Finance Committee to provide a budget that complied with the Section's Reserve Fund Policy.

Ballard provided an explanation of the matrix exercise and pointed out that the activities were a select list of items derived by history of expense and the number of members effected by any change in budget.

Spitzley solicited input via role call. Key points shared by Board members included:

- Liked the idea of the matrix exercise, should be done earlier in the process
- Board agrees that all of the Section's activities have value, just have some tough choices to make
- Board should be cautious about mid-year budget requests, try to live with what is approved
- May want to try to evaluate the reserve fund balance throughout the year to make sure we're tracking per policy
- Board clearly making progress toward a more sustainable budget
- Communicating with volunteers about cuts will be an important follow up by trustees

Ballard reported that staff will input the approved budget into the accounting software and expects to have final budgets out to Councils and the Board no later than December 15, 2017.

Approval of 2018 Budget

MOTION: Williams moved with support to approve the 2018 Budget as recommended by the Finance Committee.

MOTION TO AMEND: Dugan moved with support to amend the motion on the floor to include \$10,000 for the purpose of hiring a lobbyist. Motion To Amend approved unanimously via role call vote.

MOTION: to approve the 2018 Recommended Budget, as amended, showing a budget deficit of \$32,545. Motion approved unanimously via role call vote.

Privelege of the Floor

Willemin provided a brief updated on the council charter refresh and reported that he expects to have all updated charters to the Board for discussion at the January Board Meeting.

Dugan asked that follow up to the Leadershp Retreat be included on the January Board Meeting agenda.

Spitzley thanked the Treasurer and Finance Committee for the thoughtful and thorough work on the budget.

Meeting adjourned at 11:32 AM.