

Chief Field Surveyor

Position Description

The Chief Field Surveyor is responsible for translating project objectives between the office and the field and directing all duties of field survey members assigned to them while performing calculations and appropriate field activities such as construction staking, boundary, ALTA, Right of Way mapping, Aerial and/or topographic surveys and any duties asked of them.

Duties & Responsibilities

- Operate and maintain care of all surveying and data collection instruments
- Record the results of surveying and verify the accuracy of data with proper field checks recorded
- Transmit survey data to the proper files in the computer network, which includes sending data to the office from remote locations on a daily basis, and be able to acquire the data for field use when necessary
- Prepare legible written field notes and daily records and maintains cut sheets for staking projects
- Assist in training of staff on field methods and instrument use and care
- Research previous survey evidence, maps, deeds, physical evidence, and other records to obtain data needed for surveys.
- Lead survey crew by providing direction and leadership by demonstrating an attitude for safety, cost control, efficiency and professionalism
- Maintain exceptional internal and external client relations
- Achieve performance objectives and financial metrics (see Key Performance Indicator document)
- All other duties as assigned

Qualifications

- High School diploma and/or equivalent combination of education & experience
- SIT or PS license preferred
- Minimum five (5) years applicable experience in the surveying industry
- Exceptional knowledge of GPS and robotic total station
- Adhere to Company standards and methodologies
- Required to have satisfactory results on a Motor Vehicle Record check and maintain a valid driver's license
- Proficient with field survey instruments, principles of survey measurement, staking, and marking
- Field experience leading survey crew
- Basic understanding of the Civil3D platform and technology a plus
- Must be willing to travel up to 100% in both urban and remote area
- Excellent concentration and proofreading skills with strong attention to detail
- Exceptional written, presentation, and interpersonal communication skills
- Ability to work collaboratively in diverse teams including technical and non-technical personnel
- Resourceful, action-oriented, creative, and analytical thinker
- Ability to work efficiently and effectively under tight deadlines as well as balance multiple projects by prioritizing effectively
- Strong planning, organization, preparation, and execution capabilities
- Open to new ideas, innovation, and change
- Strong problem solving/analytical skills
- Ability to adapt to change

Work Environment and Physical Demands

- Primarily work outdoors, must be able to work in extreme heat and cold
- Regularly required to walk for long distances
- Frequently lifts or moves objects up to 100 pounds
- Specific vision abilities required by this job include close vision, distance vision, color vision, and ability to adjust focus

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the associate for this job. Duties, responsibilities and activities may change at any time with or without notice.