

Exhibitor Prospectus | 2018 Fall CME October 4 | Brainerd, MN

Connect with PAs

MAPA (Minnesota Academy of PAs) is pleased to invite pharmaceutical, medical supply companies, recruiters and others to exhibit at our upcoming CME Conference. This is a great opportunity to place your product and/or service in front of PA professionals, PA students and other medical professionals.

Where PAs Practice in MN





46.9% Physician office

36.9™ Hospital Setting







Urgent Care

6.1% Retail Clinic

3.9% Other Settings

Exhibitor Opportunities | \$500

- + Skirted table and two chairs
- + Recognition in conference materials
- + Refreshments during attendee breaks
- + Roster of attendees distributed at the time of the conference
- + Complimentary continental breakfast on the day you are exhibiting. Lunch is NOT included.

Important Exhibitor Notes

- Space is limited and confirmed upon completed registration and payment.
- Two representative badges included per booth. Additional badges can be purchased for additional cost (see registration form).
- Exhibitor booths will be open all day and highlighted during peak hours of morning registration, all scheduled breaks and during the lunch hour. At least one representative is requested to be present their table during these peak times.
- Scheduled set up time is 6-7 AM and break down time is 3:45 PM.
- Electricity is not guaranteed as it depends on the venue space. If this is something your booth requires please contact our office.
- MAPA retains the right to change exhibit locations for causes beyond the control of MAPA or if it becomes advisable in the best judgment of the exhibits manager.
 All such changes will be discussed with the exhibiting firm in advance, if possible.

Exhibitor Registration

Organization Name	Contact Name
Street Address	Contact Phone
City, State, Zip	Contact E-mail
Company Description:	
First Name, Last Name, Email - of all Repres	entatives that will be in attendance:
Price	Quantity
Event Exhibitor - \$500	
Additional representative badges (optional) -	\$50 each
Total	

Liability

- MAPA will not guarantee the security of your unattended booths
- Offensive promotions by exhibit personnel will not be tolerated
- Smoking and alcoholic beverages are not allowed in the exhibits
- Orders may be taken, but exhibitors wanting to complete sales (money exchange) during the meeting must contact the exhibit manager for approval
- MAPA reserves the right to deny booth space to any company whose products do not contribute directly to the meeting registrant's medical practice

Cancellation

In the event of a cancellation, notice must be received, in writing, two (2) weeks before the event to receive a full refund minus a \$50.00 per booth administrative fee. Cancellations made after that date, when the booth cannot be resold, will be ineligible for a refund and MAPA will retain 100% of the exhibitor's contract obligation.

Payment

Mail / Email completed form with check payment to: Minnesota Academy of Physician Assistants N83 W13410 Leon Road, Menomonee Falls, WI 53051

MAPA federal tax ID number is 41-1312088 Find our contact information at minnesotapa.org