



masbo

2019 MASBO Institute

Monday, February 25 – Thursday, February 28

University of Minnesota Continuing Education and Conference Center • 1890 Buford Ave, St. Paul, MN 55108

ATTENDEE

Name _____

Organization _____

Address _____

City _____ State _____ Zip _____

Email _____ Phone _____

Please indicate any dietary restrictions _____

Please indicate if you require any accommodations or assistance _____

Emergency contact name and phone: _____

I am staying at the Radisson and will use the hotel shuttle Please reserve a parking space for me

REGISTRATION

MASBO Institute Registration Options

Member	<input type="checkbox"/> \$ 420
Non-Member	<input type="checkbox"/> \$ 520

Will you attend the Monday evening group dinner at Lucky's 13 Pub?

Yes No

Total \$ _____

PAYMENT INFORMATION

All registrations must be accompanied by full payment to reserve your place at the event.

Credit Card Visa Mastercard American Express Discover

Cardholder Name _____

Card Number _____ Exp. Date _____ Sec. Code _____

Cardholder Address (If different from above) _____

Cardholder City _____ State _____ Zip _____

Cardholder Phone _____ Signature _____

Please fax or mail credit card information — do not email.

Fax to: 651-290-2266 or Mail to: 1000 Westgate Dr., Suite 252, St. Paul, MN 55114

Check Check enclosed (Payable to MASBO)

FINE PRINT

PCI Compliance: MASBO has taken the appropriate steps to maintain PCI compliance. In order to protect your privacy, please do not email your credit card information to our office.

Cancellation Policy: Cancellations received by the MASBO office at least 5 days prior to the event are eligible for a refund of the registration fee, less a \$25 processing fee. No refunds will be provided for cancellations received fewer than 48 hours prior to the event. No-shows will be billed for any unpaid registration fees.

Audio/Video Policy: Registration and attendance at, or participation at association events constitutes an agreement by the registrant to associa-

tion's use and distribution of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions and audiotapes of such events and activities.

Code of Conduct: MASBO is dedicated to providing a welcoming environment for all participants, regardless of gender, sexual orientation, disability, physical appearance, race, or religion. MASBO will not tolerate harassment of event attendees in any form. Those violating these rules may be sanctioned, expelled from the event without a refund, and/or excluded from attending future events, at the discretion of the organization.

Minnesota Association of School Business Officials
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Phone: (651) 290-7485 www.mnasbo.org

(For office use only)

initials		fin.
date		
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